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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8997251

Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA

Title SUPPLY AND DELIVERY OF COMMONLY USED OFFICE SUPPLIES

Area of Delivery Metro Manila

Solicitation Number:	NMPBAC-S-2022-40	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	General Merchandise	Date Published	09/09/2022
Approved Budget for the Contract:	PHP 260,805.00	Last Updated / Time	09/09/2022 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	16/09/2022 10:00 AM
Client Agency:			
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		

REQUEST FOR QUOTATION NO. BAC 2022-40

SUPPLY AND DELIVERY OF COMMONLY USED OFFICE SUPPLIES

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 52.1 b (Shopping) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): (Php 260,805.00)

- Item No. Item Description Unit and Quantity**
- 1 Cutter Knife, heavy-duty 44 pieces
 - 2 Dating and Stamping Machine, heavy-duty 4 pieces
 - 3 Puncher Paper, heavy-duty, with two hole guide 17 pieces
 - 4 Broom, Stick, ting-ting 1 piece
 - 5 Broom, Soft, tambo 1 piece
 - 6 Alcohol, 68%-70%, Isopropyl, 500ml 20 bottle
 - 7 Alcohol, 68%-70%, Isopropyl, 3.785 liters 2 gallons
 - 8 Cutter Blade, heavy-duty cutter, 10 pieces per tube 17 tube
 - 9 Detergent Powder, all-purpose, 1 kilo/pouch 86 pouch
 - 10 Insecticide, aerosol type, 600ml/can 98 cans
 - 11 Tissue, Interfolded paper towel 142 packs

- 12 Clip, backfold, 19mm, 12 pieces per box 117 boxes
- 13 Clip, backfold, 25mm, 12 pieces per box 27 boxes
- 14 Clip, backfold, 32mm, 12 pieces per box 118 boxes
- 15 Clip, backfold, 50mm, 12 pieces per box 38 boxes
- 16 Data File Box, made with chipboard, with closed end 74 boxes
- 17 Data Folder, made with chipboard, taglia lock 355 pieces
- 18 File Tab Divider, Bristol board, for A4 8 sets
- 19 File Tab Divider, Bristol board, for Legal Size 18 sets
- 20 Folder, Pressboard, size 240mm x 370mm (-5mm) 17 boxes
- 21 Magazine File Box, Large 43 pieces
- 22 Marker, permanent, bullet type, red 46 pieces
- 23 Note Pad, stick-on, (2"x3"), 100 sheets per pad 221 pads
- 24 Note Pad, stick-on, (3"x4"), 100 sheets per pad 233 pads
- 25 Paper Clip, vinyl/plastic coat, length 48mm min 201 boxes
- 26 Pencil, lead w/ eraser, wood cased, hardness: HB 63 boxes
- 27 Rubber Band, 70mm min lay flat length (#18) 32 boxes
- 28 Tape, packaging, 48mm, 50 meters length 181 rolls
- 29 Paper Shredder 2 units
- 30 Ink Cart, Epson C13T6664100 (T6641), Black 6 cart
- 31 Ink Cart, Epson C13T6664200 (T6642), Cyan 6 cart
- 32 Ink Cart, Epson C13T6664300 (T6643), Magenta 6 cart
- 33 Ink Cart, Epson C13T6664400 (T6644), Yellow 6 cart

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before September 16, 2022, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- (a) PhilGEPs Registration Number;
- (b) Mayor's /Business Permit;

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPs Posting Reference Number,
- (c) Name, Address, and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders

For further information, please refer to:

Mr. Edwin J. dela Rosa,
Head - BAC Secretariat
2/F, BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

(SGD)

EDWIN J. DELA ROSA
Head - BAC Secretariat
Bids and Awards Committee

Created by Edwin J. Dela Rosa
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