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Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8982915
Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA
Title REPAIRS AND MAINTENANCE AT NATIONAL MUSEUM BOAC
Area of Delivery Marinduque

Solicitation Number: BAC 2022-39	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods - General Support Services	Document Request List	0
Category: General Repair and Maintenance Services	Date Published	07/09/2022
Approved Budget for the Contract: PHP 145,000.00	Last Updated / Time	07/09/2022 00:00 AM
Delivery Period: 30 Day/s	Closing Date / Time	13/09/2022 10:00 AM
Client Agency:		
Contact Person: Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		
Description		

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/merchants/contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): One Hundred Forty-Five Thousand (PHP 145,000.00)
Please see attached Scope of Work.

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before September 12, 2022, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- PhilGEPSS Registration Number;
- Mayor's / Business Permit
- PCAB License, and;
- Notarized Omnibus Sworn Statement (GPBB-Prescribed Form).

The envelope shall bear the following:

- Title of the project to be bid,
- PhilGEPSS Posting Reference Number,
- Name, Address, and Contact Number of the bidder; and
- Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Mr. Edwin J. dela Rosa,
Head - BAC Secretariat
2/F BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

(SGD)
EDWIN J. DELA ROSA
Head - BAC Secretariat
Bids and Awards Committee

Created by Edwin J. Dela Rosa
Date Created 05/09/2022

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES
PROJECT PROFILE

TITLE: Repairs and Maintenance at NM Boac
LOCATION: Boac, Mainduque
IMPLEMENTING UNIT: Facilities Management Division (FMD)
DESCRIPTION: <p>The National Museum have Regional, Area and Site Museum Structures located around the Philippine Archipelago. One of these sites is the Marinduque-Romblon Area Museum and Satellite Office (NMP Boac) located in Boac, Marinduque.</p> <p>The NMP Boac staff identified some repairs and maintenance works and have secured approval from the Office of the Director-General for implementation of this project. Attached herewith are the request letters or office memorandum, dated August 1, 2022.</p>
OBJECTIVE: To maintain satisfactory and safe physical environment for the public and the National Museum employees.
SCOPE OF WORK <i>(for Infrastructure Projects)</i> <input type="radio"/> TECHNICAL SPECIFICATIONS <i>(for Goods/Services Projects)</i> <input type="radio"/> TERMS OF REFERENCE <i>(for Consulting Services Projects)</i>
<ol style="list-style-type: none">1. General Requirements2. Repair of entrance and exit sliding glass doors - 2 sets3. Repair (dismantle & re-install) of fixed tempered glass of Moryonan Showcase (10mm) - 13 pcs4. Repair (dismantle & re-install) of tempered glass patch door of Moryonan Showcase (10mm) - 1 pc5. Installation of additional 10mm patch door for Moryonan Showcase (tempered clear glass) - 1 set6. Repair of wooden window jambs and frames at office and ground floor gallery (narra wood)7. Repair of window frames at the exterior rear portion of the building8. Construction of Temporary Storage - 3 sq.m.
RESPONSIBILITIES: <ol style="list-style-type: none">1. The Contractor shall ensure that personnel to be assigned at the NMP Buildings are well screened, technically and professionally trained, courteous, cooperative, efficient, reliable, trustworthy, well-groomed, physically and mentally fit. No personnel shall be assigned who has not been approved by the FMD.2. The Contractor and its personnel shall agree to abide by the safety and security requirements of the NMP. They must comply with the NMP's House Rules and Regulations, directives, instructions and other existing rules and regulations while inside the premises.3. The Contractor's personnel shall subject themselves to security checks, but not limited to examination of the person and/or his/her personal belongings.4. The Contractor shall ensure that its personnel wear their proper company working uniform equipped with appropriate Personal Protective Equipment (PPE) and identification cards during the course of the contract inside the NMP's premises. Loitering inside the NMP's premises is not allowed.5. The Contractor shall provide/equip all its personnel with the tools during the course of the contract without any additional cost to the NMP.6. The Contractor shall see to it that the area is clean and in its original condition after the course of the contract. Any damage/s caused by the Contractor's personnel shall be restored by the Contractor at no additional cost to the NMP.7. All other items of work not specifically mentioned but are necessary to complete the

works shall be provided by the Contractor at no additional cost to the NMP.

SUBMITTALS: None

SOURCE OF FUND: Budget is available and should be chargeable against General Fund under MOOE Repairs and maintenance - Buildings for Fiscal Year 2022.

APPROVED BUDGET FOR CONTRACT: One Hundred Forty-Five Thousand Pesos (Php 145,000.00), Inclusive of all applicable taxes.

COMPLETION TIME: The contract shall be effective for **Thirty (30) Calendar Days** reckoned from the date stated in the Notice to Proceed (NTP).

TERMS OF PAYMENT:

1. 15% advance payment for mobilization expenses
2. 85% progress billing

WARRANTY: The Contractor shall provide **One (1) year** warranty reckoned from the date of completion and acceptance. Form of warranty shall be as specified in Section 62.2.3.3 of the IRR of R.A. 9184, the Government Procurement Reform Act and its Implementing Rules and Regulations.

CONTRACTOR'S ELIGIBILITY: Requirements for Small-Value Procurement

LIQUIDATED DAMAGES:

When the contractor fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.

PRE-TERMINATION CLAUSE:

The contract is effective on the date indicated in the NTP and shall remain in full force for **Thirty (30) Calendar Days** or until terminated by either party (NMP or Contractor) upon prior written notice by either party. Termination process shall follow the prescribed procedure under IRR-A R.A. 9184.


The NMP reserves the right to pre-terminate the contract by serving written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within Fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated. The grounds for the termination of the contract by the NMP include but not limited to the following:

1. Violation(s) of any of the terms and conditions of the Contract; and
2. Any other act or omission by the Contractor which is detrimental or prejudicial to the interest of the NMP, its employee(s), or the public.

Prepared by:

Checked & Reviewed by:


ROLAN ROEL G. BULAO
Engineer III - FMD


ARNELSON L. AQUINO
Architect IV / SIC, FMD

Date: 8/23/22

Date:

Recommending Approval:

Approved by:


ATTY. MA. ROSENNE M. FLORES-AVILA
Deputy Director-General for Administration


JEREMY BARNS, CESSO III
Director-General

Date:

Date:

CONTRACTOR'S LOGO

Project : REPAIRS AND MAINTENANCE AT NM BOAC
 Location : Boac, Marinduque
 Duration : 30 Calendar Days

Project No. : MOOE-22-RMB-003
 Date :

APPROVED BUDGET FOR THE CONTRACT

Item No.	Description	Qty	Unit	Estimated Direct Cost (EDC)			TOTAL EDC	OCMP 25%	Sub-Total	VAT 5%	TOTAL COST	Unit Cost
				MATERIAL	LABOR	Unit Total						
1	General Requirements	1	lot									
	a. Mobilization & Demobilization	1	lot									
	b. Tools & Equipment Rentals	1	lot									
2	Repair of entrance and exit sliding glass doors	2	sets									
3	Repair (dismantle & re-install) of fixed tempered glass of Moroyan Showcase (10mm)	13	pcs									
4	Repair (dismantle & re-install) of tempered glass patch door of Moroyan Showcase (10mm)	1	pc									
5	Installation of additional 10mm patch door for Moroyan Showcase (tempered clear glass)	1	set									
6	Repair of wooden window jambs and frames at office and ground floor gallery (narra wood)	1	lot									
7	Repair of window frames at the exterior rear portion of the building	1	lot									
8	Construction of Temporary Storage	3	sqm.									
	a. 2" x 2" x 1/4" Angle Bar	8	pcs									
	b. 4.5" Thk. Fibern Board	3	pcs									
	c. 2" x 3" Metal Stud	15	pcs									
	d. Blind Rivet 1/8 x 1/2	1	box									
	e. Gloss Latex	1	gal									
	f. Flat Latex	1	gal									
	g. 1" Metal Screw	100	pcs									
	h. Welding Rod	1	kg									
	i. Putty	1	kg									
	j. Tox	50	pcs									

Item No.	Description	Qty	Unit	Estimated Direct Cost (EDC)			TOTAL EDC	OCMP	Sub-Total	VAT	TOTAL COST	Unit Cost
				MATERIAL	LABOR	Unit						
a.	2" x 3" Metal Stud	22	pcs									
b.	Metal screw, 1"	100	pcs									
c.	Tox	50	pcs									
d.	4.5" Thk. Fiberm Board	5	pcs									
e.	Black screw, 1"	200	boxes									
f.	Gloss Latex paint	3	liters									
g.	Paint brush, 2"	2	pails									
h.	Paint thinner	1	lot									
i.	Roller brush, 7"	2	lot									
PROPOSED TOTAL PROJECT COST (Php)												

Prepared by: