



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8805969
Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA
Title PROCUREMENT OF OFFICE CONSUMABLE SUPPLIES AND MATERIALS FOR THE 3rd QUARTER OF 2022
Area of Delivery Metro Manila

Solicitation Number: NMP-SMS-2022-06-0079	Status	In-Preparation
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Office Equipment Supplies and Consumables	Date Published	05/07/2022
Approved Budget for the Contract: PHP 138,236.25	Last Updated / Time	04/07/2022 14:51 PM
Delivery Period: 30 Day/s	Closing Date / Time	11/07/2022 10:00 AM
Client Agency:		
Contact Person: Ana Concepcion Mallari Piang ADMINISTRATIVE OFFICER V P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-2-3316150 supply@nationalmuseum.gov.ph		

Description

The National Museum of the Philippines (NMP), through the Supply Management Section (SMS), Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Alternative Mode of Procurement, Section 52.1.b (Shopping) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): One Hundred Thirty-Eight Thousand Two Hundred Thirty-Six Pesos and 25/100 (PhP 138,236.25).

Unit Qty Description

- piece 6 3V lithium CR123A batteries
- set 2 6 pcs set black technical pens (water and fade proof)
- piece 9 A23 Alkaline Battery 12V
- piece 25 Ballpen, black, 0.5 mm
- piece 26 Ballpen, blue, 0.5 mm
- roll 4 Barcode Sticker, 1 1/2 inches width x 3/4 height, 1-inch core diameter, 2.5 mm gap, 1 out, semi-rounded corner, non-tearable, non-erasure, strong adhesive, can stand hot and cold temperature with ribbon, face out, 1-inch core
- pack 1 Blotting paper, acid-free
- ream 3 Bond Paper A3 (11.7 x 16.5), subs 20/ 70 gsm, 500 sheets (1 ream)
- pack 10 Clear sheets for A4 pack of 100
- pack 10 Clear sheets for legal pack of 100
- roll 11 Double adhesive tape, thin (18 mm x 10 mm)
- piece 3 Double-sided tape, 48 mm x 30 m

roll 6 Double-sided tape, foam type, heavy-duty, high viscosity, 1 inch width
piece 4 Double-sided tape/ foam mounting tape, 24 mm x 5 meters or 3 meters
piece 10 Gel pen, black, 0.5 mm
piece 6 Gel pen, blue, 0.5 mm
pieces 2 Glue gun with on/ off switch
piece 5 Glue stick paste, white 36 g
pack 23 Glue tack, multi-purpose adhesive 50 gm (120 pcs)
packs 40 Glue sticks (small) 6 pcs/ pack
pack 6 Gum tack (tack-it 90 pcs(pack of 50 gm) per pack)
piece 22 Hardbound file folder (28.19 x 7.62 x 35.306 cm / 11.1 x 3 x 13.9 inches), color blue
roll 7 Kraft paper
pack 4 Magnetic sheets with adhesives (10 sheets per pack)
ream 2 Paper A3, 297 x 420 mm, white 70 gsm (500 sheets)
roll 3 Paper tape, kraft, single-sided, self-adhesive, high viscosity, 2 inch width, 100 meters
pack 2 Photo Paper, glossy, A4, 20 sheets per pack, ink-jet friendly
pack 2 Photo Paper, matte, A4, 20 sheets per pack, ink-jet friendly
pack 1 Photo Paper, white, matte 10 pcs/ pack size legal
roll 5 Plotter paper roll white-super MX; width 36" length 50 yards
ream 2 Premium smooth white paper 100g/m2 (100gsm), 216 x 330 mm legal size 500 sheets/ ream
pack 1 PVC binding cover, clear, legal size, 100/pack (acetate)
bundle 1 PVC binding element (ring), black,, 28 mm (1 1/8"), 10 pcs/ pack/ bundle, 122 cm long 84 rings
bundle 2 PVC binding element (ring), black/ blue, 2" diameter, 10 pcs/ pack/ bundle, 122 cm long 84 rings
set 2 Rechargeable batteries w/ (charger for AA & AAA batteries)
piece 1 Re-chargeable Li-on battery (EN-EL 15 7.0V 1900 mah
piece 30 Side-clip, 3 inch lever arch PVC File folder black (A4)
piece 30 Side-clip, 3 inch lever arch PVC File folder black (Legal)
piece 7 Sign pen, black, broad, metal point/ large 1.0 mm (ODG)
piece 8 Sign pen, green, 0.5 mm
pack 2 Sticker paper glossy A4 (100 pcs per pack)
pack 5 Sticker Paper, glossy, white, A4, 10 sheets per pack, ink-jet friendly
pack 5 Sticker Paper, matte, white, A4, 10 sheets per pack, ink-jet friendly
pack 1 Sticker paper, white matte, 10 pcs. Per pack, legal size
pack 5 Sticker paper, white, matte, 10 pcs per pack, A4 size
piece 2 Technical pen, 0.3 mm
roll 5 Trash bag black (Medium 22" x 24", 25 pcs per roll)
roll 4 Trash bag black (XL 30" x 37", 10 pcs per roll)

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before July 11, 2022, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit;
- (c) DTI Certificate/SEC Registration Certificate;
- (d) Latest Income Tax (paid through the BIR EFPS with BIR Stamp); and
- (e) Revised Omnibus Sworn Statement (duly Notarized with seal).

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ANA CONCEPCION M. PIANG
Administrative Officer V - SMS
2/F, Supply Section, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1029

ANA CONCEPCION M. PIANG
Administrative Officer V - SMS

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