



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8821643
Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA
Title PROCUREMENT OF CATERING SERVICES FOR THE GENDER SENSITIVITY TRAINING
Area of Delivery Metro Manila

Solicitation Number:	NMP-SMS-2022-07-0097	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Catering Services	Date Published	09/07/2022
Approved Budget for the Contract:	PHP 75,000.00	Last Updated / Time	08/07/2022 16:31 PM
Delivery Period:	7 Day/s	Closing Date / Time	13/07/2022 10:00 AM
Client Agency:			
Contact Person:	Ana Concepcion Mallari Piang ADMINISTRATIVE OFFICER V P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-2-3316150 supply@nationalmuseum.gov.ph		

Description

The National Museum of the Philippines (NMP), through the Supply Management Section (SMS), Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): Seventy-Five Thousand Pesos and 00/100 (Php 75,000.00).

Note: Please see attached Technical Specification.

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before July 13, 2022, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit;
- (c) DTI Certificate/SEC Registration Certificate;
- (d) Latest Income Tax (paid through the BIR EFPS with BIR Stamp); and
- (e) Revised Omnibus Sworn Statement (duly Notarized with seal).

The envelope shall bear the following:

- (a) Title of the project to be bid.
- (b) PhilGEPS Posting Reference Number;
- (c) Name, Address and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35,6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ANA CONCEPCION M. PIANG
Administrative Officer V - SMS
2/F, Supply Section, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1029

ANA CONCEPCION M. PIANG
Administrative Officer V - SMS

Created by	Ana Concepcion Mallari Piang
Date Created	08/07/2022

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES

NMP-GAD FOCAL POINT SYSTEM

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE

Procurement of Catering Services for the Gender Sensitivity Training (GST)

II. BACKGROUND

Gender Sensitivity Training (GST) is an initial effort to show how gender shapes the roles of women and men in society, including their roles in development, and how it affects relations between them. Raising gender awareness not just promotes and encourages a general understanding of gender-related challenges but also shows how values and norms influence our reality, reinforce stereotypes, and support the structures that produce inequalities.

III. OBJECTIVE

To provide *lunch and merienda (A.M. and P.M. snacks)* to 150 persons during the Gender Sensitivity Training to be held on July 27-28, 2022

IV. APPROVED BUDGET OF CONTRACT

Total Project Cost is **Seventy-Five Thousand Pesos (P 75,000.00)** at Five Hundred Pesos (P 500.00) per person inclusive of applicable taxes. ✓

V. SCOPE OF WORK

The winning bidder shall provide catering services for the Gender Sensitivity Training. Below are the specifications:

	GENDER SENSITIVITY TRAINING	
Delivery Dates	1. July 27, 2022 2. July 28, 2022	
Total no. of participants/ personnel	Note: Actual activity dates July 27, 2022 75 pax July 28, 2022 75 pax	
Allotment	Php 500.00 per pax inclusive of tax	
Duration and Time of Serving	8:00 a.m. – 5:00 p.m. (activity duration)	
	AM Snacks	10:00 a.m.

Menu	Lunch	12:00 nn
	PM Snacks	3:00 p.m.
	AM Snacks	Snacks (Sandwich/bread) and beverage/water (not soft drinks)
	Lunch	• At least 1 viand (chicken and/or beef) • Vegetable side-dish • Rice • Dessert • Beverage/water
	PM Snacks	Snacks (Sandwich/bread) and beverage/water (not soft drinks)
Inclusions	• The NMP will provide tables and space for food packing and distribution. However, setting/dressing up the tables shall be the responsibility of the winning bidder. • The winning bidder shall provide four (4) staff to take charge of food preparations and distribution. • All meals should be individually packed (in separate food containers with wrapped utensils) in consideration of health and safety protocols. • Disposal and management of food-related waste, following proper segregation protocols, shall be the responsibility of the winning bidder.	

VI. SCOPE OF WORK

The technical working group (TWG) for this activity together with the members of the Gender and Development Focal Point System (GAD-FPS) shall evaluate the offer of the bidder using the following criteria:

CRITERIA	RATING/POINTS
Offered Bid Price	= (Bid price/ABC) 50%
Quality of Food	10%
Quantity and Choices of Food	10%
Presentation	5%
Type of Food	10%
Cleanliness and Hygiene	15%
TOTAL :	100%

Bid evaluation shall be done prior to award a menu selection should be provided by the bidder.

VII. BIDDERS QUALIFICATION

The winning bidder must have the following qualifications:

- Must have fully vaccinated staff and adept in the observance of COVID-19 Protocols set by the IATF for health protection and safety;
- Must have staff with no exposure to known COVID-19 positive individuals, or have been to places with a high rate of active COVID-19 infections;
- Must have staff equipped with a face mask—KN95 required;
- Must have personnel adequately trained in food preparation, packing and distribution;
- Staff must wear appropriate attire.

VIII. BIDDER'S OBLIGATION

- Shall ensure the complete preparation of food packs for merienda (a.m. and p.m. snacks), and lunch to be served/distributed to NMP employees;
- Ensure and maintain sanitation and quality of the foods to be served;
- Ensure that foods shall be served on time; and
- Shall collect, properly segregate, and dispose of waste and leftover food in the designated area for food preparation and distribution after the event.

IX. ADDITIONAL CONDITION

- In the event that the winning bidder fails to comply with the criteria as enumerated in the Terms of reference, the National Museum has the right to unilaterally terminate the contract with the winning bidder. In this case, termination shall take effect upon receipt of the Notice of Termination and the bidder shall be paid only for the rendered services.
- In case of food poisoning, the winning bidder shall be directly and solely accountable for the victims.
- In case of discovered spoiled food or mishandled food, National Museum shall not pay for the said contaminated food.
- In case of undelivered or unserved food, National Museum shall not pay the same.
- Pork, beef, seafood, and chicken shall not be mixed with other foods so that employees who are prohibited from consuming the same shall have options.

X. PROCESSING OF PAYMENT

100% Payment will be processed upon the satisfactory acceptance of the service provided during the last delivery date of the activity.

Prepared By:


CATHERINE C. ENRIQUEZ
Member
NM GAD Secretariat

Noted By:


ROCHELLE VAN C. REYES
Head Secretariat, NMP-GFPS

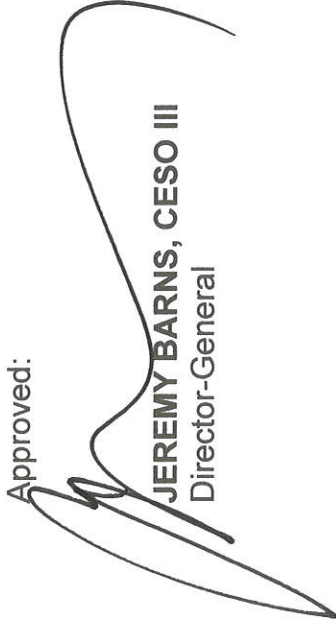

JHAYDEE ANN PASCUAL
Chairperson, NMP-GFPS TWG

Recommending Approval:


JORELL M. LEGASPI
Deputy Director-General for Museums


ATTY. MA. ROSENNE M. FLORES-AVILA
Deputy Director-General for Administration

Approved:


JEREMY BARNES, CESO III
Director-General