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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8638151
Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA
Title OFFSET PRINTING AND DELIVERY OF THE PUBLICATION FOSSILS, RECORDS OF PREHISTORIC LIFE IN THE PHILIPPINES
Area of Delivery Metro Manila

Solicitation Number:	NMPBAC-SVP-2022-20	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Public Relations Programs or Services	Date Published	03/05/2022
Approved Budget for the Contract:	PHP 650,000.00	Last Updated / Time	03/05/2022 00:00 AM
Delivery Period:		Closing Date / Time	06/05/2022 10:00 AM
Client Agency:			
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		

Description

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. BAC 2022-20
 The National Museum of the Philippines through the Bids and Awards Committee, invites all eligible suppliers/contractors to bid for:

OFFSET PRINTING AND DELIVERY OF THE PUBLICATION FOSSILS, RECORDS OF PREHISTORIC LIFE IN THE PHILIPPINES

LOT Description Approved Budget for the Contract (ABC)
 1 OFFSET PRINTING AND DELIVERY OF THE PUBLICATION FOSSILS, RECORDS OF PREHISTORIC LIFE IN THE PHILIPPINES Six Hundred Fifty Thousand Pesos (Php650,000.00)
 Note: Please see attached Terms of Reference

The procurement will be conducted through Alternative Mode of Procurement, Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

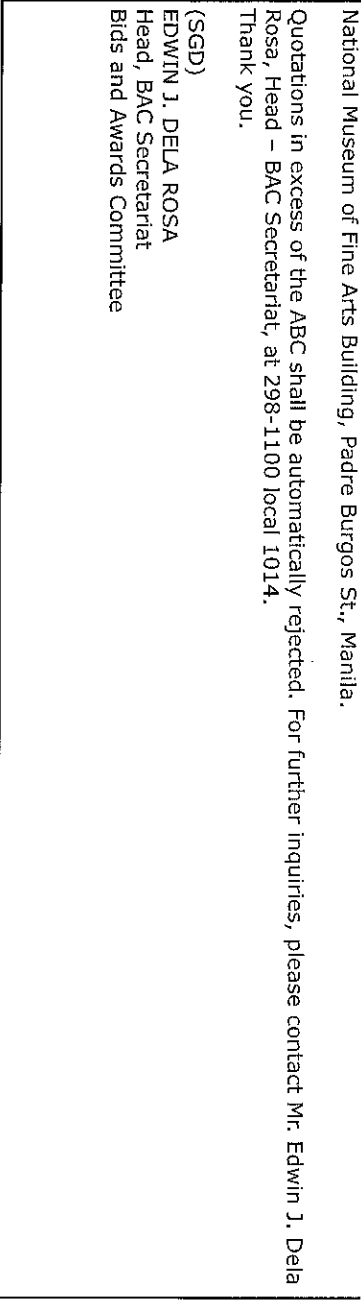
In view thereof, the National Museum Bids and Awards Committee requests the submission of your Price Quotation/ Proposal for the above project on or before May 6, 2022, not later than 10:00 A.M. Kindly place your quotation/proposal in a SEALED ENVELOPE together with three(3) certified true copies of your Mayor's /Business Permit, DIT/ SEC Registration Certificate, PhilGEPs Registration Number, Latest Income Tax (paid through the BIR Electronic Filing and Payment System (EPPS) with BIR Stamp) and Omnibus Sworn Statement (Duly Notarized with seal). The envelope shall bear the title of the project to be bid, PhilGEPs Posting Reference Number, Name, Address and Contact Number of the bidder; and addressed to MR. EDWIN J. DELA ROSA, BAC Room, 2/F North Annex of the

National Museum of Fine Arts Building, Padre Burgos St., Manila.

Quotations in excess of the ABC shall be automatically rejected. For further inquiries, please contact Mr. Edwin J. Dela Rosa, Head – BAC Secretariat, at 298-1100 local 1014.
Thank you.

(SGD)

EDWIN J. DELA ROSA
Head, BAC Secretariat
Bids and Awards Committee



Created by Edwin J. Dela Rosa

Date Created 02/05/2022

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES

TERMS OF REFERENCE

Offset Printing and Delivery of the Publication
Fossils, Records of Prehistoric Life in the Philippines

A. Project Description

Fossils are the remains of ancient plants and animals preserved in rocks that are at least 10,000 years old. They were once parts of living organisms, such as shells, bones, teeth, leaves, and flowers from long ago. Fossils can also be traces like leaf imprints, footprints, burrows, nests, tracks, trails, or even poops.

The book ***Fossils, Records of Prehistoric Life in the Philippines*** introduces people to the amazing fossil discoveries in the Philippines as represented by the specimens from the National Geological and Paleontological Collections, housed at the National Museum of Natural History.

An offshoot of the National Museum of the Philippines' (NMP) #MuseumFromHome series #FossilFriday, the publication will serve as a visual introduction to students and budding paleontologists who want to learn about our national fossil collections. It will be distributed to schools, libraries, and partner institutions and agencies in the country and abroad.

B. Scope of Work

The NMP is soliciting quotes for the production of the book to be delivered to the Geology and Paleontology Division (GPD), National Museum of Natural History (NMNH), T.M. Kalaw Avenue, Rizal Park, Ermita, Manila.

The NMP, thru the GPD, will provide the content and layout of the book ***Fossils: Records of Prehistoric Life in the Philippines***, with the following specifications:

Paper stock and finish:

- Softbound, 300 gsm for cover pages, matte lamination, one side only
- Archival quality for pages 5-6, 200 gsm, matte lamination
- Archival quality for inside pages, 120 gsm, silk lamination for both sides

Color:

- Full color for cover pages
- Full color for photos
- black and white text for inside pages

No. of Pages:

- 80 excluding cover pages, printed back-to-back in regular size

Page size:

- 8.27 in (width) by 11.69 in (height) or A4 size

Binding:

- Smyth-sewn perfect binding

No. of copies:

- 1,000 copies

Proof furnish:

- Layout and color proofs must be printed and submitted to the NMP for approval before printing

C. Approved Budget for the Contract

The approved budget for the contract is Six Hundred Fifty Thousand Pesos (Php650,000.00).

1,000 copies x Php650.00/copy = Php650,000.00

D. Warranty of Items

1. Digital printed layout and machine-printed color proofs must be submitted by the Supplier to the NMP for approval prior to printing.
2. Inspection of the deliverables must be done to ensure that publications meet the required quality. Rejected product/s must be reprinted and replaced, free of charge.
3. No materials printed for the NMP shall be used for any other purpose/s by any other party.
4. The published materials should last at least 50 years.

E. Mode of Payment

The Supplier may issue the billing statement upon the delivery, with the NMP preparing the Inspection and Acceptance Report.

F. Eligibility of the Supplier

The following are the minimum qualifications of the supplier:

1. The Supplier must be able to provide, print, and deliver the specified publication materials within 12 weeks upon approval of the machine-printed color proofs.
2. The Supplier must have its printing equipment, office, and full-time staff.

3. The Supplier must be able to comply with the requirements set by the NMP Bids and Awards Committee.
4. The Supplier must be able to submit a minimum of three similar sample print jobs to the NMP.
5. The Supplier must have at least five (5) years of experience in the industry to guarantee after-sales service.

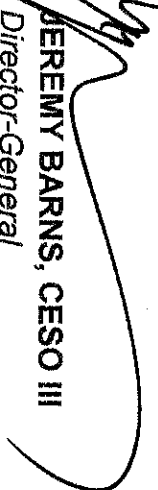
Prepared by:


MAIKEEN P. RONDAL
Officer-in-Charge/Senior Museum Researcher, GPD

Recommending Approval:


JORELL M. LEGASPI
Deputy Director-General for Museums

Approved:


JEREMY BARNES, CESO III
Director-General