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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8444046
Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA
Title MODERNIZATION OF ONE (1) UNIT "MITSUBISHI" FREIGHT ELEVATOR AT THE NATIONAL MUSEUM OF ANTHROPOLOGY (NMA) BUILDING
Area of Delivery Metro Manila

Solicitation Number:	RFQ-BAC-2022-08	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Lifting equipment and accessories	Date Published	18/02/2022
Approved Budget for the Contract:	PHP 1,000,000.00	Last Updated / Time	18/02/2022 00:00 AM
Delivery Period:	60 Day/s	Closing Date / Time	25/02/2022 10:00 AM
Client Agency:			
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		

Description
 REQUEST FOR QUOTATION NO. BAC 2022-08
 MODERNIZATION OF ONE (1) UNIT "MITSUBISHI" FREIGHT ELEVATOR AT THE NATIONAL MUSEUM OF ANTHROPOLOGY (NMA) BUILDING

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement - Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): (Php 1,000,000.00)

Please see attached Terms of Reference for the Scope of Work.

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before February 25, 2022, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- (a) PhilGEPs Registration Number;
- (b) Mayor's /Business Permit;
- (b) DTI Certificate/SEC Registration Certificate;
- (d) Latest Income Tax (paid through the BIR EFPS with BIR Stamp); and
- (e) Revised Omnibus Sworn Statement (duly Notarized with seal).

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPs Posting Reference Number,
- (c) Name, Address, and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders

For further information, please refer to:

Mr. Edwin J. dela Rosa,
Head - BAC Secretariat
2/F, BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

(SGD)
EDWIN J. DELA ROSA
Head - BAC Secretariat
Bids and Awards Committee

Created by Edwin J. Dela Rosa

Date Created 17/02/2022

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES
Facilities Management Division

TERMS OF REFERENCE

“Modernization of One (1) Unit “Mitsubishi” Freight Elevator at the National Museum of Anthropology (NMA) Building”

I. BACKGROUND

The existing One (1) unit “Mitsubishi” Freight Elevator were installed during the renovation of the building in year 1999 or more than 20 years ago. Currently, this equipment is still functional. Based on our study, it is best to modernize or change the control system with new and latest technology parts.

II. OBJECTIVE

To maintain the effective performance and operations of the elevators of the NMA Building and to provide a satisfactory and safe physical environment for the public and the National Museum collection.

III. RESPONSIBILITIES

1. The Contractor shall ensure that service technicians to be assigned at the National Museum Buildings have been well screened, technically and professionally trained, courteous, cooperative, efficient, reliable, trustworthy, well-groomed, physically and mentally fit. No personnel shall be assigned who has not been approved by the Facilities Management Division (FMD).
2. The Contractor and its service technicians shall agree to abide with the safety and security requirements of the National Museum. They must comply with the National Museum House Rules and Regulations, directives, instructions and other existing rules and regulations of the National Museum while inside the National Museum.
3. The Contractor's service technicians shall subject themselves to security checks, but not limited to examination of the person and/or his/her personal belongings.
4. The Contractor shall ensure that its service technicians wear their proper company working uniform equipped with appropriate Personal Protective Equipment (PPE) and identification cards while performing service maintenance and repair works inside the National Museum's premises. Loitering inside the National Museum's premises is not allowed.
5. The Contractor shall provide/equip all its service technicians with the tools during the course of the contract without any additional cost to the National Museum.
6. The Contractor shall see to it that the area is clean and in its original condition after the servicing has been made. Any damage/s caused by the Contractor's assigned technician shall be restored by the Contractor at no additional cost to the National Museum.
7. All other items of work not specifically mentioned but are necessary to complete the works shall be provided by the Contractor at no additional cost to the National Museum.

IV. SCOPE OF WORK

The work shall include but not be limited to the following:

1. Dismantling of existing parts to be replaced
2. Supply, delivery and installation of new parts:
 - a. Controller 1 unit
 - b. Hoisting rope 1 set
 - c. Speed governor rope 1 set
 - d. Traveling cable 1 set
 - e. Car operating panel 1 set
 - f. Landing operating panel buttons 5 sets
 - g. Car top box 1 unit
 - h. Hatchway cable 1 lot
 - i. Limit switches 1 lot
 - j. Wiring accessories 1 lot
3. Check-up of existing parts to be retained
 - a. Elevator car, car frame structure, safety gear and car door panel
 - b. Landing door panel, entrance sill and sill support
 - c. Traction machine
 - d. Elevator car main rail and counter weight rail
 - e. Counter weight and counter weight frame
4. Testing and Commissioning
5. Preparation of As-Built Mechanical Plan (Signed and Sealed by Professional Mechanical Engineer)
6. Securing of Certificate of Operation for Elevator and other prerequisite government permits and clearances.

V. SOURCE OF FUND

Budget is available and should be chargeable against General Fund under MOOE – Repairs and Maintenance – Other Machinery and Equipment for Fiscal Year 2022.

VI. APPROVED BUDGET FOR CONTRACT

One Million Pesos (Php 1,000,000.00), Inclusive of all applicable taxes.

VII. CONTRACT DURATION/COMPLETION TIME

The contract shall be effective for **Sixty (60) Calendar Days** reckoned from the date stated in the Notice to Proceed (NTP) to be issued by FMD.

VIII. TERMS OF PAYMENT

The contract price shall be paid in the following manner:

- a. 50% upon completion of rewinding works and delivery of the alternator
- b. 50% upon project completion and acceptance.

IX. LIQUIDATED DAMAGES

When the contractor fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods are finally delivered and accepted by the

procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.

X. WARRANTY

The Contractor shall provide One (1) year free service, parts and installation warranty reckoned from the date of delivery and testing. Form of warranty shall be as specified in Section 62.1 of the IRR of R.A. 9184, the Government Procurement Reform Act and its Implementing Rules and Regulations.

XI. SUPPLIER'S ELIGIBILITY

The Contractor is required to submit at least One (1) similar contract/s awarded and completed from Y2017 up to present with an amount of at least Fifty Percent (50%) of the Approved Budget for the Contract (ABC).

The Contractor shall have at least Five (5) years of experience in installation of Elevator.

XII. PRE-TERMINATION CLAUSE

The contract is effective on the date indicated in the NTP and shall remain in full force for **Sixty (60) Calendar Days** or until terminated by either party (National Museum or Contractor) upon prior written notice by either party. Termination process shall follow the prescribed procedure under IRR-A.R.A. 9184.

The National Museum reserves the right to pre-terminate the contract by serving written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within Fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated. The grounds for the termination of the Contractor by the National Museum include but not limited to the following:

1. Violation(s) of any of the terms and conditions of the Contract; and
2. Any other act or omission by the Contractor or its service technicians which is detrimental or prejudicial to the interest of the National Museum, its employee(s), or the public.

Prepared by:


ROLAN ROEL G. BULAO
Engineer III - FMD

Checked & Reviewed by:


AR. NELSON L. AQUINO
Architect IV / OIC, FMD

Recommending Approval:


ATTY. MA. ROSENNE M. FLORES-AVILA
Deputy Director-General for Administration

Approved by:


JEREMY BARANS, CESO III
Director-General