



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8142587

Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA

Title

IMPLEMENTATION OF EO NO. 340 WHICH DIRECTS NGA's AND GOCC's TO PROVIDE DAYCARE SERVICE FOR THEIR EMPLOYEE'S CHILDREN UNDER FIVE (5) YEARS OF AGE (OPERATIONALIZATION OF THE CHILDMINDING CENTER)

Area of Delivery Metro Manila

Solicitation Number:	SMS 2021-11-0092	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	General Merchandise	Date Published	03/11/2021
Approved Budget for the Contract:	PHP 200,000.00	Last Updated / Time	03/11/2021 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	09/11/2021 10:00 AM
Client Agency:			
Contact Person:	Ana Concepcion Mallari Piang ADMINISTRATIVE OFFICER V P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-2-3316150 supply@nationalmuseum.gov.ph		
Description			

The National Museum of the Philippines (NMP), through the Supply Management Section (SMS), Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): Two Hundred Thousand Pesos (Php 200,000.00).

Note: Please see attached Terms of Reference.

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before November 9, 2021, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit;
- (c) DTI Certificate/SEC Registration Certificate;
- (d) Latest Income Tax (paid through the BIR EFPS with BIR Stamp); and
- (e) Revised Omnibus Sworn Statement (duly Notarized with seal).

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ANA CONCEPCION M. PIANG
Administrative Officer V - SMS
2/F, Supply Section, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1029

SGD
ANA CONCEPCION M. PIANG
Administrative Officer V - SMS

Created by	Ana Concepcion Mallari Piang
Date Created	02/11/2021

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES

NMP-GAD FOCAL POINT SYSTEM

TERMS OF REFERENCE

Implementation of EO no. 340 which directs NGAs and GOCCs to provide daycare service for their employee's children under 5 years of age (Operationalization of the Childminding Center)

I. BACKGROUND

The Child-Minding Center Area was completed in July 2021 located at the National Museum of Anthropology (NMA) that aims to take care of NMP employees' children while they are working in their respective offices. The said facility was extended in order to accommodate more children & bearing in mind the required bigger spaces adaptive to our current situation.

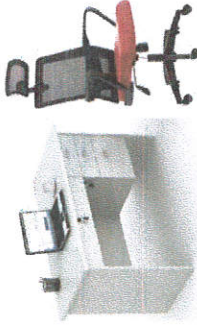
In order to fully operationalize, this project aims to add complementary fixtures and accessories necessary to the existing area and it will also add the foldable playmats for the safety of playing children.

II. OBJECTIVE

To fully operationalize those newly extended Childminding Center at the National Museum of Anthropology, part of GAD's fund will be procured for its required supplies and materials listed as "Office Supplies Expenses."

III. SCOPE OF WORK

COMMON SUPPLIES, EQUIPMENT AND MATERIALS			
A. OTHER SUPPLIES AND MATERIALS		PER UNIT	TOTAL
Childminding Learning Kit Contents: 1pc - Kiddie Back Pack Bag (Durable Material) 1 box - large and small crayons 36pc/box 1 lot - pens, pencils, erasers, coloured pencils 1 lot - thick and thin washable markers 1 lot - chalk, chalk board, erasers 1 lot - paper (various sizes and colours, lined and blank) newspaper, construction, tissue, coffee filters, computer, cards, paper plates 1 lot - dry-erase boards/markers 1 lot - glue/paste, glue sticks, glue/paste pots, glue brushes/spreaders 1 unit - safety scissors (left- and right-handed) 1 lot - play/clay dough	36.0 set	2,597.2222	93,500.00
			93,500.00

B. SEMI-EXPENDABLE ICT EQUIPMENT				
2	Printer (Copier, Scanner, Printer with Refillable Ink Tank Printer & Extra Ink Cartridges • Print Speed (Black & White): 9 pages/minute • Print Speed (Colour): 4 pages/minute • Number of Ink Cartridges: 4 introductory ink • Built-in Scanner: Available • USB Port: Available • Extra 1 set of ink: BCMY 	2.0	unit	7,276.57
				14,553.14
3	Learning Laptop Learning Machine (50+ Fun Digital Activities Educational Tool for Kids) Main Features: Letters, Games, Words, Mathematics, Music, Logic, Memory Digital Activity Specification: Battery Operated, Non-toxic, Eco friendly, Pleasant to touch, Smooth Surface, Colorful look, Easy to use, Attractive, Durable and practical Features: 1. Improvement child's English vocabulary by giving spellings, phonics and writing skills capabilities. 2. Animation will keep your child hooked to the learning activity. 3. Built-in LCD screen, sound instructions, keypad and mouse control. 	6.0	unit	2,657.81
				15,946.86
C. SEMI-EXPENDABLE OFFICE FURNITURE & FIXTURES				
4	Adult Computer Desk with Side Compartment Table (900 cm x 60cm x 75cm) & Executive Chair (Teachers' Area, Childminding Extension Area, GAD Area) - verify color and fit into the area 	4.0	set	12,667.19
				50,668.76
5	Portable & Folding Long Table / Training Desk - Double Layer with Thickening (At least, 1600cm x 60cm x 75cm) - verify color with end-user 	2.0	set	12,665.62
				25,331.24
				76,000.00

III.A NOTE: All items shall be read in conjunction with the approved working drawings, any discrepancy shall be timely coordinated with the National Museum of the Philippines- Facilities Management Division / Gender & Development Focal Point System

IV. EXPECTED OUTPUTS

1. The Supplier shall obtain all official documents and payment of required fees and other costs incidental to the fulfillment of the requirements of this contract.
2. The Supplier shall ensure that all its staff to be assigned at this project have been well-screened, technically and professional trained, courteous, cooperative, efficient, reliable, trustworthy, well-groomed, physical and mentally fit. No personnel shall be assigned who has not been approved by the GAD / FMD.
3. The Supplier shall supply, deliver and install its services in accordance with the specifications and item descriptions enlisted. Image/s presented in this TOR shall be for reference purposes only. The items to be delivered shall be similar or of higher quality.
4. The Supplier shall abide by approved Floor Plan attached as Annex A with this Terms of Reference. Any deviation from the proposed location is subject to approval of GAD / FMD prior to installation of the supplier.
5. All other items of work not specifically mentioned but are necessary to complete the works shall be provided by the Supplier at no additional cost to the National Museum.

V. PROCUREMENT MODE & SOURCE OF FUND

Negotiable Procurement – Small Value Procurement (Sec. 53.9). Budget for the project will be allocated in 2021 GAA of the National Museum as per approved 2021 Annual Gender and Development Plan and Budget and GAD Project Procurement Management Plan.

VI. APPROVED BUDGET FOR CONTRACT

Two Hundred Thousand Pesos (Php 200,000.00) only, inclusive of all applicable taxes.

VII. TERMS OF PAYMENT

This contract shall be paid in **Single / Final Billing** upon successful supply & delivery to Childminding Center at NMA Building.

IX. CONTRACT DURATION/COMPLETION TIME

The contract shall be effective for **Fifteen (15) Calendar Days** reckoned from the date stated in the Notice to Proceed (NTP) issued by BAC.

X. WARRANTY

The Contractor shall provide One (1) year warranty reckoned from the date of completion. Form of warranty shall be as specified in Section 62.2.3.3 of the IRR of R.A. 9184, the Government Procurement Reform Act and its Implementing Rules and Regulations.

XI. LIQUIDATED DAMAGES

When the supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed goods scheduled for delivery for every day of day until such goods are finally delivered and accepted by the procuring entity concerned.

In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.

XII. PRE-TERMINATION CLAUSE

The contract is effective on the date indicated in the NTP and shall remain in full force for specified Calendar Days or until terminated by either party (National Museum or Contractor) upon prior written notice by either party. Termination process shall follow the prescribed procedure under IRR-A R.A. 9184.

The National Museum reserves the right to pre-terminate the contract after Fifteen (15) calendar days via written notice to the Contractor, if in National Museum's opinion, after due verification of facts, the Contractor is not providing satisfactory services or is not complying with the Terms and Conditions of the Contract. The grounds for the termination of the Contractor by the National Museum include but not limited to the following:

1. Violation(s) in any of the Terms and Conditions of the Contract; and
2. Any other act of omission by the Contractor or its service technicians which is detrimental or prejudicial to the interest of the National Museum, its employee(s), member(s) or public.

Prepared by:


ROY BENEDECIT N. BAUTISTA
Member / AO5, FMD
NMP-GAD Focal Point System

Checked / Reviewed by:


ALVIN ANTHONY S. CLAVERIA
Secretariat / AO5
NMP-GAD Focal Point System

Noted by:



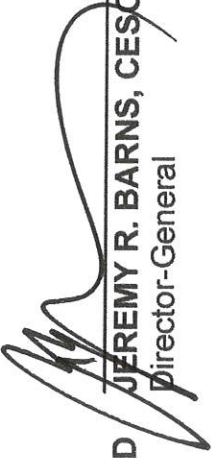
ENGR. JAINAB AIMEE T. ALTILLERO *Chairperson of the NMP-GAD Focal Point System*
Chairperson, TWG / CAO, FMD
NMP-GAD Focal Point System

Recommending Approval:



ANA MARIA THERESA P. LABRADOR, Ph. D
Deputy Director-General for Museums

Approved:



JEREMY R. BARNES, CESO III
Director-General