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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8147441
Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA
Title REPAIR AND MAINTENANCE OF GALLERIES AT NATIONAL MUSEUM-BUTUAN
Area of Delivery Agusan Del Norte

Solicitation Number:	REQUEST FOR QUOTATION NO. BAC 2021-32	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Civil Works	Document Request List	0
Category:	General Contractor	Date Published	04/11/2021
Approved Budget for the Contract:	PHP 356,000.00	Last Updated / Time	04/11/2021 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	12/11/2021 10:00 AM
Client Agency:			
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		

Description

REQUEST FOR QUOTATION NO. BAC 2021-32

REPAIR AND MAINTENANCE OF GALLERIES AT NATIONAL MUSEUM-BUTUAN

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): Three Hundred Fifty-Six Thousand Pesos (Php 356,000.00)

Please see attached Terms of Reference for the Scope of Work.

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before November 12, 2021, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- PhilGEPS Registration Number;
- PCAB License;
- Mayor's /Business Permit;
- DTI Certificate/SEC Registration Certificate;
- Latest Income Tax (paid through the BIR EFPS with BIR Stamp); and
- Revised Omnibus Sworn Statement (duly Notarized with seal).

The envelope shall bear the following:

- Title of the project to be bid;
- PhilGEPS Posting Reference Number;
- Name, Address, and Contact Number of the bidder; and
- Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award. In accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Mr. Edwin J. dela Rosa,
Head - BAC Secretariat
2/F, BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

(SGD)
EDWIN J. DELA ROSA
Head - BAC Secretariat
Bids and Awards Committee

Created by	Edwin J. Dela Rosa
Date Created	03/11/2021

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES
Facilities Management Division

TERMS OF REFERENCE

“Repair and Maintenance of Galleries at National Museum-Butuan”

I. BACKGROUND

The National Museum of the Philippines has Regional, Area and Site Museum Structures located around the Philippine Archipelago. One of these sites is the Eastern-Northern Mindanao Regional Museum and Satellite Office located in Butuan, Agusan del Norte.

This building has damages already inside the galleries. Hence, this project aims to repair these damaged areas.

II. OBJECTIVE

To maintain satisfactory and safe physical environment for the public and the National Museum employees.

III. RESPONSIBILITIES

1. The Contractor shall ensure that service technicians to be assigned at the National Museum of the Philippines (NMP) Buildings have been well screened, technically and professionally trained, courteous, cooperative, efficient, reliable, trustworthy, well-groomed, physically and mentally fit. No personnel shall be assigned who has not been approved by the Facilities Management Division (FMD).
2. The Contractor and its service technicians shall agree to abide with the safety and security requirements of the NMP. They must comply with the NMP House Rules and Regulations, directives, instructions and other existing rules and regulations of the National Museum while inside the premises.
3. The Contractor's service technicians shall subject themselves to security checks, but not limited to examination of the person and/or his/her personal belongings.
4. The Contractor shall ensure that its service technicians wear their proper company working uniform equipped with appropriate Personal Protective Equipment (PPE) and identification cards while performing service maintenance and repair works inside the NMP's premises. Loitering inside the NMP's premises is not allowed.
5. The Contractor shall provide/equip all its service technicians with the tools during the course of the contract without any additional cost to the NMP.
6. The Contractor shall see to it that the area is clean and in its original condition after the servicing has been made. Any damage/s caused by the Contractor's assigned technician shall be restored by the Contractor at no additional cost to the NMP.
7. All other items of work not specifically mentioned but are necessary to complete the works shall be provided by the Contractor at no additional cost to the NMP.

IV. SCOPE OF WORK

The work shall include but not be limited to the following:

1. General Requirements
 - A. Mobilization & Demobilization
2. GALLERY BUILDING AT BARANGAY DOONGAN
 - 2.1. MAIN ENTRANCE
 - A. Repair of damaged ceiling board panels at Main Entrance
 - B. Repair of Main Glass Door (1.60 m 2.10 m)
 - B.1. Application of Door Sealant
 - B.2. Spray paint (match existing color of door handle)
 - C. Repainting of Ceiling Lobby
 - 2.2. ARCHAEOLOGY GALLERY
 - A. Repainting of Existing Ceiling
 - B. Repainting of Existing Walls
 - C. Replacement of glass door lock accessories
 - 2.3. ETHNOLOGY GALLERY
 - A. Repainting of Existing Ceiling
 - B. Repainting of Existing Wall
 - C. Replacement of glass door lock accessories
 - D. Repair and repainting of Ceiling at the back of Gallery
 - 2.4. GALLERY EXTENSION 3
 - A. Repainting of Existing Ceiling
 - B. Replacement of glass door lock accessories
 - C. Replacement of Tempered Glass door panel (0.9 x 2.1 m)
 - 2.5. GALLERY EXTENSION 2
 - A. Replacement of glass door lock accessories
3. GALLERY BUILDING AT BARANGAY LIBERTAD
 - 3.1. Repainting of Existing Ceiling
 - 3.2. Repair of damaged Ceiling
 - 3.3. Installation of Manhole cover ceiling
4. TRANSHIPMENT (Manila to Butuan)

V. SUBMITTALS

The Contractor shall furnish FMD with Service Report, Photo Documentation, and Recommendations (if any).

VI. SOURCE OF FUND

Budget is available and shall be chargeable against General Fund under MOOE
for Fiscal Year 2021.

VII. APPROVED BUDGET FOR CONTRACT

Three Hundred Fifty-Six Thousand Pesos (Php 356,000.00), Inclusive of all applicable taxes.

VIII. COMPLETION TIME

The Contractor shall perform and complete the scope of work for **Thirty (30) Calendar Days** reckoned from the date stated in the Notice to Proceed (NTP).

IX. TERMS OF PAYMENT

The contract price shall be fully paid upon project completion and acceptance.

Prepared by:



RAYMOND ALEXIS R. DOOROTA
Administrative Officer V

Checked & Reviewed by:



Engr. JAINAB AMEE TAHIL-ALTILLO
Chief Administrative Officer - FMD
BUTUAN SULTAN
930,000

Recommending Approval:



ATTY. MA. ROSEANNE M. FLORES-AVILA
Deputy Director-General for Administration



ANA MARIA THERESA P. LABRADOR, Ph.D
Deputy Director-General for Museum

Approved by:



JEREMY BARNS, CESO III
Director - General