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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8089913
Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA
Title DELIVERY VIA COURIER SERVICE OF THREE HUNDRED TWENTY (320) PIECES OF BRASS MARKER
Area of Delivery Metro Manila

Solicitation Number:	DELIVERY VIA COURIER SERVICE OF THREE HUNDRED TWEN	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	3
Category:	Cargo Forwarding and Hauling Services	Date Published	16/10/2021
Approved Budget for the Contract:	PHP 474,660.00	Last Updated / Time	16/10/2021 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	22/10/2021 09:30 AM
Client Agency:			
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		

Description

REQUEST FOR QUOTATION NO. BAC 2021-25

DELIVERY VIA COURIER SERVICE OF THREE HUNDRED TWENTY (320) PIECES OF BRASS MARKER

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".
 Approved Budget for the Contract (ABC): Four Hundred Seventy Four Thousand Six Hundred Sixty Pesos (PHP 474,660.00).

Note: Please see attached Terms of Reference

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before October 22, 2021, not later than 9:30 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit;
- (c) DTI Certificate/SEC Registration Certificate;
- (d) Latest Income Tax (paid through the BIR EFPS with BIR Stamp); and

(e) Revised Omnibus Sworn Statement (duly Notarized with seal).

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders

For further information, please refer to:

EDWIN J. DELA ROSA

Head, BAC Secretariat

2/F, Supply Section, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1029

(SGD)

EDWIN J. DELA ROSA

Head, BAC Secretariat

Created by

Edwin J. Dela Rosa

Date Created

15/10/2021

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES
CULTURAL PROPERTIES REGULATION DIVISION

TERMS OF REFERENCE FOR THE PROCUREMENT OF COURIER SERVICE

I. MANDATE

Pursuant to PD 374, RA 10066 and other cultural laws, the National Museum of the Philippines is mandated to declare significant cultural properties of the country as either National Cultural Treasure and/or Important Cultural Property. Likewise, an official heritage marker will be issued on the declared movable and immovable cultural property pursuant to the "Guidelines governing the declaration and delisting of cultural properties as National Cultural Treasures and Important Cultural Properties; and its dealings and conservation aspects".

The Division wishes to employ courier companies to render the delivery of NCT/ICP Markers in different places in the country.

II. PROJECT TITLE

Delivery via Courier Service of Three Hundred Twenty (320) Pieces of Brass Marker

III. OBJECTIVE

The National Museum seeks to implement the locally funded project entitled "Delivery of three Hundred Twenty Pieces (320) Brass marker coated with Bronze for the declared National Cultural Treasures and Important Cultural Properties."

IV. SCOPE AND LIMITATION OF WORK

The NCT/ICP Markers with the following specifications will be delivered in different areas of the country via courier service.

314 Pieces

Height	:	40.8 centimeters
Width	:	41.9 centimeters
Thickness of the body	:	1 centimeter, with four holes 1 centimeter in diameter
Weight:	:	12 kilos approximate

2 Pieces

Height	:	65 centimeters
Width	:	51 centimeters
Thickness of the body	:	1 centimeter, with 4 holes, 1 centimeter in diameter
Weight	:	15 kilos approximate

4 Pieces

Height	:	65 centimeters
Width	:	51 centimeters
Thickness of the body	:	1 centimeter, with 4 holes, 1 centimeter in diameter
Weight	:	20 kilos approximate (Cast Iron)

1. A price list in terms of grades/types of delivery (air, land, sea) should be stipulated and the price should reflect full cost, including VAT.

2. Furnish details relating to an efficient tracking system to allow the NMP to establish the location of the parcels in a case of non-delivery;

3. The company must have a cost effective and competitive insurance facility to provide cover for insured parcels in transit and must furnish details in this regard.

4. The NMP reserves the right to terminate the contract should the performance of the service provider be unsatisfactory;

5. The NMP has the right to visit the business premises to verify the information provided in the tender documents;

6. Budget is available and shall be chargeable against GF
for FY 2021 in the amount of *four hundred seventy four thousand six hundred sixty*
V. WARRANTY *(474,660.00)*

It is expected of service provider to indicate the warranty and guarantees for the delivered parcels.

Any change of information provided in the tender document that may affect delivery of the project should be brought to the NMP's attention as soon as possible. Failure to comply may result in the termination of contract;

The service provider will be provided with the physical address and contact number of a respective recipient.

VI. EXPECTED TIME FRAME

The National Cultural Treasure and/or Important Cultural Property markers are expected to be delivered to the respective proponents within thirty (30) calendar days after signing of the contract.

Prepared by:


EMMANUEL Q. LOYOLA
Administrative Officer V *agm*


Noted by:


ANNE ROSETTE G. CRELENCIA
OIC, RCCMD

Recommending Approval:


ATTY. MA. ROSENNE M. FLORES-AVILA
OIC, Deputy Director-General for Administration

Approved:


JEREMY R. BARNS, CESO III
Director-General