



PAMBANSANG MUSEO NG PILIPINAS  
NATIONAL MUSEUM OF THE PHILIPPINES

### NOTICE OF AWARD

**LUNETTE M. NOTARTE**

Sole Proprietor  
Goodlinks Staffers,  
General Merchandise &  
Maintenance Services

Dear Ms. Notarte,

The National Museum of the Philippines is pleased to inform you that the Project, **SUPPLY AND DELIVERY OF EXHIBITION MATERIALS TO BE USED IN GALLERY 29 & 5**, is awarded to **GOODLINKS STAFFERS, GENERAL MERCHANDISE & MAINTENANCE SERVICES**, with a contract amount of **Eighty-Two Thousand One Hundred Twenty-Five Pesos (PHP 82,125.00)**.

You are therefore required to submit your confirmation of acceptance within three (3) working days from receipt of this Notice.

Failure to provide the above-mentioned confirmation of acceptance shall constitute a sufficient ground for cancellation of this award.

Done this 17<sup>th</sup> day August, 2021

Thank you.

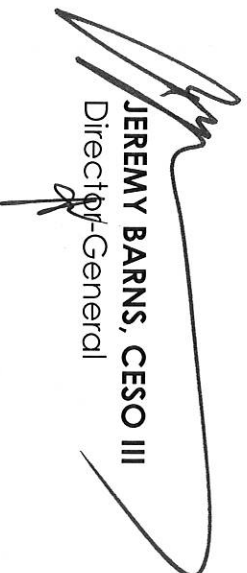
Conforme:



**LUNETTE M. NOTARTE**

Sole Proprietor  
Goodlinks Staffers,  
General Merchandise &  
Maintenance Services

Date: AUGUST 17, 2021



**JEREMY BARNS, CESO III**  
Director-General



PAMBANSANG MUSEO NG PILIPINAS  
NATIONAL MUSEUM OF THE PHILIPPINES

Supply Management Section

**Project**

**: SUPPLY AND DELIVERY OF EXHIBITION MATERIALS**

**Project Location**

**TO BE USED IN GALLERY 29 & 5**

**Approved Budget for the Contract (ABC)**

**: Central National Museum Buildings  
: Php 83,100.00**

**Abstract No.**

**: AOO-2021-**

### ABSTRACT OF QUOTATION

ELIGIBILITY DOCUMENTS		GOODLINKS STAFFERS, GENERAL MERCHANDISE & MAINTENANCE SERVICES
1	PhilGEPS Certificate of Registration Number	COMPLIED
2	DTI Certification of SEC Registration Certificate	COMPLIED
3	Mayor's/Business Permit	COMPLIED
4	Income tax Return (Latest)	COMPLIED
5	Revised Omnibus Sworn Statement	COMPLIED
6	Total Bid (Php)	82,125.00
<b>REMARKS</b>		<b>PASSED ( SINGLE CALCULATED BID )</b>

Done this 3rd day of August, 2021.

Prepared by:

Conforme:

  
**ALFREDO T. MAICO**  
Admin Aide IV

  
**MIRIAM HANNAH S. BORDALLO**  
Administrative Officer  
End User

Approved by:

  
**ANA CONCEPCION M. PIANG**  
Administrative Officer V - SMS

# PURCHASE ORDER

NATIONAL MUSEUM OF THE PHILIPPINES

Entity Name

**Supplier : and Maintenance Services**  
**Goodlinks Staffers, General Merchandise**

Address : 12 J. Legaspi Towers 300 #2600 Roxas Boulevard  
 Malate Manila

T.I.N. : 200-325-731-000

P.O. No. : 2021-08-0025

Date : August 18, 2021

Mode of Procurement : Small Value

Gentlemen

Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery	Supply Management Section	Delivery Term	Free Delivery
Delivery Period	Fifteen (15) Working Days upon the receipt of this Purchase Order	Payment Term	Charge

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF EXHIBITION MATERIALS TO BE USED IN GALLERY 29 &amp; 5</b>					
	piece	3/4" thick marine plywood	12	1,600.00	19,200.00
	piece	1/2" thick marine plywood	18	1,100.00	19,800.00
	piece	2"x2"x12', S4S KD Lumber	9	350.00	3,150.00
	kg	1 1/2" finishing nail	3	80.00	240.00
	piece	1/4"x2"x4' smoke glass	1	1,500.00	1,500.00
	Sqm	3/8" thick ordinary clear glass	8	400.00	3,200.00
	lot	Assorted hooks	1	360.00	360.00
	gal	Polituff with hardener putty	1	550.00	550.00
	tin	Flatwall latex paint	2	2,300.00	4,600.00
	tin	Semi-gloss latex paint	2	2,300.00	4,600.00
	m	#80 sanding paper	12	230.00	2,760.00
	piece	#7 Roller brush cotton	3	145.00	435.00
	piece	#4 Roller brush cotton	2	45.00	90.00
	L	Acri-color Tolidine Red	1	160.00	160.00
	L	Acri-color Hansa Yellow	1	160.00	160.00
	L	Acri-Color Thalo Blue	1	160.00	160.00
				subtotal	P60,965.00

(Total Amount in Words)

SEVENTY-SEVEN THOUSAND SEVEN HUNDRED TWENTY-FIVE PESOS AND 45/100

PR: 2021-07-0258; 2021-07-0259  
 Req: M. S. Bordallo

Page 1 of 2

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme

Signature over printed name of Suppliers  
 L. WILLETTE M. NOTRANGE  
 Date: SEP 21 2021

Very truly yours  
 JEREMY BARNS, CESO III  
 Director-General

Funds Cluster :	ORS/BURS No. :
Funds Available :	Date of ORS/BURS No. :
Accountant IV	Amount :

# PURCHASE ORDER

NATIONAL MUSEUM OF THE PHILIPPINES

Entity Name

**Supplier : Goodlinks Staffers, General Merchandise and Maintenance Services**

**Address : 12 J. Legaspi Towers 300 #2600 Roxas Boulevard  
Makate Manila**

**T.I.N. : 200-325-731-000**

**P.O. No. : 2021-08-0025**

**Date : August 18, 2021**

**Mode of Procurement : Small Value**

**Gentlemen**

Please furnish this Office the following articles subject to the terms and conditions contained herein

<b>Place of Delivery</b> <u>Supply Management Section</u>	<b>Delivery Term</b> <u>Free Delivery</u>
<b>Delivery Period</b> <u>Fifteen (15) Working Days upon the receipt of this Purchase Order</u>	<b>Payment Term</b> <u>Charge</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SUPPLY AND DELIVERY OF EXHIBITION MATERIALS TO BE USED IN GALLERY 29 &amp; 5</b>			
		subtotal carried forward			60,965.00
	L	Acricolor Raw Sienna	1	160.00	160.00
	L	Acricolor Lamp Black	1	160.00	160.00
	set	T5 LED tubelights 6w	4	600.00	2,400.00
	set	12 watts LED Tracklights	4	3,600.00	14,400.00
	roll	No. 14 flat cord wire	2	2,000.00	4,000.00
	piece	Electrical tape	1	40.00	40.00
					<b>82,125.00</b>
		Tax1% - 733.26 VAT5% - 3,666.29			<b>4,399.55</b>
		PR: 2021-07-0258; 2021-07-0259 Req: M. S. Bordallo			
Total					<b>P77,725.45</b>

(Total Amount in Words)

SEVENTY-SEVEN THOUSAND SEVEN HUNDRED TWENTY-FIVE PESOS AND 45/100

Page 2 of 2

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

**Conforme**

Very truly yours,

Signature over printed name of Suppliers  
L. WALTER W. MATTHEW  
Date SEP-01-2021

JEREMY BARNS, CESO III  
Director-General

**Funds Cluster :** 01  
**Funds Available :** 982,125.00

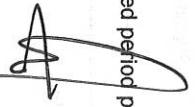
**ORS/BURS No. :** 0210290120190800300  
**Date of ORS/BURS No. :** Aug 23 2021  
**Amount :** 982,125.00

ALVIN CARL C. FORTES  
Accountant IV

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND SHALL BE EFFECTIVE UPON SIGNING OF BOTH PARTIES AND END UPON THE LAST DELIVERY OF THE GOODS AND ACCEPTANCE THEREOF BY THE PROCURING ENTITY.
2. The Bidding documents, Supplier's bid, including the Eligibility, Technical and Financial Proposals, Notice of Award with the Supplier's Acceptance and other documents which are not mentioned herein but part of the bidding requirements/process shall form part of this Purchase Order (P.O.).
3. **AWARDEE, Goodlinks Staffers, General Merchandise and Maintenance Services**, shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and to comply as stated, the Contract shall be awarded to the bidder with the Next Lowest Responsive Bid as determined by the NATIONAL MUSEUM OF THE PHILIPPINES Bids and Awards Committee and approved by the HOPE.
4. The Goods shall be delivered and installed by the AWARDEE at the National Museum of Fine Arts Building located at P. Burgos Drive, Rizal Park, Manila during weekdays from 9:00 am to 2:00 pm.  
The delivery schedule as indicated in this P.O. may be modified at the option of the National Museum of the Philippines, with prior notice, written or verbal, to the AWARDEE.
5. The delivery shall be extended subject to the approval by the Head of the Procuring Entity(HOPE) and if warranted under the law. If the AWARDEE has not completed the delivery within the period stated in the P.O., this Contract shall be cancelled and the undelivered balance shall be withdrawn from the AWARDEE, without prejudice to the imposition of liquidated damages in accordance with Section 69 of the IRR of R.A. 9184. The National Museum of the Philippines shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from the future bids of the same Goods without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.  
The imposition of liquidated damages in all instances shall be automatic except upon prior request for extension and approval thereof by the National Museum of the Philippines before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
6. The acceptance by the National Museum of the Philippines of the Goods delivered by the AWARDEE shall be deemed acceptance as to the quantity only. Inspection as to the Goods' compliance with the technical specifications, and their order and condition, will be done in the presence of the representatives of both AWARDEE and the National Museum of the Philippines within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorized representative of the AWARDEE. The inspection will push through even in the absence of the AWARDEE's representative if the latter was duly notified. The results of the inspection conducted by the National Museum of the Philippines in the absence of the AWARDEE or its representative shall be final and binding upon the the AWARDEE.
7. Rejected deliveries shall be construed as non-delivery of the Goods, so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item no. 5 hereof.
8. The AWARDEE warrants that the goods subject of this P.O. are new and free from any defects both in workmanship and materials. Further, the AWARDEE warrants that it shall replace, repair, or refund the purchase price of defective goods delivered to and received by National Museum of the Philippines. The AWARDEE further warrants that it shall comply with the conditions, specification and requirements as stated in the Bid proposal, Bid documents which are not mentioned herein. The obligation for the warranty shall be covered by a retention money or a special bank guarantee in an amount equivalent to at least one percent (1%) of the total contract price. If the AWARDEE opted for retention money, the latter shall be deducted from the total payment. Said retention money or special guarantee shall only be released one (1) year after acceptance by National Museum of the Philippines of the goods without prejudice to the warranty mentioned in the Bid Proposal of the AWARDEE. No other warranty, express or implied, shall be deemed made by the AWARDEE and none shall be imputed or presumed.
9. For the full, faithful delivery of the goods called for under this P.O., National Museum of the Philippines shall pay the AWARDEE a fixed amount of **EIGHTY-TWO THOUSAND ONE HUNDRED TWENTY-FIVE PESOS AND 00/100** Philippine Currency, inclusive of all applicable taxes. The manner of payment shall be in accordance with the Accounting Rules and Regulations subject to the retention of six percent (6%) withholding tax to be remitted directly by the National Museum of the Philippines to the Bureau of Internal Revenue (BIR). All duties, excise and other taxes and revenue charges, if any, shall be for the AWARDEE's account.
10. This P.O. contains the entire agreement between the parties and supersedes and replaces all such prior agreements with respect to matters expressly set forth herein. No modifications shall be binding upon the parties and their respective executors, administrators, successors, assigns and personal representatives.
11. In case of dispute, the parties agree that enforcement of the terms and conditions contained on this P.O. shall be brought before the Court of competent jurisdiction in the City of Manila.
12. Hereunder, representatives of **Goodlinks Staffers, General Merchandise and Maintenance Services**, warrants that they have authority to enter into and perform their obligations under the contract and that they are validly authorized to execute, deliver, and perform the obligations subject hereof.
13. The contract for this project was prepared on August 18, 2021 within the prescribed period provided in the Revised Implementing Rules and Regulations of RA 9184.
14. **This Purchase Order shall also serve as Notice to Proceed.**

CONFORME:

  
LIM-ITTA M. NOTARRE  
AWARDEE