THE MANDATE OF THE NATIONAL MUSEUM

- The National Museum is mandated to establish, manage and develop museums comprising the National Museum Complex and the National Planetarium in Manila, as well as regional museums in key locations around the country.

- The National Museum manages and develops the national reference collections in the areas of artistic and cultural heritage and natural history, and carries out permanent research programs in biodiversity, geological history, human origins, pre-historical and historical archaeology, maritime and underwater cultural heritage, ethnomusicology, art history, and moveable and immovable cultural properties.

- Appreciation of the collections and research findings of the National Museum, as well as technical and museological skills and knowledge, are disseminated through exhibitions, publications, and educational, training, outreach, technical assistance and other public programs.

- The National Museum implements and serves as a regulatory and enforcement agency with respect to a series of cultural laws, and is responsible for various culturally significant properties, sites and reservations throughout the country.

KEY LAWS:

- Republic Act No. 10066 (*National Cultural Heritage Act of 2009*)

THE NATIONAL MUSEUM NETWORK

CENTRAL MUSEUM COMPLEX

Central Museums are located in the National Museum Complex in Rizal Park, Manila, and include the:

- National Museum of Natural History (2017)
- National Planetarium (1975)

REGIONAL MUSEUMS AND SATELLITE OFFICES

Regional Museums are classified into Regional, Area and Site Museums which are also being further developed to serve as satellite offices for Agency frontline services.

- Ilocos Regional Museum and Satellite Office (Vigan and Magsingal, Ilocos Sur)
- Cordilleran Regional Museum and Satellite Office (Kiangan, Ifugao)
- Bicol Regional Museum and Satellite Office (Daraga and Tabaco, Albay)
- Western Visayas Regional Museum and Satellite Office (Iloilo City)
Western Mindanao Regional Museum and Satellite Office
(Zamboanga City)

Eastern Mindanao Regional Museum and Satellite Office
(Butuan City)

AREA MUSEUMS AND SATELLITE OFFICES

Batanes Area Museum and Satellite Office
(Uyugan, Batanes)

Marinduque Area Museum and Satellite Office
(Boac, Marinduque)

Negros-Siquijor Area Museum and Satellite Office
(Dumaguete, Negros Occidental)

Bohol Area Museum
(Tagbilaran, Bohol)

Sulu Archipelago Area Museum
(Jolo, Sulu)

SITE MUSEUMS AND SATELLITE OFFICES

Callao Cave Site Museum and Satellite Office
(Peñablanca, Cagayan)

Kabayan Burial Caves Site Museum and Satellite Office
(Kabayan, Benguet)

Angono-Binangongan Petroglyphs Site Museum and Satellite Office
(Rizal Province)

Banton Caves Site Museum and Satellite Office
(Banton, Romblon)

Tabon Cave Complex Site Museum and Satellite Office
(Quézon, Palawan)

MUSEUMS PROGRAM

- Management and Development of the National Collections and Related Knowledge Resources
  Includes participation in international meetings and conferences, pursuant to Republic Act No. 8492, the "National Museum Act of 1998", and other pertinent laws and issuances.

- Restoration, Preservation, Protection and Development of Cultural Property
  Covers moveable and immoveable, tangible and intangible properties, pursuant to Republic Act No. 10066, the "National Cultural Heritage Act of 2009, and other pertinent laws

KEY STRATEGIES (PROGRAMS, ACTIVITIES AND PROJECTS)

- Publications, research papers, collections development, field research, underwater explorations/excavations, exhibitions and astronomical shows, and other public programs and activities.
- Rehabilitation, enhancement and/or establishment of central and regional museums comprising the national network.
NATIONAL MUSEUM ORGANIZATIONAL STRUCTURE

BOARD OF TRUSTEES

OFFICE OF THE DIRECTOR

OFFICE OF THE ASSISTANT DIRECTOR (MUSEUMS)

MUSEUM SERVICES DIVISION

CENTRAL MUSEUMS VISITORS OPERATIONS DIVISION

EXHIBITION, EDITORIAL, AND MEDIA SERVICES DIVISION

ZOOLOGY DIVISION

BOTANY AND NATIONAL HERBARIUM DIVISION

GEOLOGY AND PALEONTOLOGY DIVISION

ETHNOLOGY DIVISION

ARCHAEOLOGY DIVISION

FINE ARTS DIVISION

ARCHITECTURAL ARTS AND BUILT HERITAGE DIVISION

MARITIME AND UNDERWATER CULTURAL HERITAGE DIVISION

RESEARCH COLLECTIONS AND CONSERVATION MANAGEMENT DIVISION

OFFICE OF THE ASSISTANT DIRECTOR (ADMINISTRATION)

FINANCIAL SERVICES DIVISION

CULTURAL PROPERTIES REGULATION DIVISION

FACILITIES MANAGEMENT DIVISION

GENERAL ADMINISTRATIVE SERVICES DIVISION

HUMAN RESOURCES MANAGEMENT DIVISION

REGIONAL ADMINISTRATION AND OPERATIONS DIVISION

BOARD OF TRUSTEES

OFFICE OF THE DIRECTOR

OFFICE OF THE ASSISTANT DIRECTOR (MUSEUMS)
<table>
<thead>
<tr>
<th>TITLE OF ACTIVITY</th>
<th>DIVISION RESPONSIBLE</th>
<th>DATE CONDUCTED</th>
<th>VENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Launching of “Ten Years: Through the Lens of Jan Sibik, Czech Photographer and World Press Photo Awardee” Exhibition</td>
<td>Ethnology Division</td>
<td>February 19, 2018</td>
<td>Reception Hall, NM of Anthropology</td>
</tr>
<tr>
<td>2. An Artist Talk by: Bert Monterona; My Tribal Culture, My Struggle</td>
<td>Fine Arts Division</td>
<td>February 22, 2018</td>
<td>National Museum Butuan, Agusan del Sur</td>
</tr>
<tr>
<td>3. Artist’s Walkthrough &amp; Exhibit featuring Filipina Artist Ofelia Gelvezon-Tequi</td>
<td>Fine Arts Division</td>
<td>March 7, 2018</td>
<td>Gallery VIII, NM of Fine Arts</td>
</tr>
<tr>
<td>4. The Art Protis of Federico Aguilar Alcuaz</td>
<td>Fine Arts Division</td>
<td>March 13, 2018</td>
<td>Gallery XXII, NM of Fine Arts</td>
</tr>
<tr>
<td>5. Piña-Seda Exhibition in Portugal</td>
<td>Ethnology Division</td>
<td>March 28, 2018</td>
<td>Philippine Embassy, Lisbon Portugal</td>
</tr>
<tr>
<td>7. Lecture on Field Museums by Dr. Larry Heaney: Doubling Diversity: New Evolutionary and Geological Perspectives on the Mammals</td>
<td>Zoology Division</td>
<td>April 18, 2018</td>
<td>NM of Anthropology</td>
</tr>
<tr>
<td>8. A Talk on “30 years of Conflicts and Crises from the Lens of Jan Sibik”, a talk by H.E. Jaroslav Olsa, Jr. Ambassador of the Czech Republic to the Philippines</td>
<td>Ethnology Division</td>
<td>April 24, 2018</td>
<td>NM of Anthropology</td>
</tr>
<tr>
<td>10. Media and Press Briefing: Evidence of Early Human Occupation in the Philippines</td>
<td>Archaeology Division</td>
<td>May 10, 2018</td>
<td>NM of Natural History</td>
</tr>
<tr>
<td>11. Lecture by Prof. B. Lynne Milgram of OCAD University “Transnationalism from Below: Refashioning a Craft Commodity Flow in the Central Philippines”</td>
<td>Ethnology Division</td>
<td>May 11, 2018</td>
<td>Reception Room: NM of Anthropology</td>
</tr>
<tr>
<td>12. Press Briefing on The Opening of the National Museum of Natural History on the Occasion of The International Museum Day</td>
<td>National Museum</td>
<td>May 18, 2018</td>
<td>Vergara Room, NMNH</td>
</tr>
<tr>
<td>13. Progressive Tapestry Now and Then by Marketa Vinglerova</td>
<td>Fine Arts Division</td>
<td>May 22, 2018</td>
<td>Recto Hall, NM of Fine Arts</td>
</tr>
<tr>
<td>TITLE OF ACTIVITY</td>
<td>DIVISION RESPONSIBLE</td>
<td>DATE CONDUCTED</td>
<td>VENUE</td>
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</tr>
<tr>
<td>14. Piña-Seda Exhibition in Spain</td>
<td>Ethnology Division</td>
<td>May 24, 2018</td>
<td>Real Fabrica de Tapies, Madrid, Spain</td>
</tr>
<tr>
<td>15. Women in Art Printmaking Workshop</td>
<td>Fine Arts Division and GAD</td>
<td>May 24, 2018</td>
<td>Recto Hall, NM of Fine Arts</td>
</tr>
<tr>
<td>16. Piña-Seda Exhibition in Washington D.C USA</td>
<td>Ethnology Division</td>
<td>June 10, 2018</td>
<td>Philippine Embassy, Washington D.C, USA</td>
</tr>
<tr>
<td>17. Seminar-Workshop on Fourier Transform Infrared Spectrometer</td>
<td>RCCMD</td>
<td>June 19, 2018</td>
<td>Osmena Hall,NMFA</td>
</tr>
<tr>
<td>18. Maritime and Underwater Cultural Heritage Lecture (Round Table Discussion)</td>
<td>MUCHD</td>
<td>June 26, 2018</td>
<td>Ayala Hall, NM of Anthropology</td>
</tr>
<tr>
<td>19. Fire Prevention Seminar</td>
<td>RCCMD</td>
<td>June 28, 2018</td>
<td>Auditorium NM of Fine Arts</td>
</tr>
<tr>
<td>20. Lecture: Colonizing the Philippines 700 thousand years ago: Where, who and how? Presented by T Ingicco and MC Reyes-Magloyuan</td>
<td>Archaeology Division</td>
<td>June 29, 2018</td>
<td>NM of Natural History</td>
</tr>
<tr>
<td>21. LGTV: Awarding of Donations to the National Museum</td>
<td>National Museum</td>
<td>July 16, 2018</td>
<td>NM of Natural History</td>
</tr>
<tr>
<td>22. Piña-Seda Exhibition in New York, USA</td>
<td>Ethnology Division</td>
<td>July 23, 2018</td>
<td>Philippine Center, NY, USA</td>
</tr>
<tr>
<td>23. Demonstration of J. Brothers Showcases and Stagecraft International Display at NM of Natural History</td>
<td>RCCMD</td>
<td>July 23, 2018</td>
<td>Conference Room NMNH</td>
</tr>
<tr>
<td>24. Public Lecture Dr. Noel Amano’s Archaeological Research: In Times of Change: Human-Animal Interactions in South and Southeast Asia during the past 30 thousand years.</td>
<td>Archaeology Division</td>
<td>August 9, 2018</td>
<td>Ayala Hall NM of Anthropology</td>
</tr>
<tr>
<td>25. The Spirit of Budo: History of Japan’s Martial Arts (Exhibit Opening)</td>
<td>Fine Arts Division</td>
<td>August 9, 2018</td>
<td>Senate Hall, Mezzanine Gallery NMFA</td>
</tr>
<tr>
<td>26. Arnis Demonstration and Workshop</td>
<td>Fine Arts Division and Ethnology Division</td>
<td>August 25, 2018</td>
<td>Auditorium, NMFA</td>
</tr>
<tr>
<td>TITLE OF ACTIVITY</td>
<td>DIVISION RESPONSIBLE</td>
<td>DATE CONDUCTED</td>
<td>VENUE</td>
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</tr>
<tr>
<td>27. Kendo Demonstration and Workshop</td>
<td>Fine Arts Division</td>
<td>September 1, 2018</td>
<td>Auditorium, NMFA</td>
</tr>
<tr>
<td>28. Judo Demonstration and Workshop</td>
<td>Fine Arts Division</td>
<td>September 8, 2018</td>
<td>Auditorium, NMFA</td>
</tr>
<tr>
<td>29. Piña-Seda Exhibition in Hawaii</td>
<td>Ethnology Division</td>
<td>September 17, 2018</td>
<td>University of Hawaii, Manoa, Honolulu, Hawaii, USA</td>
</tr>
<tr>
<td>30. Tour to the National Museum of Natural History with the Heads of the Diplomatic Missions, Cultural/Protocol Officers of Embassies, and Heads of Offices of the DFA</td>
<td>CMVOD</td>
<td>September 17, 2018</td>
<td>Shell Courtyard, NMNH</td>
</tr>
<tr>
<td>31. Seminar on Museum Practice; Heritage Management and Museum Education</td>
<td>Museum Services Division</td>
<td>September 28, 2018</td>
<td>NM of Anthropology</td>
</tr>
<tr>
<td>32. Special Lecture on Parisian Life 2.0</td>
<td>Fine Arts Division</td>
<td>September 28, 2018</td>
<td>NM of Fine Arts</td>
</tr>
<tr>
<td>33. Free Talks: Conservation of Whales, Dolphins and Crocodiles</td>
<td>MUCHD</td>
<td>October 1, 2018</td>
<td>NM of Anthropology</td>
</tr>
<tr>
<td>34. Orientation for Teachers: National Museum of Natural History in Focus</td>
<td>Museum Services Division</td>
<td>October 8, 15 and 22, 2018</td>
<td>NM of Natural History</td>
</tr>
<tr>
<td>35. Launching: Marawi, A Year After (Photo Exhibition)</td>
<td>Ethnology Division</td>
<td>October 10, 2018</td>
<td>Reception Hall, NMA</td>
</tr>
<tr>
<td>36. Rediscovering Botany: The Basis of Systematics</td>
<td>BNHD</td>
<td>October 11, 2018</td>
<td>Education Room A, NM of Natural History</td>
</tr>
<tr>
<td>37. GAD Planning and Budgeting Workshop</td>
<td>GAD</td>
<td>October 17-19, 2018</td>
<td>BDO East Hall, NMNH</td>
</tr>
<tr>
<td>38. Roundtable Discussion on Roles of Indigenous Women; Breaking Gender Stereotypes</td>
<td>Ethnology Division</td>
<td>October 19, 2018</td>
<td>NM of Anthropology</td>
</tr>
<tr>
<td>39. Biyay: Ekolohiya at Kaalaman ng mgaNegritongKomunidadesaPilipinas</td>
<td>Ethnology Division</td>
<td>October 19, 2018</td>
<td>NM of Anthropology</td>
</tr>
<tr>
<td>40. Educational Program related to the Biyay: Tradition, Ecology, and knowledge among the Philippine Negrito Communities.</td>
<td>Ethnology Division</td>
<td>October 23-24, 2018</td>
<td>NM of Anthropology</td>
</tr>
<tr>
<td>TITLE OF ACTIVITY</td>
<td>DIVISION RESPONSIBLE</td>
<td>DATE CONDUCTED</td>
<td>VENUE</td>
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</tr>
<tr>
<td>41. Gemma Cruz-Araneta Talks on Women Empowerment</td>
<td>GAD</td>
<td>October 25, 2018</td>
<td>NM of Natural History 6th Floor</td>
</tr>
<tr>
<td>42. NM Film Program featuring the “Pagtatagpo, Pagbabahagi at Pagkakaisa”</td>
<td>Ethnology Division</td>
<td>October 25-26</td>
<td>Ayala Room, NM of Anthropology</td>
</tr>
<tr>
<td>43. Seminar on Museum Practice Services: Sustainability and Tourism Management at Archaeological and Heritage Sites – Dir. AMTP Labrador, PhD and MJLA Bolonia, PhD</td>
<td>Archaeology Division and Museum Services Division</td>
<td>October 30, 2018</td>
<td>NM of Fine Arts</td>
</tr>
<tr>
<td>44. Climate Reality Project Leadership Awards</td>
<td>DO</td>
<td>November 5, 2018</td>
<td>Shell Centennial Courtyard, NMNH</td>
</tr>
<tr>
<td>45. Exhibit Opening: Portraits of Andres Barrioquinto</td>
<td>Fine Arts Division</td>
<td>November 8, 2018</td>
<td>Osmeña Hall, NMFA</td>
</tr>
<tr>
<td>46. DAWANI Women's Choir Maestra: A Celebration of Women in Music</td>
<td>DO</td>
<td>November 17, 2018</td>
<td>Shell Centennial Courtyard, NMNH</td>
</tr>
<tr>
<td>47. Talk on “Marawi: A Year After” by Mylah Reyes Roque</td>
<td>Ethnology Division</td>
<td>November 23, 2018</td>
<td>Reception Room, NM of Anthropology</td>
</tr>
<tr>
<td>48. Talk on Ocean Conservancy</td>
<td>DO</td>
<td>November 24, 2018</td>
<td>BDO East Function Hall, NMNH</td>
</tr>
<tr>
<td>49. Human Environment &amp; Interactions Forum</td>
<td>Archaeology Division</td>
<td>November 26, 2018</td>
<td>Reception Room, NMA</td>
</tr>
<tr>
<td>50. Seminar on Museum Practice: Understanding Sites and Tastes through Archaeology</td>
<td>Museum Services Division</td>
<td>November 27, 2018</td>
<td>NM Auditorium</td>
</tr>
<tr>
<td>51. Leaf Art Work of the Deaf</td>
<td>BNHD</td>
<td>November 28-29, 2018</td>
<td>Vergara and Co. Education Room, NMNH</td>
</tr>
<tr>
<td>52. The Philippine Open Government Partnership and The Freedom of Information Program</td>
<td>DO</td>
<td>November 28, 2018</td>
<td>Auditorium, NMFA</td>
</tr>
<tr>
<td>53. Panel Presentation 2018 Significant Cultural Properties</td>
<td>CPRD</td>
<td>December 5, 2018</td>
<td>Laurel Hall, NMFA</td>
</tr>
<tr>
<td>54. Soft Opening of the Ethno-Astronomy Exhibition</td>
<td>CMVOD</td>
<td>December 12, 2018</td>
<td>National Planetarium</td>
</tr>
<tr>
<td>55. R.T. Paras - 116 Years of Philippine Fashion Opening Reception</td>
<td>Fine Arts Division</td>
<td>December 13, 2018</td>
<td>Spoliarium Hall, NMFA</td>
</tr>
</tbody>
</table>
REPORTS OF THE DIVISIONS

OPERATIONS

ARCHAEOLOGY DIVISION

I. Highlights for 2018

1. Assistance in the National Museum of Natural History exhibitions including the exhibit at Ayala Hall of Rhino fossils and stone tools.

II. PUBLICATIONS

1. Earliest known hominin activity in the Philippines by 709 thousand years ago [Marian Reyes-Magloyuan, Journal (Publisher): Nature]
2. Unfolding the technological production strategies of the large toolkits across Philippine Paleolithic sites with specific reference to northern Mindanao [Dr. Eusebio Dizon, Journal (Publisher): Quaternary International]

III. FIELDWORK

1. Coordination for and oversight of the restoration of Guiuan Church, Guiuan, Eastern Samar from January 24 - February 21, 2018 [Vergil San Mateo]
2. Survey of World War 2 plane crash sites. World War 2 Project in collaboration with University of Illinois Chicago researchers, Sta. Fe, Nueva Vizcaya from February 3-13, 2018 [Dr. AmeGarong and Ivan Cultura]
3. Opening of exhibition in NM Butuan Branch, Butuan City from February 21-22, 2018 [Dr. Bolunia]
4. Survey of World War 2 plane crash sites. World War 2 Project in collaboration with University of Illinois Chicago researchers, Carranglan, Nueva Ecija from February 22-27, 2018 [Dr. AmeGarong and Ivan Cultura]
5. Initial coordination with Museo Iloilo with regards the retrieval of loaned NM Specimens, Iloilo City from March 22-23, 2018 [Dr. Boluniaand Jonathan Jacar]
6. Retrieval of loaned NM Specimens from Museo Iloilo, Iloilo City from April 26-28, 2018 [Dr. Bolunia, Marielle Esteria and Allan Quinto]
8. Excavation of World War 2 plane crash site in Mt. Tarak. World War 2 Project in collaboration with University of Illinois Chicago researchers, Mariveles, Bataan from April 20 - May 5, 2018 [Dr. AmeGarong and Ivan Cultura]
10. Re-excavation of Tabon Cave, Quezon, Palawan from May 29 - June 18 [Dr. Eusebio Dizon, Dr. AmeGarong, Sheldon Clyde Jago-on, Alexandra De Leon and Gerard Palaya]
11. Excavation of open site (rhino fossil site) in Rizal, Kalinga. In collaboration with Dr. Thomas Ingicco, Rizal, Kalinga from June 11-28, 2018 [Marian Reyes-Magloyuan, Maricar Belarmino and Rogelio Gonzales]
12. Transition and transfer of accountabilities of Mr. Bonifacio Pasion of NM Penablanca Field station to Adan Soriano, Peñablanca, Cagayan from June 27 - July 1, 2018 [Adan Soriano]
13. Archaeological survey of prehistoric sites in Oton& San Dionisio, Iloilo. In collaboration with Dr. Noel Amano of Max Planck Institute, Iloilo Province, Panay Island from July 1-10, 2018 [Ivan Cultura]
14. Excavation of MarcelinoDumbrique Shell Midden Site. In collaboration with Dr. Kasuhiko Tanaka, Lallo, Cagayan from July 20 - August 9, 2018 [Dr. Eusebio Dizon, Dr. AmeGarong and Dante Posadas]
15. Dismantling of archaeology exhibition in NM Bohol Branch and storing of specimens, Tagbilaran City, Bohol from September 19-23, 2018 [Nida Cuevas and Rogelio Gonzales]

16. Initial assessment of Cabugao Church retablo for restoration, Cabugao, Ilocos Sur from September 24-26, 2018 [Ivan Cultura]

17. Coordination for the restoration of Guiuan Church, Guiuan, Eastern Samar from December 13-16, 2018 [Dr. Bolunia]

IV. COLLECTIONS MANAGEMENT

1. Conserved and maintained archaeological specimen collections in the repositories and galleries
2. Traced 659 archaeological sites from the Philippines currently stored in the repositories

<table>
<thead>
<tr>
<th>Specimens collected</th>
<th>2,873</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specimens maintained</td>
<td>258,122</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>260,995</td>
</tr>
</tbody>
</table>

V. TECHNICAL ASSISTANCE

1. Technical assistance given to Dr. Victor Paz of UP-ASP and Australian National University professor and students.
2. Technical assistance given to Nguyen ThiBich of University of Social Sciences and Humanities, Vietnam
3. Technical assistance given to Emily Miyama of Waseda University, Tokyo, Japan in accessing the Sa Hyuhn-Kalanay Pottery from Solheim Collection
4. Technical assistance given to Alexandra De Leon and Timothy Vitales in accessing Pottery Collection from Solheim Collection
5. Technical assistance given to Angelica AizaKniesly accessing Pottery Collection from Solheim Collection
6. Technical assistance given to students of University of the Philippines Manila for their On-the-Job Training

VI. PERSONNEL DEVELOPMENT

A. International workshops/seminars/conferences

1. Workshop for Sustainability and Tourism Management for Archaeological and Heritage Sites presented by Dr. Mary Jane Louise Bolunia in Siem Reap, Cambodia
2. Invited as resource speaker, "Reconstructing Diet from Human Remains Excavated in the Philippines" held on September 05, 2018 in University of Illinois Chicago, USA [Dr. AmeGarong]
4. Researchers Presented their Studies during the 21st Congress of the IPPA held on September 25 – 27, 2018 [Dr. Eusebio Dizon, Dr. AmeGarong, Timothy John Vitales, and Alexandra De Leon]
5. ASEAN 2018 Cultural Properties and Museums International Workshop held on November 02 - 07, 2018 in Cambodia [Dr. Bolunia]
6. Maritime Exchange and Localization across the South China Sea 500 BC – 500 AD. Presented in National Cheng Kung University, Taiwan from 9-10 November 2018 in Taiwan [Dr. Bolunia, Dr. Eusebio Dizon and Dr. AmeGarong]
7. Annual Meeting of the Japan Society for Southeast Asian Archaeology from December 14-17, 2018 in Okinawa, Japan [Dr. AmeGarong]

B. Local workshops/conferences/seminars

1. Invited as resource speaker: The Story of the Butuan Boats from Agusan in Ayala Museum, Makati [Dr. Bolunia]
2. B. 2 Lecture series for Senior High school students from January 24-31, 2018 in NMA [Dr. Bolunia, Dr. Eusebio Dizon, Dr. AmeGarong, Alexandra de Leon, Timothy John Vitales and Nida Cuevas]
3. B. 3 Media and Press briefing on "Evidence of Early Human Occupation in the Philippines" held on May 10, 2018 in NMNH [Dr. Bolunia and Marian Reyes-Magloyuan]
4. B. 4 Lecture presentation on "Colonizing the Philippines 700 thousand years ago: Where, who and how? " held on June 29, 2018 in NMNH [Marian Reyes-Magloyuan]
5. B. 5 Invited as resource speaker "Piecing the Philippine Past: Discovering Prehistoric Philippine Heritage through Archaeological Research":Fusion of Science and Arts: Philippine Biodiversity and Culture held on 21 July 2018 in World Trade Center, Pasay City [Alexandra de Leon]
6. B. 6 39th Philippine National Historical Society Conference: National Conference on Local and National History held on October 25, 2018 in Catbalogan, Samar [Dr. Bolunia]
7. B. 7 Scientific Career System Orientation Seminar and Research Colloquium in Region X held on October 25, 2018 in Cagayan de Oro City [Dr. Eusebio Dizon]
8. Seminar on Museum Practice Series Discovering the Past through Archaeology held on October 30, 2018 in NMFA [Dr. Bolunia]
10. Seminar on Museum Practice Series held on November 27 in NMFA [Dr. Eusebio Dizon, Dr. AmeGarong, Marian Reyes-Magloyuan, Maricar Belarmino and Nida Cuevas]
ARCHITECTURAL ARTS AND BUILT HERITAGE DIVISION

I. CORE FUNCTIONS

1. Conducts curatorial activities and research in all areas of the field of Philippine built heritage and architectural history;
2. Manages and conserves built heritage sites, artifacts and related archives under the custody of the Agency;
3. Researches and documents built heritage landmarks maintained and preserved in situ nationwide; and
4. Provides professional services, architectural conservation services, and/or technical studies, as technical assistance to declared built heritage landmarks maintained and preserved in situ nationwide.

II. Technical Assistance extended to LGUs, NGOs, GOS requests for technical information and site verifications and inspections

1. LGU of Daraga – Cagsawa Ruins (January 4, 2018)
2. LGU of Guagua, Guagua Municipal Hall, Betis Church, Hizon House (January 16, 2018)
3. LGU of Baliwag, Baliwag Municipal Hall (January 24, 2018)
4. Parish of Bulacan (January 24, 2018)
5. Descendants of Don Querubin House (February 1, 2018)
6. LGU of Santo Tomas & Parish of Santo Tomas Ruins (February 28, 2018)
7. LGU of Guagua Municipal Hall (March 14, 2018)
8. Manaog Church (May 2018)
9. Cathedral of San Jose in Romblon (July 1-4, 2018)
10. Jimenez Church (July 24-26, 2018)
11. San Juan Bautista, Jimenez, Misamis Occidental
12. Spanish Era Colonial Bridge of Tayabas (August 7-8, 2018)
13. Sta. Maria East Central School, Sta. Maria, Ilocos Sur (October 3-5, 2018)
15. Gota de Leche, Sampaloc, Manila (December 11, 2018)

III. Technical Recommendations

1. Guimbal Bridge in Iloilo and Quezon Bridge in Dipolog City (March 8, 2018)
2. Binondo House (March 12, 2018)

IV. State of Conservation (Technical Report)

1. The Ruins of Cagsawa Church (January 17, 2018)
2. Municipal Hall of Guagua (January 29, 2018)
3. Old Municipal Hall of Baliwag (February 7, 2018)
4. The Querubin House of Ilocos Sur (February 23, 2018)
5. The Roman Catholic Church Complex of Nuestra Señora dela Asuncion in Bulacan (May 17, 2018)
6. Minor Basilica and Church Complex of Nuestra Señora del Santisimo Rosario, Manaog Pangasinan (June 26, 2018)
7. Cathedral of San Jose, Romblon (July 19, 2018)
8. San Juan Bautista, Jimenez, Misamis Occidental (August 23, 2018)
9. Colonial Bridge in Tayabas, Tayabas, Quezon (September 5, 2018)
11. Gota de Leche, Sampaloc, Manila (December 18, 2018)

V. Condition Photographs

1. Cathedral of San Jose, Romblon – May 11, 2018
2. San Juan Bautista, Jimenez, Misamis Oriental – August 9, 2018
VI. Attendance to conferences, trainings, workshops

1. Supervisory Development Course Track One (February 6-9, 2018 | Archt. Dado)
4. Seminar on Public Service Ethics and Accountability (April 10-11, 2018 | E. Estonanto)
5. 2018 International Day of Biological Diversity (May 22, 2018 | Archt. Dado)
7. Gender Sensitivity (June 26, 2018 | P. Tan, J. Ellera)
8. Women Leadership Program (June 27, 2018 | P. Tan, J. Ellera, E. Estonanto, S. Cuyuca)
10. Strategic Planning Workshop (July 30-31, 2018 | Archt. Dado, P. Tan)
12. Resource Person in Heritage Stakeholders Conference (September 13, 2018 | Archt. Dado)
13. Seminar on Museum Practice (September 2, 2018 | P. Tan, J. Ellera)
15. Rediscovering Botany: The Basics of Systematics (October 11, 2018)
16. NM Gender and Development Focal Point System’s Women Leadership Program (October 25, 2018 | P. Tan, J. Ellera)
17. Cash Base Budgeting Orientation (November 11, 2018 | Archt. Dado, J. Ellera)
18. SS Good Housekeeping Workshop (November 12, 2018 | P. Tan)
19. Pre-Disaster Recovery Planning Workshop (November 23, 2018 | Archt. Dado)
20. Root Cause Analysis Training Workshop (November 28, 2018 | P. Tan)
21. Lean Management and Streamlining Workshop (December 3-5, 2018 | P. Tan)
22. Violence Against Women (VAW) Symposium (December 6, 2018 | Archt. Dado)

VII. Meetings/Consultations

1. Research Cluster Meeting (January 12, 2018)
2. Division Staff Meeting (January 26, 2018)
3. HRMPSB Meeting (February 19 & 21, 2018)
4. HRMPSB Meeting (March 12, 2018)
5. Meeting with Acting Director, Angel P. Bautista (April 6 & 10, 2018)
6. AABHD Staff Meeting (April 16, 2018)
7. Meeting with Director Barns (May 16, 2018)
8. AABHD Staff Meeting (May 23, 2018)
9. ISO Orientation (June 1, 2018)
10. AABHD Staff Meeting (June 4, 2018)
11. Meeting with Acting Director, Angel P. Bautista (June 4, 2018)
12. NCCA Philippine Heritage Awards Panel of Experts Meeting (June 6, 2018)
13. NM Composite Team re: Rice Terraces (September 11, 2018)
14. Rizal Tech. University- Education Students (September 18, 2018)
15. PUP Sta. Maria – Engineering Students (September 19, 2018)
16. Consultation meeting – Chamber of Commerce of the Philippines re: Binondo-Intramuros Bridge (September 26, 2018)
The Botany and National Herbarium Division of the National Museum of the Philippines continues to uphold its advocacy to the plant kingdom in the conservation of the Philippine Flora. Thru scientific researches and fieldworks, the Botany staffs provide students, researchers and educators information of plant diversity in taxonomic study and plant classification. They promote awareness in preserving our natural history by giving trainings on plant classification, herbarium processing and management to the public; together they develop new ideas in conservation.

I. Lectures Conducted

- **J.A.F. PASCUAL**
  1. Rediscovering Botany – Dr. Benito Vergara and Leonardo Co Education Rooms, October 2018
  2. Leaf Art Workshop for the Deaf, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, November 28-29, 2019

- **M.C.B. BALANE**
  1. Rediscovering Botany – Dr. Benito Vergara and Leonardo Co Education Rooms, October 2018
  2. Leaf Art Workshop for the Deaf, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, November 28-29, 2019

- **D.N. TANDANG**
  1. Plant Identification and Field Survey Protocols, Bohol Biodiversity Complex, Roxas-Billar Bohol, September 17-20, 2018

- **J.M.M. GALINDON**
  1. Rediscovering Botany – Dr. Benito Vergara and Leonardo Co Education Rooms, October 2018
  2. Leaf Art Workshop for the Deaf, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, November 28-29, 2019

- **C.C. ENRIQUEZ**
  1. Rediscovering Botany – Dr. Benito Vergara and Leonardo Co Education Rooms, October 2018
  2. Leaf Mask Making – Leaf Art Workshop for the Deaf, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, November 28-29, 2019

- **S.M.M. LIBRAO**
  1. Leaf Mask Making – Leaf Art Workshop for the Deaf, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, November 28-29, 2019

- **R.D.R. CAMPOS**
  1. Rediscovering Botany – Dr. Benito Vergara and Leonardo Co Education Rooms, October 2018
  2. Leaf Collage Making – Leaf Art Workshop for the Deaf, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, November 28-29, 2019
II. Seminar-workshop attended

- **L.T. EVANGELISTA**
  1. Civil Service Commission: Supervisory Development Course, February 6-9, 2018
  2. Civil Service Commission: Coaching and Mentoring, March 26-27, 2018

- **J.A.F. PASCUAL**
  1. Philippine Symposium Freshwater Biodiversity and Ecosystems, December 11-14, 2018, UP IBG-Diliman
  2. Unravelling Double Helix, October 19, 2018, PUP, Sta. Mesa
  3. Unlocking Aquatic Biotechnology, November 16, 2018, PUP, Sta. Mesa

- **M.C.B. BALANE**
  1. QMS-ISO 9001-2015 Walkthrough, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, June 1, 2018
  2. QMS-ISO 9001-2015 Training on Internal Audit, NM-Fine Arts, November 5-23, 2018

- **N.B. GAPAS**
  1. February 12-13, 2018

- **D.N. TANDANG**
  1. Training on CITES, Non Detriment Findings: A Focus on Terrestrial Species, September 4-6, 2018, B-Hotel, Quezon City
  2. Seminar on “Raising Millenial Children in the Digital Age”, March 22, 2018, NM Auditorium, P. Burgos, Manila
  3. Seminar on Public Service Ethics and Accountability, April 10-11, 2018, NM Auditorium, P. Burgos, Manila

- **J.M.M. GALINDON**
  1. Unravelling Double Helix, October 19, 2018, PUP, Sta. Mesa
  2. Seminar-Workshop on Fourier Transform Infrared Spectroscopy, June 19, 2018, NM

- **J.R.C. CALLADO**
  1. 7th Asian Symposium of Ferns & Lycophytes, October 16-18, 2018, NTU, Taipei, Taiwan

- **C.C. ENRIQUEZ**
  1. Finding Food in Semi-Wilderness, July 26-28, 2018, UniLab, Mandaluyong

- **A.B. FAJARDO**
  1. Raising Millenial Children in Digital Age, NM-Fine Arts, March 22, 2018
  2. QMS-ISO 9001-2015 Walkthrough, Dr. Benito Vergara and Leonardo Co Education Rooms, NMNH, June 1, 2018
  4. QMS-ISO 9001-2015 Training, NM-Fine Arts, July 5, 2018
  5. QMS-ISO 9001-2015 Training, NM-Fine Arts, July 30-31, 2018
  6. QMS-ISO 9001-2015 Training, NM-Fine Arts, September 3-4, 2018
  7. QMS-ISO 9001-2015 Training on Documentation, NM-Fine Arts, October 25-26, 2018
8. QMS-ISO 9001-2015 Training, NM-Fine Arts, November 5-23, 2018
9. QMS-ISO 9001-2015 Readiness Assessment, NM-Fine Arts, December 20, 2018

- **R.T. ANGELES, JR.**
  1. Seminar-Workshop on Fourier Transform Infrared Spectroscopy, June 19, 2018, NM

- **S.M.M. LIBRAO**
  1. Gender Sensitivity Orientation, NM-Fine Arts, June 26, 2018
  2. Women Leadership Program, NMNH, June 27, 2018
  3. Rediscovering Botany, NMNH, October 2018

- **RD.R. CAMPOS**
  1. Fire Drill and Hands-on Training, NM-Fine Arts, June 28, 2018

### III. Publications

- **L.T. EVANGELISTA**
  1. GENERAL BIOLOGY 2 for SENIOR HIGH SCHOOL, L.T. Evangelista (C&EPublishing, Inc.)
  2. Three new species of Begonia (section Baryandra, Begoniaceae) from Luzon Island, the Philippines, ROSARIO R. RUBITE, CHING-I PENG, KUO-FANG, CHE-WEILIN, LUISITO T. EVANGELISTA, DANilo N. TANDANG, JOHN REY C. CALLADO & MARK HUGIES (PHYTOTAXA)

- **E.R. TADIOSA**
  1. TAXONOMIC INVENTORY BASED ON PHYSICAL DISTRIBUTION OF MACROFUNGI IN MT. MACULOT, CUENCA, BATANGAS, PHILIPPINES, MINERVA C. ARENAS, EDWIN R. TADIOSA AND RENATO G. REYES (International Journal of Biology, Pharmacy and Allied Sciences – IJBPAS)
  2. Diversity and Distribution of Macrofungi in Quezon Protected Landscape CALABARZON Region, Philippines

- **D.N. TANDANG**
  1. Three new species of Begonia (section Baryandra, Begoniaceae) from Luzon Island, the Philippines, ROSARIO R. RUBITE, CHING-I PENG, KUO-FANG, CHE-WEILIN, LUISITO. EVANGELISTA, DANilo N. TANDANG, JOHN REY C. CALLADO & MARK HUGIES (PHYTOTAXA)
  2. Hanguana palawanensis (Hanguanaceae), a new species from the Philippines. JAME V. LAFRANKIE, DANilo N.TANDANG

- **J.R.C. CALLADO**
  1. Three new species of Begonia (section Baryandra, Begoniaceae) from Luzon Island, the Philippines, ROSARIO R. RUBITE, CHING-I PENG, KUO-FANG, CHE-WEILIN, LUISITO. EVANGELISTA, DANilo N. TANDANG, JOHNREY C. CALLADO & MARK HUGIES (PHYTOTAXA)

### IV. Fieldworks conducted

- **J.A.F. PASCUAL**
  1. September 2018

- **MC.B.BALANE**
1. ILOCOS – September 2018

**E.R. TADIOSA**

1. AUGUST 2018
2. BOHOL – September 17-20, 2018

**D.N. TANDANG**

1. BOHOL – September 17-20, 2018
2. Mt. Kanlaon and vicinities, Negros Occidental, September 24, 2018 – October 5, 2018

**JR. C. CALLADO**

1. BOHOL – September 17-20, 2018

**C.C. ENRIQUEZ**

1. Mt. Kanlaon and vicinities, Negros Occidental, September 24, 2018 – October 5, 2018

**JM.M. GALINDON**

1. ILOCOS – September 2018

V. Museum Exhibition and Educational Services

**L. T. Evangelista**

2. Conducted lecture to BNHD OJT students.
3. Consulted STAGE CARFT and NMNH Gallery Contributors.
4. Attended two (2) meetings for emergency preparedness.
5. Conducted four (4) BNHD staff meeting.
6. Participated in the NM-CSC-SDC workshop-seminar.
8. Prepared five (5) specimens for exhibit.
9. Conducted orientation for new BNHD employees.
10. Attended PSB meeting.
12. Prepared and reviewed text for submission and editing for NMNH Galleries.
13. Attended twenty one (21) NM-BAC meetings.
14. Attended four (4) NM-PMT meeting.
15. Attended staff meeting with Dir. Jeremy Barns and Dir. Ana Labrador.
17. Conducted public information to twelve (12) students and researchers.
18. Guided ACB Officials lead by DR. FOLLOSCO.
19. Presented three (3) power points for seminar-workshop.

**J.A.F. PASCUAL**

1. Submitted two (2) proposed scientific research paper.
2. Completed and submitted one scientific research paper.
3. Conducted one (1) short talk for UP students.
4. Participated in GSO and WLP seminar.
5. Processed two thousand two hundred (2,200) specimens through deep-freezing, mounting, labeling, inventory and data basing.
6. Assisted ninety (90) visitors/clients.
7. Photographed eighty five (85) specimens.
8. Attended and participated in twenty (20) TWG meetings within and outside NM.
9. Provided twenty (20) technical services to students and researchers.
10. Lecturer in three (3) conference/seminar attended
11. Participated in two (2) seminar-workshop.
12. Presented three (3) power point in seminar-workshop.

M.C.B. BALANE

1. Started locating bryophytes collection and conducted initial inventory per family.
2. Attended and actively participated in the QMS process walkthrough.
3. Prepared two (2) research proposals and one (1) activity proposal.
4. Processed one hundred fifty (150) specimens through deep-freezing, air drying, inventory and data basing.
5. Assisted three hundred eighty (380) visitors/clients.
6. Collected thirty two (32) specimens.
7. Submitted four (4) research proposals.

N.B. GAPAS

1. Processed one thousand five hundred seventy five (1,575) specimens through photographs, cleaning, drying, mounting, strapping, identifying, labeling, sorting, accessioning, storing, inventory and data basing.
2. Assisted eighty four (84) visitors/clients.

E.R. TADIOSA

1. Submitted list of photos and other materials for exhibition.
2. Submitted four (4) exhibit proposal/concept.
3. Submitted six (6) scientific research.
4. Submitted four (4) technical report.
5. Processed nine thousand six hundred eighteen (9,618) specimens through monitoring, mechanical cleaning, drying, cleaning, mounting, identifying, labeling, sorting, accessioning, storing, inventory and data basing.
6. Provided public information to forty five (45) visitors/clients.
7. Attended and participated thirty seven (37) TWG meetings within NM and outside NM.
8. Provided extension of technical assistance to sixty one (61) students, researchers/scientists, and teachers/professor.
9. Presented one (1) poster during seminar/conference attended.
10. Actively attended eight (8) seminar/workshop.
11. Submitted two (2) condition report.
12. Submitted two (2) conservation report.
13. Collected seven hundred six (706) specimens.
14. Photographed five hundred four (504) specimens.
15. Presenter/lecturer in four (4) seminar-workshop attended.
16. Submitted two (2) field report.

D.N. TANDANG

1. Processed five thousand five hundred forty (5,540) specimens through monitoring, identification, labeling, sorting, accessioning, storing, inventory and data basing.
2. Submitted twelve (12) scientific research proposals.
3. Submitted ten (10) GP’s and six (6) labels for Galley 9.
4. Assisted five (5) visitors/clients.
5. Attended eight (8) TWG meeting within NM.
6. Actively attended three (3) seminar-workshop.
7. Participated in the CITES training workshop
8. Prepared one (1) power point presentation.
9. Monitor forty (40) specimen displays in NMNH Galleries.
10. Attended one (1) TWG meeting outside NM.
11. Provided technical assistance to four (4) researchers.
12. Submitted two (2) technical report.
13. Collected one hundred thirty (130) specimens.

**J.R.C. CALLADO**

1. Processed six hundred sixty (660) specimens through identification, drying, cleaning, mounting, labeling, accessioning, storing, inventory and data basing.
2. Prepared photos for fabrication.
3. Submitted scientific research for publication.
4. Prepared and presented five (5) power point presentation.
5. Attended eleven (11) TWG meetings within NM.
6. Assisted fifty four (54) visitors/clients.

**C.C. ENRIQUEZ**

1. Processed one thousand two hundred ninety seven (1,297) specimens through databasing and inventory.
2. Submitted three (3) scientific research proposal.
3. Assisted ninety (90) visitors/clients.
4. Photographed two hundred twenty three (223) specimens.
5. Guided one hundred ninety (190) visitors/clients.
6. Attended NM GSO and WLP seminar-workshop.
7. Prepared one (1) power point for LEAF ART for the DEAF.
8. Speaker/lecturer in the LEAF ART for the DEAF "Leaf Mask Making".
9. Speaker/lecturer in REDISCOVERING BOTANY.
10. Collected one hundred thirty two (132) specimens.
11. Submitted two (2) fieldwork report.

**J.M.M. GALINDON**

1. Monitored five (5) NMNH Gallery.
2. Drafted one (1) scientific research proposal.
3. Processed one thousand one hundred thirty two (1,132) specimens through drying, cleaning, mounting, strapping, labeling, sorting and accessioning.
4. Monitor three (3) Galleries in NMNH.
5. Submitted two (2) technical report.
6. Submitted two (2) fieldwork report.
7. Submitted four (4) project proposal.
8. Assisted one hundred seventy two (172) visitor/client.
9. Attended one TWG meeting outside NM.
10. Lecturer/facilitator in the LEAF ART for the DEAF "Leaf Lantern"
11. Participated in the BIOINFORMATICS seminar-workshop.
12. Speaker/lecturer in REDISCOVERING BOTANY
13. Prepared two (2) power point presentation.
15. Assisted one (1) researcher from UST.

**A.B. FAJARDO**

2. Provided lecture to three (3) students of Roxas High School.
3. Attended seven (7) TWG meetings within NM.
4. Participated in nine (9) workshop-seminar within NM.
6. Participated in the LEAF ART FOR THE DEAF “Opening Prayer”.

**C.E. YUNGCA, Jr.**
1. Processed three thousand five hundred sixteen (3,516) specimens through drying, cleaning, mounting, strapping, labeling, sorting and accessioning.
2. Assisted one hundred seventy five (175) visitors/clients.

R.T. ANGELES, Jr.

1. Processed two thousand five hundred fifty three (2,553) specimens through drying, cleaning, mounting, strapping, labeling, sorting and accessioning.

S.M.M. LIBRAO

1. Processed two thousand three hundred eighty three (2383) specimens through drying, cleaning, mounting, strapping, labeling, sorting and accessioning.
2. Photographed fifty seven (57) specimens.
3. Participated in NM GSO and WLP workshop-seminar.
4. Assisted fifty six (56) visitors/clients.
5. Attended workshop-seminar “REDISCOVERING BOTANY”

R.D.C. CAMPOS

1. Illustrated forty five (45) scientific drawings.
2. Attended one (1) TWG meeting within NM.
3. Participated in NM Fire Drill and Hands-on workshop-seminar.
4. Speaker/lecturer in REDISCOVERING BOTANY “Artist Impression on Philippine Orchids”.
5. Lay-out/edited poster for LEAF ART WORKSHOP FOR THE DEAF.
6. Speaker/lecturer in LEAF ART FOR THE DEAF “Leaf Collage”.

K.E. CAMPOSANO

1. Processed fourteen thousand four hundred eight (14408) specimens through drying, cleaning, mounting, strapping, labeling, sorting and accessioning.

VI. Collections Management

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<tr>
<th>Acquired</th>
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<td>Identified</td>
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<td>Maintained</td>
<td>44,117</td>
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<td>Illustrated / Restored / Photographed</td>
<td>2425</td>
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<td>Inventoried/ Encoded / Data based</td>
<td>4273</td>
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VII. Other Museological and Technical Services (Students, Researchers, Teachers/Professors, Scientists, and Institutions)

<table>
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<tr>
<th>MONTH</th>
<th>PUBLIC SERVICE</th>
<th>INTERPRETIVE SERVICES</th>
<th>EXTENSION OF TECHNICAL SERVICES</th>
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<td>January</td>
<td>41</td>
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<td>February</td>
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<td>October</td>
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<td>November</td>
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<td>206</td>
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</tr>
<tr>
<td>December</td>
<td>1</td>
<td>60</td>
<td>5</td>
</tr>
<tr>
<td><strong>TOTAL CLIENTS SERVED</strong></td>
<td><strong>216</strong></td>
<td><strong>924</strong></td>
<td><strong>77</strong></td>
</tr>
</tbody>
</table>
CENTRAL MUSEUM VISITOR OPERATIONS DIVISION

The Central Museum Visitor Operations Division (CMVOD) is one of the new divisions of the National Museum (NM) created under the reorganization process started in 2016. It is the NM’s frontline office responsible in providing visitor reception, information assistance, guiding and other services for enhanced visitor experience. It operates in the Central Museum Complex’s four flagship museums: 1) National Museum of Fine Arts; 2) National Museum of Anthropology; 3) National Museum of Natural History; and 4) National Planetarium.

CMVOD is tasked to supervise the museum guides, supervise the Information and Reservations Team, coordinate with other agencies, organizations, schools, and other establishments, monitor visitor arrivals and represent the National Museum in activities and events that reach out to various markets and audiences.

The Division has a total of twenty-nine (29) staff headed by a Chief Administrative Officer assisted by a Supervising Administrative Officer, one (1) Administrative Officer IV, one (1) Administrative Officer III and one (1) Administrative Assistant II. As of end of 2018, eighteen (18) of these regular positions have been filled. Newly hires are Lilian Pasion (AO-V) and Claudine Alberto (AA-II). Promoted to Information Officer I are Lina Flor Aquino, April Joy Santiago and Carolina Magdaleno and Judy Carla Cruz (AA-III). Additional fourteen (12) Museum Engagement Assistants have also been hired as contractuals to further help the Division fulfill its mandate.

I. Highlights for 2018

The CMVOD recorded a total of 1,689,007 visitors in the Central Museum Complex for 2018 or 95.24% increase from 2017 record. This is also an increase of 41% from the NM 2018 DBM target of 1,193,735 and more than double (118% increase) of 2018 CMVOD target (65% of DBM target) of 775,927. The National Museum of Natural History got the highest number of visitors with 669,985 (40%) while the National Museum of Anthropology (NMA) came in second with 478,719. The National Museum of Fine Arts (NMFA) with 423,888 or 25% of the visitor share and the National Planetarium with 116,415 visitors.

These numbers can be attributed to the drawing power of the NMNH which was only opened on May 18, 2018. The response of the public was so overwhelming that when it fully opens all its galleries on October 2018, a tremendous surge of increase in visitors was recorded (102,281). NMFA opens the Senate Session Hall in February of 2018 with the greatest work of art of National Artist Carlos “Botong” Francisco’s Filipino Struggles Through History which became one of the main attractions of the building, aside from the world famous Spolarium. The NMA strength is its anthropological and archeological exhibit and two (2) new exhibits were opened; the BIYAY: Tradisyon, Ekolohiya at Kaalaman ng mga Negritos ng Pilipinas and Pinya – Seda: Pineapple and Silk Cloths from the Tropics in October 19 and December 29, 2018 respectively. The National Planetarium opened its back-gate entrance facing Luneta park to enabled park revelers to enter the planetarium with ease.

NP’s highlight is still the planetarium shows which continue to showed considerable spike in the number of visitors to the NP. A total of 1,074 shows for 73,806 and 3,556 free and paying visitors, respectively, were conducted in 2018 generating a revenue of Php 2,782,350.00.

New planetarium digital shows:

A. Journey to a Billion Suns

This show takes the audience on a beautiful journey through the Milky Way to explore the many questions that have been asked of the origin and evolution of our home galaxy.

B. A Planet for Goldilocks

This show tells of mankind’s search for an Earth-like planet. It is designed for young people and is also appropriate for the general public.
C. Hayabusa

This is a story about a Japanese aircraft launched into space to get a sample material from an asteroid named Itokawa. This sample is believed to be the key to find out the secrets of our solar system.

D. Starry Night Concert

This is a short upbeat and cartoonized montage of the zodiac signs used as introduction to the main planetarium show.

II. Exhibitions / programs

A. Regular exhibition

The CMVOD replaced its old exhibit with its newly enhanced exhibit *Ethoastronomy and Space Science* wherein it features the practices and beliefs related to different astronomical objects and phenomena of different ethnolinguistic groups of the Philippine. It had a soft opening in December 12, 2018. CMVOD recorded a total of 39,053 visitors of the gallery for 2018.

B. Assistance to Opening and Launching of exhibits and other Events

The CMVOD provided assistance to various openings and events of NM Divisions by providing ushering and guest relations services on- demand

<table>
<thead>
<tr>
<th>Title</th>
<th>Lead Division</th>
<th>Date and Venue</th>
<th>Clients Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ten Years: Through the Lens of Jan Sibik, Czec Photographer and World Press Photo Awardee</td>
<td>Ethnology Division</td>
<td>19 February 2018 4th Flr., NMA</td>
<td>25 visitors</td>
</tr>
<tr>
<td>Ofelia Gelvezon-Tequi: Shifts in Context</td>
<td>Fine Arts Division</td>
<td>07 March 2018 Gallery XVI, NMFA</td>
<td>82pax</td>
</tr>
<tr>
<td>The Arts Protis of Federico Aguilar Alcuaz</td>
<td>Fine Arts Division</td>
<td>13 March 2018 Gallery XXII 3rd Flr., NMA</td>
<td>61 visitors</td>
</tr>
<tr>
<td>Book Launching: “Philippine Caves Beneath the Earth’s Surface”Conservation and Management</td>
<td>Biodiversity Management Bureau, Department of Tourism, National Museum</td>
<td>22 March 2018 1/F Shell Centennial Courtyard, NMNH</td>
<td>114 visitors</td>
</tr>
<tr>
<td>Philippine Eagle Ball</td>
<td>Director’s Office</td>
<td>17 April 2018 2/F Shell Centennial Courtyard, NMNH</td>
<td>100 visitors</td>
</tr>
<tr>
<td>Media &amp; Press Briefing Evidence of Early Human Occupation in the Philippines</td>
<td>Directors Office</td>
<td>10 May 2018 1/F Vergara &amp; Co, Education Rooms, NMNH</td>
<td>62 visitors</td>
</tr>
<tr>
<td>Title</td>
<td>Lead Division</td>
<td>Date and Venue</td>
<td>Clients Served</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>---------------------------------------------------</td>
<td>---------------------------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>Press Briefing on the Opening of the National Museum of Natural History on the occasion of the International Museum Day</td>
<td>Director's Office</td>
<td>18 May 2018 1/F Vergara &amp; Co, Education Rooms, NMNH</td>
<td>45 press people &amp; guests</td>
</tr>
<tr>
<td>Opening of the National Museum of Natural History</td>
<td>CMVOD</td>
<td>18 May 2018</td>
<td>3,688 clients</td>
</tr>
<tr>
<td>2018 International Day of Biological Diversity</td>
<td>Director's Office</td>
<td>22 May 2018 6/F Function Hall, NMNH</td>
<td>211 visitors</td>
</tr>
<tr>
<td>LGTV Donation to National Museum</td>
<td>LG Philippines</td>
<td>16 July 2018 1/F Shell Philippines Centennial Courtyard NMNH</td>
<td>80 visitors</td>
</tr>
<tr>
<td>The 2018 Ramon V. Del Rosario Award for Nation Building</td>
<td>Directors Office</td>
<td>25 July 2018 1-2/F Shell Philippines Centennial Courtyard, NMNH</td>
<td>250 pax</td>
</tr>
<tr>
<td>Museum Foundation of the Philippines, Inc. Annual General Assembly</td>
<td>Museum Foundation of the Philippines, Inc.</td>
<td>26 July 2018 6/F North Function Hall NMNH</td>
<td>80 visitors</td>
</tr>
<tr>
<td>The Spirit of Budo: History of Japan’s Martial Arts</td>
<td>Fine Arts Division and Ethnology Division</td>
<td>09 August 2018 Galleries XXV and XXVI, NMFA</td>
<td>70 visitors</td>
</tr>
<tr>
<td>British Council Event- Creative Innovators Programme Fellowship</td>
<td>British Council</td>
<td>28 August 2018 6/F North Function Hall, NMNH</td>
<td>150 visitors</td>
</tr>
<tr>
<td>ASEAN Biodiversity Heroes and Regional Forum:Philippines</td>
<td>Director's Office</td>
<td>05 September 2018 1/F Vergara Education Room, NMNH</td>
<td>50 visitors</td>
</tr>
<tr>
<td>Tour to the National Museum Of Natural History with the Heads of the Diplomatic Missions, Cultural/Protocol Officers of Embassies and Heads of Offices of the Department of Foreign Affairs</td>
<td>Director's Office</td>
<td>17 September 2018 NMNH</td>
<td>100 delegates</td>
</tr>
<tr>
<td>Title</td>
<td>Lead Division</td>
<td>Date and Venue</td>
<td>Clients Served</td>
</tr>
<tr>
<td>------------------------------------------------------------</td>
<td>-----------------------------------</td>
<td>----------------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Tara, Pasyal Tayo! # The ForthFourth</td>
<td>United Architects of the Philippines</td>
<td>2/F Sergio Osmenta Hall, NMFA</td>
<td>90 visitors</td>
</tr>
<tr>
<td>Green Green Green launch and Recognition of Cities</td>
<td>Department of Budget and Management</td>
<td>01 October 2018 6/F BDO South &amp; East Function Hall, NMNH</td>
<td>200 visitors</td>
</tr>
<tr>
<td>Launching of “Marawi: A Year After” Photography Exhibition</td>
<td>Ethnology Division</td>
<td>10 October 2018 4/F reception Hall, NMA</td>
<td>80 visitors</td>
</tr>
<tr>
<td>Biyay: Tradisyon, Ekolohiya at KalamannmgmaNegritongKomunidadngPilipinas</td>
<td>Ethnology Division</td>
<td>19 October 2018 3/F NMA</td>
<td>70 visitors</td>
</tr>
<tr>
<td>Andres Barrioquinto: Portraits</td>
<td>Fine Arts Division</td>
<td>08 November 2018 3/F Osmenta Hall, NMFA</td>
<td>100 visitors</td>
</tr>
<tr>
<td>The Journey Towards the Protection of the Philippine Rise: A gala Night and Photo Exhibit</td>
<td>OCEANA</td>
<td>19 November 2018 6/F, BDO east Function Halls, NMNH</td>
<td>150 visitors</td>
</tr>
<tr>
<td>Soft Opening of the Ethnoastronomy and Space Science Exhibit</td>
<td>CMVOD</td>
<td>12 December 2018 National Planetarium</td>
<td>22 visitors</td>
</tr>
<tr>
<td>R.T. Paras – 116 Years of Philippine Fashion Opening Reception</td>
<td>Fine Arts Division</td>
<td>13 December 2018 Gallery VII, NMFA</td>
<td>51 visitors</td>
</tr>
<tr>
<td>Sun Life Financial- Philippines Foundation, Inc.: Meeting of the Board of Trustees</td>
<td>Sun Life Foundation</td>
<td>20 December 2018 1/F Vergara &amp; Co. Education Rooms, NMNH</td>
<td>23 visitors</td>
</tr>
<tr>
<td>Pinya – Seda: Pineapple and Silk Cloths from the Tropics</td>
<td>Ethnology Division</td>
<td>29 December 2018 4/F NMA</td>
<td>30 visitors</td>
</tr>
</tbody>
</table>

C. Outreach projects

The CMVOD through its National Planetarium Visitor Operations Section conducted outreach activities aimed at bringing astronomy closer to the people. It conducted lectures and shows in its mobile planetarium and observations in the following locations:
<table>
<thead>
<tr>
<th>Activities</th>
<th>Location</th>
<th>Inclusive Dates</th>
<th>Sponsor</th>
<th>Clients served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Super Blue Blood Moon Observation</td>
<td>Rizal Park, Manila</td>
<td>31 January 2018</td>
<td>National Planetarium</td>
<td>391 participants</td>
</tr>
<tr>
<td>Free Solar Observation</td>
<td>National Planetarium</td>
<td>20-23 February 2018</td>
<td>National Planetarium/RTU</td>
<td>324 participants</td>
</tr>
<tr>
<td>Free telescope viewing</td>
<td>Rizal Park, Manila</td>
<td>29 September 2018</td>
<td>National Planetarium and Manila Street Astronomers</td>
<td>269 participants</td>
</tr>
<tr>
<td>Free solar observation</td>
<td>National Planetarium</td>
<td>9-12 October 2018</td>
<td>National Planetarium</td>
<td>451 participants</td>
</tr>
<tr>
<td>Free telescope viewing in celebration of the World Space Week and National Planetarium Anniversary</td>
<td>National Planetarium</td>
<td>12 October 2018</td>
<td>National Planetarium</td>
<td>716 students</td>
</tr>
<tr>
<td>Mobile Planetarium @ Zambales</td>
<td>Name of Schools: 1) San Narcisco Elementary School 2) San Pascual Elementary School 3) Zambales National High School, Iba, Zambales</td>
<td>4-6 December 2018</td>
<td>RCT Travel and Tours</td>
<td>912 students</td>
</tr>
</tbody>
</table>
### D. Special Activities

<table>
<thead>
<tr>
<th>Activity / Event</th>
<th>Objective</th>
<th>Clients served</th>
<th>Venue / Inclusive dates</th>
<th>Partners</th>
</tr>
</thead>
</table>
| Running A Museum: Four-Day Training Workshop for Guides and Docents | • equip participants with skills in Museum Tour Guiding and basic script writing  
• appreciate cultural heritage of Iloilo | 45 Tourism officers and guides | National Museum Western Visayas Regional Museum and Satellite Office, Iloilo City 7-10 May 2018 | Universal Access Committee (Speakers: Dr. Ana Maria Theresa Labrador; NM museum guide) |
| | | | | |
| | • equip participants with skills in Museum Tour Guiding and basic script writing  
• appreciate the cultural heritage of Bohol  
• encourage museum stakeholder to pursue career in the field of museum and culture | 36 Museum workers, tourism and cultural officers | National Museum Bohol Area Museum and satellite Office Tagbilaran, Bohol 24-28 September 2018 | Universal Access Committee (Speakers: Dr. Ana Maria Theresa Labrador; Mr. Angel Bautista, Mr. Roberto Balarbar, Ms. Judy de la Cruz -Gabato DOT-Region VII, Ms. April Joy Santiago, Engr. Jainab Aimee Altillero, Mr. Mariano Jose Luspo of Office of Cultural Affairs and Development) |
| Telescope Training-Workshop | • equip participants in the operation and handling of telescope | 63 students | National Planetarium | Manila Street Astronomers |

### E. Technical Assistance

CMVOD accepted a total of ninety-two (92) interns in 2018 deployed to the 4 buildings of the Central Museum Complex. Fifty-eight (58) AB Tourism students from St. Marys Academy in Nueva Viscaya, Notre Dame of Dadiangas and Northwest Samar State University, Samar, two (2) BS Astronomy students from Rizal Technological University and thirty-two (32) Senior High School students from Centro Escolar University, Jose Abad Santos and National University.
### III. Personnel Development

For professional growth and development of staff the following seminars and lectures were attended by CMVOD personnel:

<table>
<thead>
<tr>
<th>Title</th>
<th>Inclusive Dates</th>
<th>Venue</th>
<th>Proponent</th>
<th>CMVOD attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisory Development Course Track I, Manila, Philippines</td>
<td>06 February 2018</td>
<td>NM Auditorium, NMFA</td>
<td>HRMD</td>
<td>Miguel Artificio, John Paul Orallo, Claire Pantoja</td>
</tr>
<tr>
<td>Workshop on Risk Management for NM-Properties</td>
<td>15 February 2018</td>
<td>NM Auditorium, NMFA</td>
<td>RCCMD</td>
<td>Ma. Belen V. Pabunan</td>
</tr>
<tr>
<td>Seminar on 2017 Rules on Administrative Cases in the Civil Services (RACCS)</td>
<td>12 February 2018</td>
<td>Ayala Room, NMA</td>
<td>HRMD</td>
<td>Ma. Belen V. Pabunan, Sheryl S. Datinguinoo, Liza B. Quitlong</td>
</tr>
<tr>
<td>PCW Forum “Women Inspiring Women”</td>
<td>08 March 2018</td>
<td>GSIS Theatre, Pasay City</td>
<td>GAD</td>
<td>Liza B. Quitlong</td>
</tr>
<tr>
<td>Orientation Program for the New Employees of the National Museum</td>
<td>19 March 2018</td>
<td>NM Auditorium, NMFA</td>
<td>HRMD</td>
<td>Miguel Artificio, John Paul Orallo, Claire Pantoja, Louie Egon Martinez</td>
</tr>
<tr>
<td>Seminar on Coaching and Mentoring</td>
<td>26-27 March 2018</td>
<td>Ayala Room, NMA</td>
<td>HRMD</td>
<td>Miguel Artificio, John Paul Orallo, Claire Pantoja</td>
</tr>
<tr>
<td>Seminar on “Raising Millenial Children in the Digital Age”</td>
<td>22 March 2018</td>
<td>NM Auditorium, NMFA</td>
<td>GAD</td>
<td>Lina Flor Aquino, Romelito Garcia, Liza Quitlong</td>
</tr>
<tr>
<td>Seminar on Public Ethics and Accountability (PSEA)</td>
<td>10-11 April 2018</td>
<td>NM Auditorium, NMFA</td>
<td>HRMD</td>
<td>Romelito Garcia, Sheryl Datinguinoo</td>
</tr>
<tr>
<td>Developing Service Quality Standards for Frontline Government Service</td>
<td>24 April 2018</td>
<td>DAP Bldg. San Miguel Avenue,</td>
<td>DAP</td>
<td>Ma. Belen V. Pabunan, Sheryl S. Datinguinoo</td>
</tr>
<tr>
<td>Title</td>
<td>Inclusive Dates</td>
<td>Venue</td>
<td>Proponent</td>
<td>CMVOD attendees</td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>-----------------</td>
<td>--------------------------------------------</td>
<td>------------------------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>9th National Tour Guides’ Convention</td>
<td>16 June 2018</td>
<td>Ortigas Center, Pasig City</td>
<td>Tour Guides Federation of the Philippines</td>
<td>• April Joy Santiago</td>
</tr>
<tr>
<td>Gender Sensitivity Orientation and Women Leadership Program</td>
<td>26-27 June 2018</td>
<td>Education Room, NMFA</td>
<td>GAD</td>
<td>• Miguel Artificio</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• John Paul Orallo</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Allen Justin Ramos</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Liza Quitlong</td>
</tr>
<tr>
<td>Training -Workshop on Strategic Planning 2018</td>
<td>30-31 July 2018</td>
<td>Conference Room, NMNH</td>
<td>HRMD</td>
<td>• Ma.Belen V. Pabunan</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Sheryl S. Datinguinoo</td>
</tr>
<tr>
<td>Astronomy and Astrophysics Instrumentation</td>
<td>16-17 August 2018</td>
<td>RTU Mandaluyong City</td>
<td>RTU</td>
<td>• Miguel Articio</td>
</tr>
<tr>
<td>Gender Sensitivity Orientation and Women Leadership Program</td>
<td>29 August 2018</td>
<td>6/F BDO East Function Hall, NMNH</td>
<td>GAD</td>
<td>• Louie Egon Martinez</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Liza Quitlong</td>
</tr>
<tr>
<td>Orientation for Teachers on Natural History Collections</td>
<td>8, 15, 22 October 2018</td>
<td>Education Room, NMNH</td>
<td>MSD</td>
<td>• Lina Flor Aquino</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Carolina Magdaleno</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• April Joy Santiago</td>
</tr>
<tr>
<td>NM-Capability Training Workshop covering Harmonized Gender and Development Guidelines and Gender responsive Planning and Budgeting for FY 2020</td>
<td>17 October 2018</td>
<td>Osmena Hall, NMFA</td>
<td>HRMD</td>
<td>• Ma. Belen V. Pabunan</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Sheryl S. Datinguinoo</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Liza B. Quitlong</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Sheryl S. Datinguinoo</td>
</tr>
<tr>
<td>Title</td>
<td>Inclusive Dates</td>
<td>Venue</td>
<td>Proponent</td>
<td>CMVOD attendees</td>
</tr>
<tr>
<td>-------</td>
<td>----------------</td>
<td>-------</td>
<td>-----------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Workshop on Quality Management System Documentation</td>
<td>26 October 2018</td>
<td>2/F Osmena Hall NMFA</td>
<td>PMISS</td>
<td>Liza B. Quitlong, Claire Pantoja, Allen Justin P. Ramos, De Los Santos, Lauro</td>
</tr>
<tr>
<td>Orientation/Lecture on Cash Based Budgeting System</td>
<td>09 November 2018</td>
<td>4/F Laurel Hall NMFA</td>
<td>FSD</td>
<td>Ma. Belen V. Pabunan, Liza B. Quitlong</td>
</tr>
<tr>
<td>Seminar-Workshop on Streaming Frontline Services</td>
<td>03 December 2018</td>
<td>4/F Laurel Hall NMFA</td>
<td>PMISS</td>
<td>Ma. Belen V. Pabunan</td>
</tr>
</tbody>
</table>

IV. **Summary of other Activities**

1. **Administrative Services**
   a. Accepted bookings/reservations for NMFA and NMA
   b. Prepared official communications
   c. Prepared division’s reports
   d. Interviewed applicants for CMVOD AOVs, AAIII AAII and MEAs/COS
   e. Coordinated with different schools and travel tours regarding the services of the Mobile Planetarium

2. **Sales**
   a. Accepted bookings/reservations for the NP
   b. Prepared sales report of NP and remitted to the NM Cashier Section

3. **Museum Guiding and Ushering**
   a. Provided guiding services to VIPs, individuals, and special requests of schools
   b. Provided introductory talks to group / school tours and ushered them to the exhibition galleries

4. **Maintenance, Improvement of National Planetarium exhibit and Technical Services**
   a. Maintenance of museum objects on exhibit
   b. Maintenance of electrical and electronic equipment
   c. Maintenance of GM-15 Star Projector
   d. Maintenance of Mobile planetarium equipment
   e. Rehabilitation and improvement of the NP building

5. **Improvement of National Planetarium Exhibit**
### 2018 SUMMARY OF VISITORS (NMFA, NMA, NMNH NP)

<table>
<thead>
<tr>
<th>MONTH</th>
<th>Elementary</th>
<th>High School</th>
<th>College</th>
<th>Foreign Student</th>
<th>Local Tourist</th>
<th>Foreign Tourist</th>
<th>Senior Citizen</th>
<th>Toddler</th>
<th>TOTAL NO. OF VISITORS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JANUARY</td>
<td>16,353</td>
<td>22,754</td>
<td>14,352</td>
<td>1,324</td>
<td>29,587</td>
<td>4,250</td>
<td>610</td>
<td>1,297</td>
<td>90,527</td>
</tr>
<tr>
<td>FEBRUARY</td>
<td>11,957</td>
<td>24,532</td>
<td>14,657</td>
<td>604</td>
<td>32,089</td>
<td>5,891</td>
<td>659</td>
<td>1,407</td>
<td>91,796</td>
</tr>
<tr>
<td>MARCH</td>
<td>7,107</td>
<td>18,297</td>
<td>13,123</td>
<td>339</td>
<td>22,339</td>
<td>3,148</td>
<td>344</td>
<td>656</td>
<td>65,353</td>
</tr>
<tr>
<td>APRIL</td>
<td>5,641</td>
<td>8,244</td>
<td>11,290</td>
<td>284</td>
<td>24,451</td>
<td>3,238</td>
<td>590</td>
<td>1,058</td>
<td>54,796</td>
</tr>
<tr>
<td>MAY</td>
<td>15,933</td>
<td>20,359</td>
<td>31,263</td>
<td>324</td>
<td>71,993</td>
<td>3,474</td>
<td>2,436</td>
<td>4,294</td>
<td>150,076</td>
</tr>
<tr>
<td>JUNE</td>
<td>11,786</td>
<td>21,365</td>
<td>41,961</td>
<td>924</td>
<td>85,967</td>
<td>5,053</td>
<td>2,892</td>
<td>4,550</td>
<td>174,498</td>
</tr>
<tr>
<td>JULY</td>
<td>8,961</td>
<td>23,222</td>
<td>40,212</td>
<td>916</td>
<td>75,099</td>
<td>5,600</td>
<td>2,234</td>
<td>3,920</td>
<td>160,164</td>
</tr>
<tr>
<td>AUGUST</td>
<td>10,864</td>
<td>35,082</td>
<td>39,014</td>
<td>1,073</td>
<td>66,562</td>
<td>6,018</td>
<td>1,649</td>
<td>4,023</td>
<td>164,285</td>
</tr>
<tr>
<td>SEPTEMBER</td>
<td>16,499</td>
<td>37,569</td>
<td>40,348</td>
<td>564</td>
<td>72,815</td>
<td>4,652</td>
<td>2,224</td>
<td>5,500</td>
<td>180,171</td>
</tr>
<tr>
<td>OCTOBER</td>
<td>25,181</td>
<td>50,114</td>
<td>53,964</td>
<td>733</td>
<td>83,044</td>
<td>4,963</td>
<td>2,049</td>
<td>5,452</td>
<td>225,500</td>
</tr>
<tr>
<td>NOVEMBER</td>
<td>21,354</td>
<td>38,985</td>
<td>33,891</td>
<td>635</td>
<td>70,523</td>
<td>4,519</td>
<td>1,833</td>
<td>4,631</td>
<td>176,371</td>
</tr>
<tr>
<td>DECEMBER</td>
<td>19,338</td>
<td>39,792</td>
<td>25,137</td>
<td>657</td>
<td>58,698</td>
<td>5,810</td>
<td>2,032</td>
<td>4,006</td>
<td>155,470</td>
</tr>
<tr>
<td>TOTAL</td>
<td>170,974</td>
<td>340,315</td>
<td>359,212</td>
<td>8,377</td>
<td>693,167</td>
<td>56,616</td>
<td>19,552</td>
<td>40,794</td>
<td>1,689,007</td>
</tr>
</tbody>
</table>
I. DECLARATIONS OF SIGNIFICANT CULTURAL PROPERTIES

<table>
<thead>
<tr>
<th>National Cultural Treasures</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAR EASTERN UNIVERSITY BUILDING</td>
<td>Nicanor Reyes St, Sampaloc, Manila, 1008 Metro Manila</td>
</tr>
<tr>
<td>THE ABBEY OF OUR LADY OF MONTSERRAT, SAN BEDA COLLEGE</td>
<td>Mendiola St, San Miguel, Manila, 1008 Metro Manila</td>
</tr>
<tr>
<td>PHILIPPINE NORMAL UNIVERSITY BUILDINGS</td>
<td>104, Taft Ave, Ermita, Manila, 1000 Metro Manila</td>
</tr>
<tr>
<td>CRUCIFIX OF STO. CRISTO DE TESORO ONLY AS NCT</td>
<td>210 Taft Ave, Ermita, Manila, 1004 Metro Manila</td>
</tr>
<tr>
<td>NATIONAL SHRINE OF OUR MOTHER OF PERPETUAL HELP (REDEMPTORIST CHURCH)</td>
<td>Redemptorist Road, Baclaran, Paranaque, Kalakhang Maynila</td>
</tr>
<tr>
<td>BAHAY TISA</td>
<td>24 P. Gomez Street, Pasig Metro Manila</td>
</tr>
<tr>
<td>LINAPACAN FORT</td>
<td>Linapacan island, Palawan</td>
</tr>
<tr>
<td>SANTA SPANISH COLONIAL BRIDGE</td>
<td>Santa Ilocos Sur</td>
</tr>
<tr>
<td>MORTUARIO DE CEMENTERIO DE LOS INDIOS</td>
<td>Tayabas Cemetery Chapel Tayabas Sariaya Road, Tayabas, Quezon</td>
</tr>
<tr>
<td>IMMACULATE CONCEPCION CHURCH (DUERO CHURCH)</td>
<td>Bohol Circumferential Rd, Duero, Bohol</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Important Cultural Properties</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>CALVO BUILDING</td>
<td>266 Escolta Street, Manila, Muelle Del Banco Nacional, Binondo, Manila, Metro Manila</td>
</tr>
<tr>
<td>MEISIC BRIDGE</td>
<td>Meisic Street, Binondo, Manila</td>
</tr>
<tr>
<td>MARIKINA CITY COLLECTIVE:</td>
<td>City of Marikina</td>
</tr>
<tr>
<td>CHANYUNGCO’S HOUSE</td>
<td></td>
</tr>
<tr>
<td>JESUS DE LA PENA/SAN ISIDRO LABRADOR CHAPEL</td>
<td></td>
</tr>
<tr>
<td>KAPITAN “MOY” ANCESTRAL HOUSE</td>
<td></td>
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<tr>
<td>OUR LADY OF THE ABANDONED CHURCH</td>
<td></td>
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<tr>
<td>ZAMORA HOUSE</td>
<td></td>
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<tr>
<td>OLD CAMALIG (SHOE MUSEUM)</td>
<td></td>
</tr>
<tr>
<td>COLEGIO DE SAN JUAN DE LETRAN (MAIN BUILDING)</td>
<td>151 Muralla St, Intramuros, Manila, 1002 Metro Manila</td>
</tr>
<tr>
<td>ST. VINCENT DE PAUL CHAPEL AND ADAMSON UNIVERSITY BUILDINGS</td>
<td>900 San Marcelino St, Ermita, Manila, 1000 Metro Manila</td>
</tr>
<tr>
<td>Important Cultural Properties</td>
<td>Location</td>
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<tr>
<td>-------------------------------------------------------------------</td>
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<tr>
<td>CHAPEL OF CRUCIFIED CHRIST AND FLEUR DE LIZ AUDITORIUM ST. PAUL</td>
<td>680 Pedro Gil St, Malate, Manila, 1004 Metro Manila</td>
</tr>
<tr>
<td>COLLEGE</td>
<td></td>
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<tr>
<td>CHURCH OF THE RISEN LORD UP. DILIMAN</td>
<td>Laurel Ave, U.P. Campus Diliman, Quezon City, 1101 Metro Manila</td>
</tr>
<tr>
<td>PHILIPPINE SCHOOL FOR THE DEAF</td>
<td>2620 F.B. Harrison St, Pasay, 1702 Metro Manila</td>
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<tr>
<td>DELA SALLE UNIVERSITY MAIN BUILDING</td>
<td>2401 Taft Ave, Malate, Manila, 1004 Metro Manila</td>
</tr>
<tr>
<td>ST. SCHOLASTICA’S COLLEGE, STA. CECILIA’S HALL</td>
<td>2560 Leon Guinto St, Malate, Manila, 1004 Metro Manila</td>
</tr>
<tr>
<td>PHILIPPINE GENERAL HOSPITAL COMPLEX</td>
<td>Taft Ave, Ermita, Manila, 1000 Metro Manila</td>
</tr>
<tr>
<td>NUESTRA SENORA DE LOS REMEDIOS (MALATE CHURCH)</td>
<td>2000 M. H. Del Pilar St, Malate, Manila, 1004 Metro Manila</td>
</tr>
<tr>
<td>SAN FERNANDO BRIDGE/PUENTE DE GENERAL BLANCO</td>
<td>San Fernando, Pampanga</td>
</tr>
<tr>
<td>PHILIPPINE WOMEN/S UNIVERSITY</td>
<td>1743 Taft Ave, Malate, Manila, 1004 Metro Manila</td>
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<tr>
<td>ILOCOS SUR COLLECTIVE:</td>
<td></td>
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<tr>
<td>• ST. JOHN OF SAHAGUN PARISH CHURCH (CANDON CHURCH)</td>
<td>San Juan Street, Candon, 2710 Ilocos Sur</td>
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<tr>
<td>• STA. LUCIA CHURCH</td>
<td>Mc Arthur Highway, Santa Lucia, Ilocos Sur</td>
</tr>
<tr>
<td>• ST. AUGUSTINE PARISH CHURCH</td>
<td>Rizal, Tagudin, Ilocos Sur</td>
</tr>
<tr>
<td>VITU – HERITAGE DEEP WELLS OF BATANES</td>
<td>Province of Batanes</td>
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<tr>
<td>BATANGAS COLLECTIVE:</td>
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<tr>
<td>• ST. JOSEPH CHAPEL</td>
<td>Taal Batangas</td>
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<tr>
<td>• SABANG BRIDGE</td>
<td>Ibaan, Batangas</td>
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<tr>
<td>SPANISH COLONIAL BRIDGE</td>
<td>Sampaloc, Quezon</td>
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<tr>
<td>ST. JOSEPH CHAPEL (SANTUARIO DE LAS ALMAS)</td>
<td>Tayabas, Quezon</td>
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<tr>
<td>ERMITA DE LA VIRGEN DE LAS ANGUSTAS (OLD ERMITA) BUILDING ONLY</td>
<td>Tayabas, Quezon</td>
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<tr>
<td>EXCLUDING EXTERIOR</td>
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<tr>
<td>CAVITE CITY COLLECTIVE:</td>
<td></td>
</tr>
<tr>
<td>• FORT SAN FELIPE RUINS</td>
<td>Sangley Point, Naval Base, Cavite City</td>
</tr>
<tr>
<td>• BELFRY OF SANTA MONICA</td>
<td>Magallanes Street Cavite City</td>
</tr>
<tr>
<td>Important Cultural Properties</td>
<td>Location</td>
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<td>-------------------------------------------------------------------</td>
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<tr>
<td>EL VARADERO DE MANILA</td>
<td>Sangley Point, Naval Base, Cavite City</td>
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<tr>
<td>MIRADOR JESUIT VILLA AND GROTTO</td>
<td>Mirador Hill, Baguio, 2600 Benguet</td>
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<tr>
<td>TIWI COLLECTIVE DECLARATION:</td>
<td>Tiwi, Albay</td>
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<tr>
<td>OLD TIWI PUBLIC SCHOOL BUILDING (OLD CERAMIC BUILDING)</td>
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<tr>
<td>SINAMBAHANAN RUINS (THE FIRST CHURCH OF TIWI; THE OLD PARISH OF ST. LAWRENCE</td>
<td></td>
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<tr>
<td>PARISH CHURCH OF ST. LAWRENCE(TIWI CHURCH; CENTURY OLD TIGBI PARISH CHURCH; SAN LORENZO CHURCH OF THE MARTYR CHURCH)</td>
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<tr>
<td>PARISH CHURCH OF OUR LADY OF SALVATION (JOROAN CHURCH; DIOCESAN SHRINE OF OUR LADY OF SALVATION</td>
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<tr>
<td>ST, FRANCIS DE ASSISSI CHURCH, OLD CONVENT, WELL AND TOWER</td>
<td>Santa Fe St, Siquijor, 6225 Siquijor</td>
</tr>
<tr>
<td>TAGBILARAN CITY ANCESTRAL HOUSES AND HERITAGE STRUCTURES COLLECTIVE:</td>
<td>Tagbilaran City, Bohol</td>
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<tr>
<td>CASA ROCHA</td>
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<tr>
<td>YAP HOUSE</td>
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<td>ROCHA HONTANOSAS HOUSE</td>
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<td>CASA ROCHA-SUAREZ</td>
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<td>JALAP HOUSE</td>
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<td>REYES HOUSE</td>
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<td>MATIG-A-HOUSE</td>
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<td>LEANO HOUSE</td>
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<tr>
<td>ST. JOSEPH THE WORKER CATHEDRAL</td>
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<td>CALCETS-MENDOZA HOUSE</td>
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<td>OGAN HOUSE</td>
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<tr>
<td>RUIZ HOUSE</td>
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<td>CASAÑAS HOUSE</td>
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<td>TORRALBA HOUSE</td>
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<td>BALILI HOUSE</td>
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<td>LIM HOUSE</td>
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<tr>
<td>CANDA HOUSE</td>
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<tr>
<td>DR. CECILIO PUTONG NATIONAL HIGH SCHOOL (BOHOL HIGH)</td>
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<tr>
<td>OLD BUILDING OF THE HOLY SPIRIT SCHOOL</td>
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<tr>
<td>GOVERNOR’S MANSION / PEOPLE’S MANSION</td>
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<td>SARABIA HOUSE</td>
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<td>ESCALER HOUSE</td>
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<td>CAMACHUELO HOUSE</td>
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<tr>
<td>ARMACHUELO HOUSE</td>
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<tr>
<td>GALAB HOUSE</td>
<td></td>
</tr>
</tbody>
</table>
Important Cultural Properties | Location
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SANTIAGO/BASILICA LIM | Garcia Hernandez, Bohol
PRES. CARLOS P. GARCIA | Bohol National Museum
PHILIPPINE NATIONAL BANK (PNB) | Bohol National Museum
PROVINCIAL CAPITOL COMPLEX (CASA REAL COMPLEX) | Bohol National Museum
BOHOL NATIONAL MUSEUM | Bohol National Museum

ST. JOHN THE BAPTIST PARISH CHURCH | Garcia Hernandez, Bohol
JASAAN ARCHAEOLOGICAL SITES | Karaang, Jasaan, Misamis Oriental

II. PUBLIC DECLARATIONS OF NCTSs AND ICPs

1. St. Vicente Ferrer Church, Dupax Nueva Vizcaya
2. People’s Museum and Library Bayombong Nueva Vizcaya
3. Loay Watchtower, Bohol
4. La Virgen dela Soledad de Porta Vaga, (NCT) Cavite City
5. Philpost Building Manila
6. Metropolitan Cathedral of San Fernando, San Fernando Pampanga
7. Saint John of God Parish Church San Rafael, Bulacan

III. UNVEILING OF MARKERS

1. Ciudad Morada, Intramuros, Manila
2. Manaoag, Pangasinan
3. Bohol Museum, Tagbilaran City bohol
4. Loay Watchtower, Loay, Bohol

IV. SERVICES: ISSUANCE OF PERMITS, CERTIFICATES, AUTHORIZATION, LICENSES AND OTHER DOCUMENTS

1. Number of clients served | 2,273
2. Individuals participated in lectures and information dissemination campaign: | 1,888
3. Declarations made: Registered Cultural Properties | 812
4. Certificates issued to: Dealers | 134
Private Collectors | 678
5. Deputization papers | 21
6. Licenses to dealer | 6
7. NM Research Associate approved | 11
8. Items Inspected for Export: Cultural Property | 853
Non-Coverage Items | 2,587
9. Certificates of Non-Coverage | 481
10. Treasure Hunting processed | 28
11. Permits issued: Export | 30
Exploration | -
Excavation | 9
Transport | 15
Treasure Hunting | 14
12. Permit granted for the American Japanese Mission

13. Authorization to Collect and Transport


15. Authorization – Land Archaeology

16. AIA Clearance

17. Import Permit

18. Anthropological Research

| Permit granted for the American Japanese Mission | 3 |
| Authorization to Collect and Transport | 15 |
| Authorization – NM Research Associates | 18 |
| Authorization – Land Archaeology | 6 |
| AIA Clearance | 4 |
| Import Permit | 2 |
| Anthropological Research | 1 |

Total Income (January – December 2018) Php 221,070.00

V. PUBLICATIONS AND AUDIO-VISUAL PRODUCTIONS

Publication

Palawan in World Heritage and Archaeology in Southeast Asia and Oceania. Tokyo. Sophia University.

National Museum. Pagbanhaw, National Heritage Restoration and Reconstruction Program in the Visayas. Manila. NM

AVP

National Heritage Restoration and Reconstruction Program in the Visayas

Pagbanhaw Audio Visual Documentary

VI. MEETINGS, WORKSHOPS, SEMINARS, LECTURES AND TRAININGS

Local

Participants to the Supervisory Development Course Track 1 | 06-09 February 2018 | E. de la Rosa, E. Loyola, G. Bautista

Seminar on 2017 Rules on Administrative Cases in the Civil Service (RACCS) | 12-13 February 2018 | S. Serpico Nepomuceno

NM Emergency Preparedness Committee Workshop titled Disaster Risk Management for NM Properties, NCT, ICP | 15 February 2018 | R. Flores, E. Loyola, EJ Cabrera, B. Ferrer, A. Arriola

Systems Review for Organization Collection and Integration | 15 February 2018, 12:00 pm

Enhancing your Leadership Potential through better choice | 17-18 March 2018 | R. Flores, C. Mariano

Orientation Program for the new employees of the National Museum | March 19, 2018 | E. Roque

Seminar on Raising Millenial Children in the Digital Age | 22 March 2018 | B. Ferrer, A. Arriola, E.J. Cabrera, E. Roque

Seminar on Coaching and Mentoring | March 26, 2018 | E. Loyola, G. Bautista

Seminars on Public Service Ethic and Accountability (PSEA) | April 10-11, 2018 | R. Flores, C. Mariano, G. Bautista
Training Workshop on ISO 9001: 2015 Quality Management System, Requirements and Documentation and Amendment on additional members of the NM Quality Management System Core Team | 25-27 June 2018 | A.P. Bautista, R. Flores, E. de la Rosa

Gender Sensitivity Orientation | 27 June 2018 | E. Roque

Prevention Seminar by the Emergency Preparedness Committee | 28 June 2018 | S. Nepomuceno, B. Ferrer, A. Arriola, E. Loyola

Orientation and Women Leadership | 28 June 2018 | E. Roque, E. Estrada

Workshop on Process, Mapping and Risk-based Quality Planning | July 4-5, 2018 | A.P. Bautista, R. Flores

Strategic Planning Workshop | July 30, 2018 | S. Serpico Nepomuceno

Gender Sensitivity Orientation and Lecture on CSC GAD related policies | 30 July 2018 | A. Arriola, R. Episcope, B. Ferrer, E.J. Cabrera


Gender Sensitivity Orientation | Aug. 28, 2018 | B. Ferrer


Oct. 5, 2018 | R. Flores

Lecture on Revellin de Recoletos, Intramuros, Manila | Oct. 8, 2018 | G. Bautista

Pre-Disaster Planning Workshop of the Historic Walled City of Intramuros, Manila, Casa Blanca, Plaza San Luiz Complex, Intramuros | Oct. 8-9, 2018 | R. Flores

New Coop Members | Oct. 23, 2018 | A. Arriola, E.J. Cabrera, E. Roque

Capability Building Training-Workshop covering Harmonized Gender and Development Guidelines for Attribution and gender Responsive Planning and Budgeting FY 2020 | Oct 17-19, 2018 |

6th Archives Congress | Radisson Blu, Cebu City, Oct. 18-20, 2018 | C. Mariano

Oct. 26, 2018 | R. Flores

Women Leadership Program | Oct. 25, 2018 | R. Flores/C. Mariano/E. Roque

Workshop on Auditing QMS – Report Writing | Nov. 26, 2018 |

Training Course on Root Cause Analysis and Corrective Action Formulation | Nov. 28-29, 2018 | R. Flores, S.S. Nepomuceno

Seminar-Workshop on Streamlining Frontline Services | Dec. 3-5, 2018 | E. Roque

Women Cradle of a Violence-Free World | Dec. 8, 2018 | R. Flores, C. Mariano, E. Roque, E. del Rosario
2018 Panel deliberation for NCTs/ICPs Declaration | Dec. 6, 2018 | CPRD Staff (Documentation Section)

Men as Partners in ending VAW | Dec. 6, 2018 | E. Loyola, E. dela Rosa, S. Nepomuceno, A. Arriola, N. Bautista

Technical Guidance in Management Review (actual) | Dec. 13, 2018

NALECC-SCILLEC Meeting | January-December 2018 | A.P. Bautista, R. Flores, G. Bautista

BAC meetings, ISO/QMS, NCCA, PMT, DFA (Japanese Mission), BMB, COA, Museo, Senior Staff, Phil. Postal Inc., IA, PSB, DEPED, Budget hearing, Malacanang, CPRD Staff meeting

International


Salvage Archaeology in Revellin de Recoletos Archaeological Site, Intramuros, Manila | Oct. 10-31, 2018/ Nov. 5-Dec. 30, 2018 | G. Bautista, C. Mariano, R. Episcope, EJ Cabrera

VII. FIELD WORKS

A. Visited sites for documentation of Significant Cultural Properties

<table>
<thead>
<tr>
<th>Month</th>
<th>Sites Visted</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>-</td>
</tr>
<tr>
<td>February</td>
<td>-</td>
</tr>
<tr>
<td>March</td>
<td>Taal, Batangas; Ormoc</td>
</tr>
<tr>
<td>April</td>
<td>San Fernando, Pampanga; Linapacan, Palawan</td>
</tr>
<tr>
<td>May</td>
<td>Dumaguete, Siquijor, Batanes</td>
</tr>
<tr>
<td>June</td>
<td>Lipa, Batangas</td>
</tr>
<tr>
<td>July</td>
<td>Bohol</td>
</tr>
<tr>
<td>September</td>
<td>Tayabas, Sampaloc, Quezon</td>
</tr>
<tr>
<td>October</td>
<td>-</td>
</tr>
<tr>
<td>November</td>
<td>-</td>
</tr>
<tr>
<td>December</td>
<td>Metro Manila (Adamson, Baclaran Church, Calvo Bldg., Sta. Rosa College, FEU, Letran, Luneta, Makati, Makikina, Manila City hall, Meisic Bridge, Binondo, NTC, Pablo Antonio House, pasay, PGH, Heart center, PNU, Phil. School for the Deaf, San Beda, San Fernando, Bridge, Binondo, San Roque Cathedral, Sta. Isabel College, U.P. Diliman, Quezon City)</td>
</tr>
</tbody>
</table>

B. Verification of discovered archaeological site

Dipaculao, Aurora Province, Revellin de Recoletos, Intramuros, Manila

C. Monitoring and inspection of sites issued with permits

Island Garden City, Samal, Davao del Norte, Bislig, Surigao del Sur, San Miguel, Bulacan, Baras, Rizal, Tuba Benguet, Capoocan, Leyte santa, llocos Sur, Pilar, Bulacan, Claveria, Gagayan, Malay Balay, Bukidnon
D. Other fieldwork activities

Quezon, Palawan, Rizal province, Iloilo City, Cebu City, Baler, Aurora, Sampaloc and Tayabas, Quezon, Daet Camarines Norte, Villa Escudero, Tiaong, Quezon (Registration), Batanes, Leyte province, Province of Agusan, Kalinga, Calauag, Laguna, Bulakan, Bulacan, Ligao and Camalig, Albay, Calauag, Quezon, Batangas, Angeles, Pampanga, Dupax del Sur, Nueva Viscaya, Mariveles Bataan, Carrangalan, Nueva Ecija (American mission), San Fernando, Pampanga, Mariveles, Bataan, Ormoc, Leyte, Tacloban City, Manaoag, Pangasinan, Samal Island, Davao del Norte, Bayombong, Nueva Viscaya, Bacolod City, Calawag Quezon, Nueva Ecija (Japanese Mission), Natividad, Pangasinan, Dipaculao, Aurora Province, Tagbilaran, Bohol (BAC), Sta. Fe, Nueva Viscaya( American mission), San Fernando, La Union

VIII. ACCOMPLISHMENTS OF THE CULTURAL PROPERTIES REGULATION DIVISION

1. Turnover ceremony at the Monte Parish Church, Alburquerque, Bohol
2. Turnover of Newly restored parish Church of San Nicolas De Tolentino in Dimiao, Bohol
3. Activities Commerating the 5th Anniversary of 2013 Earthquake in Bohol,
4. Turnover of the Newly Restored Loay Watchtower, Bohol
5. Roundtable Discussion on Giant Pearls and Clams
6. Opening of Exhibits at the National Museum Bohol
ETHNOLOGY DIVISION

I. Highlights for 2018

1. Launching of *Ten Years: Though the Lens of Jan Sibik, Czech Photographer and World Press Photo Awardee* exhibition on February 19, 2018 at 4F, Reception Hall, NMA in partnership with the Embassy of the Czech Republic to the Philippines.

2. Launching of the *Hibla ng Lahing Filipino* Travelling Exhibition Lecture Series, Weaving Demonstrations and Embroidery Workshops featuring *Piña-Seda: Pineapple and Silk Cloth from the Tropics* in partnership with the Office of Senator Loren Legarda in:
   a. The Embassy of the Republic of the Philippines in Lisbon, Portugal on March 28, 2018
   b. Real Fabrica de Tapices in collaboration with the Embassy of the Republic of the Philippines in Madrid, Spain on May 24, 2018
   c. Embassy of the Republic of the Philippines in Washington D.C., USA on June 10, 2018
   d. Philippine Center in collaboration with the Philippine Consulate General in New York, USA on July 24, 2018
   e. University of Hawai’i at Manoa in collaboration with the Philippine Consulate General in Honolulu, Hawaii on September 18, 2018
   f. Embassy of the Republic of the Philippines in Frankfurt, Germany on November 7, 2018


4. Organized the following seminar/workshop/talks:
   a. Lecture of Nicole Revel, Ph.D. on “Pala’wan Highlanders Verbal Arts” on 04 April 2018 at the Laurel Hall, NMFA
   b. “30 years of Conflicts and Crises from the Lens of Jan Sibik,” a talk by H.E. Jaroslav Olsa, Jr. Ambassador of the Czech Republic to the Philippines
   c. “Transnationalism from Below: Refashioning a Craft Commodity Flow in the Central Philippines” by B. Lynne Milgram, Ph.D. on May 11, 2018 at the Reception Room, NMA
   d. Roundtable Discussion on Roles of Indigenous Women: Breaking Gender Stereotypes at the Ayala Room, NMA on October 19, 2018
   e. *Marawi: A Year After, A Talk by Ms. Mylah R. Roque* at the Reception Room, NMA on November 23, 2018

5. Facilitated the following educational programs:
   a. “Magtanim ay ’Di Biro! Palaro Ukol sa Palay” educational program at the Rice: Biodiversity and Climate Change gallery on 24 August 2018
   b. Educational program related to the “Biyay: Tradition, Ecology, and Knowledge among the Philippine Negrito Communities’ exhibition at the 3F, NMA on October 23-24, 2018
   c. NM Film Program featuring the “Pagtatagpo, Pagbabahagi at Pagkakaisa” in the Ayala Room, NMA on October 25-26 and 30-31, 2018

6. Launching of the Biyay: Tradition, Ecology, and Knowledge among the Philippine Negrito Communities’ exhibition at the 3F, NMA on October 19, 2018

II. Research Projects/Fieldworks

1. Documentation of textiles of Panay and collection of ethnographic specimens for the NM WVRMSO "Habol Panay" exhibition on February 1-16, 2018 in Iloilo, Antique and vicinities.
2. Field research in Barangay Inararo, Porac, Pampanga from February 13-14, 2018 to document arrow-making among the Aeta Mag-anchi.
5. Field research in the Province of Kalinga from March 10-16, 2018 for the photo exhibition on tattooed Kalinga women and on the Hibla ng Lahing Filipino project.
6. Documentation of abel and silk weaving traditions in Bangar and Bacnotan, La Union on April 5-11, 2018.
8. Ocular inspection at the NM WVRMSO and coordination with local weavers for the "Hibla Panay" exhibition on March 15-16, 2018 in Iloilo City and vicinities.
9. Field research in Yakan Village, Zamboanga City and documentation of the National Ethnographic Collection at the Western Southern Mindanao Regional Museum Satellite Office, Zamboanga City from 20 August to 3 September 2018.
10. Documentation of pandan and buri weaving in Tayabas, Quezon and Luisiana, Laguna from 28 August to 3 September 2018.
11. Documentation of vitu (vernacular well) in Sabtang and Batan Islands, Batanes and ethnographic collection at Itbud, Uyugan Integrated School from September 30 to October 7, 2018.
15. Stakeholder’s meeting on the documentation and condition assessment of the mummies in Kabayan and Buguias, Benguet on December 5-8, 2018.

III. Exhibitions/Programs

1. Conceptualization, coordination, ingress, launching, and egress of the Hibla ng Lahing Filipino Travelling Exhibition Lecture Series Weaving Demonstrations and Embroidery Workshops featuring Piña-Seda: Pineapple and Silk Cloth from the Tropics in Europe and United States of America (Ethnology Division, EEMPSD, Office of the Director, OSLL):
   a. The Embassy of the Republic of the Philippines in Lisbon, Portugal on March 28, 2018
   b. Real Fabrica de Tapices in collaboration with the Embassy of the Republic of the Philippines in Madrid, Spain on May 24, 2018
   c. Embassy of the Republic of the Philippines in Washington D.C., USA on June 10, 2018
   d. Philippine Center in collaboration with the Philippine Consulate General in New York, USA on July 24, 2018
   e. University of Hawai‘i at Manoa in collaboration with the Philippine Consulate General in Honolulu, Hawaii on September 18, 2018
   f. Embassy of the Republic of the Philippines in Frankfurt, Germany on November 7, 2018

2. Conceptualization, coordination, selection of specimens, condition assessment, installation and launching of the Habol Panay: Diverse Textiles of Western Visayas
exhibition in NM WVRMSO as extension of the Hibla Program. (Ethnology Division, EEMPSD, RAOD, Office of the Director, OSLL)

3. Conceptualization, coordination, selection of specimens/tapestry, condition assessment, and launching of the All Out Peace Not War Exhibition by Bert Monterona in NM NEWRMSO (Ethnology Division, EEMPSD, RAOD, FAD, Office of the Director)

4. Conceptualization, selection of specimens, condition assessment and installation of the bulul collection at the Rice: Biodiversity and Climate Change gallery at the 4F, National Museum of Anthropology. (Ethnology Division, EEMPSD, Office of the Director)

5. Conceptualization, coordination, installation, launching, and egress of the Ten Years: Through the Lens of Jan Sibik, Czech Photographer and World Press Photo Awardee exhibition at the Reception Room, 4F, NMA. (Ethnology Division, EEMPSD, Office of the Director)

6. Conceptualization, coordination with the Embassy of Japan, and launching of the Spirit of Budo exhibition in Gallery XXVII in NMFA. (Ethnology Division, FAD, EEMPSD, Office of the Director)

7. Conceptualization, coordination, selection of photographs, and launching of the George Tapan photo exhibition at the IRMSO, Vigan City, Ilocos Sur in celebration of Women’s Month 2018 (Ethnology Division, EEMPSD, RAOD, FAD, IRMSO and Office of the Director)

8. Conceptualization, coordination, installation, launching, and egress of the Marawi: A Year After exhibition at the Reception Room, 4F, NMA. (Ethnology Division, EEMPSD, Office of the Director)

9. Conceptualization, coordination, installation, and launching of the Biyay: Tradition, Ecology and Knowledge among Negrito Communities in the Philippines exhibition at 3F, NMA. (Ethnology Division, EEMPSD, Office of the Director)

10. Assisted in the conceptualization, coordination, installation, condition assessment, and launching of the RT Paras: 116 Years of Philippine Fashion exhibition at the Gallery 7, 2F, NMFA (Ethnology Division, FAD, EEMPSD, Office of the Director)

11. Monitoring and maintenance of the following galleries:
   a. Lumad Mindanao Gallery at the 3F, NMA.
   b. Faith, Tradition and Place: Bangsamoro Art from the National Ethnographic Collection, 3F, NMA;
   c. Gawad sa Manlilika ng Bayan Gallery, 3F, NMA
   e. Lantaka: Of War and Peace Gallery at the 3F, NMA
   f. Hibla ng Lahing Filipino Gallery at the 4F, NMA;
   g. Rice: Biodiversity and Climate Change Gallery, 4F, NMA;
   h. Entwined Spheres: Baskets and Mats as Containers, Conveyors, and Costumes, 4F, NMA

IV. Collections Management

<table>
<thead>
<tr>
<th>Collected ethnographic materials</th>
<th>32</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEC exhibited/selected for exhibition</td>
<td>750</td>
</tr>
<tr>
<td>NEC, photographs, texts, maps, labels/captions installed</td>
<td>4233</td>
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<tr>
<td>Edited photographs</td>
<td>4018</td>
</tr>
<tr>
<td>NEC photo-documented</td>
<td>3309</td>
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<tr>
<td>NEC Maintained and organized</td>
<td>5363</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>NEC Inventoried</td>
<td>9724</td>
</tr>
<tr>
<td>Revalidated/updated in the masterlist/database</td>
<td>7078</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>34,507</strong></td>
</tr>
</tbody>
</table>

V. Technical Assistance

A. Summary

1. Objects identified, classified inventoried, and documented
   a. Properly assisted Ms. Amalia Ramirez of Mexico in the photo-documentation of selected specimens at the 3F, NMA Building on February 20, 21, 27 and March 5, 2018.
   b. Assisted Teresa Nobre de Cravalho PhD, researcher from the University of Lisboa in Portugal during the Hibla ng Lahing Filipino Travelling Exhibition in Portugal, regarding her request for resources about the piña fiber.

2. Object loans

3. Lectures

4. Thesis consultation
   a. Assisted Ms. Marie Louise Antoinette Sioco in her research for Master's thesis at the Ground Floor, Taxidermy Room of NMA building

5. OJT's Trained
   a. Statefields School – 8
   b. Polytechnic University of the Philippines – 1
   c. Mariano Marcos Memorial High School – 4
   d. Centro Escolar University – 1

6. Impact Assessment and Surveys

7. Conservation Consultation

B. Technical Working Groups/technical expertise

1. Assisted Dr. Lawrence A. Reid, NM Fellow, for his meeting with the National Commission on Indigenous Peoples on February 8-9, 2018.

2. Prepared and submitted the Resolution of the Committee on Decorum and Investigation of Sexual Harassment Cases (CODI) on April 17, 2018.

C. Lectures

1. Facilitated the Hibla ng Lahing Filipino corollary lecture-series, weaving and embroidery demonstrations and workshops in the following:
   a. Lisbon, Portugal on March 2018;
   b. Madrid, Spain on May 2018;
   c. Washington D.C., USA on June 2018;
   d. New York, USA on August 2018;
   e. Honolulu, Hawaii on September 2018; and
   f. Frankfurt, Germany on November 2018.
D. Publication Reviews/Curatorial Talks

1. Tour-guided Canadian Ambassador’s family at the National Museum of Anthropology on February 7, 2018.
2. Provided the overview of the galleries at the NMA during the tour of the Peace Corps Volunteers on September 8, 2018.

E. Exhibition Assistance

1. Assisted H.E. Jaroslav Olsa, Jr. Ambassador of the Czech Republic to the Philippines, for the packing of photographs from the Ten Years: Through the Lens of Jan Sibik, Czech photographer and World Press Photo Awardee exhibition

F. Popular articles written and published

G. Interviews conducted

VI. Personnel Development

1. Professional Meetings

   a. JT Marquinez attended the 11th Inter-Agency Meeting on Intellectual Property, Genetic Resources and Traditional Knowledge on March 2, 2018 at the Intellectual Property Office, Taguig City.
   b. MYR Frias attended the Inter-Agency Communications Team (I-ACT) meeting on June 27, 2018 at the 7F, Silid Hudhud, National Commission for Culture and the Arts (NCCA) Building

2. International Workshops/ Seminars/ Conferences

   a. MYR Frias participated in the International Training Programme of the British Museum in London, United Kingdom from June 30 to August 11, 2018.

3. Local Workshops and Conferences

   a. AS Alvarez attended the IPOPHIL’s public consultation on National Intellectual Property Strategy on April 5, 2018 at the Peninsula Manila
   b. MP Tauro and DJR Megalbio attended “The Lumads and the Civil Society” by Br. Karl Gaspar in Ateneo de Manila University on April 11, 2018.
   c. MP Tauro attended the Research and Development Conference of the DOST at the PICC on April 20, 2018
   d. JT Marquinez and LLC Silva attended the Lecture on Thinking Textiles: Notes on Past and Present Cultural and Technical Connections of the Philippine Textiles by Dr. Amalia Ramirez in Ateneo de Manila University on May 4, 2018.
   e. JT Marquinez attended the Inter-Agency Meeting on Intellectual Property, Genetic Resources and Traditional Knowledge on May 23, 2018 at the BMB-DENR office
   f. MP Tauro attended the Lecture of National Artist and NCCA Chairman Virgilio S. Almario, Recovering the National Memory at the Library of Congress on June 11, 2018
   g. EC Merandilla, AS Alvarez and JM Faustino attended the “Disaster Management for NM Properties, National Cultural Treasures and Important Cultural Properties” workshop at the NM Auditorium, NMFA on February 15, 2018.
h. CA Santos and LLC Silva attended and participated in the Seminar on Civil Service Administrative Cases and Rules organized by the Human Resource Management Division at the Ayala Room, 2F, NMA from February 12-13, 2018
i. MP Tauro attended and participated in the Supervisory Development Course Track 1 from February 6-9, 2018 at the Ayala Room, 2F, NMA.

j. RL Benitez, NC Cuadra and DA Zapata attended the Seminar on Raising Millennial Children in Digital Age on March 22, 2018 at the NM Auditorium, NMFA.
k. EC Merandilla attended the "Colorizing History: Exhibit and Workshop" on March 23, 2018 at the Rizal Shrine, Fort Santiago, Manila
l. MYR Frias attended the "We Make Change Work for Women" in celebration of the International Women's Day on March 8, 2018 at the GSIS Theater.
m. JT Marquinez attended the Legally Speaking on Art and Law lecture on March 23, 2018 at the De La Salle College of Saint Benilde
n. MP Tauro attended the Seminar on Coaching and Mentoring by the CSC on March 26-27, 2018 at the Ayala Room, NMA.
o. AS Alvarez and MYR Frias attended the Pala'wan Highlander's Verbal Arts: A Living Memory in Southeast Asia lecture by Nicole Revel, PhD on April 4, 2018 at Laurel Hall, NMFA;
p. AS Alvarez, MYR Frias, and JT Marquinez attended the Thirty Years of Conflicts and Crises from the Lens of Jan Sibik, a talk by the Ambassador of Czech Republic to the Philippines H.E. Jaroslav Olsa, Jr. on April 24, 2018 at the Reception Room, NMA.
q. AS Alvarez and JT Marquinez attended the Seminar on Public Service Ethics and Accountability on April 10-11, 2018 at the NM Auditorium, NMFA
r. All Ethnology Division personnel attended the Transnationalism from Below: Refashioning a Craft Commodity Flow from the Central Philippines lecture by B. Lynne Milgram, PhD at the Reception Room, NMA on May 11, 2018.
s. MYR Frias and LCC Silva attended the NM Women in Leadership Program featuring Raquel Choa last May 10, 2018 at the NM Auditorium, NMFA
t. MP Tauro and JT Marquinez attended the International Day of Biological Diversity at the National Museum of Natural History on May 22, 2018
u. RL Benitez, JPL Tio, JM Faustino and DA Zapata attended the Fire Prevention Seminar in NMFA on June 28, 2018.
v. AS Alvarez attended the KWF's Lekturang Norberto L. Romualdez featuring Dr. Michael L. Tan's lecture entitled Siyoki, Sward, Bading, Beki: Wika at Pagbabago ng Seksualidad at Lipunan at the NM Auditorium, NMFA on June 6, 2018.
w. MYR Frias, CA Santos, NDC Abaya and MAP Flavier attended the Workshop on the Fourier Transform Infrared Spectrometer at the Osmeña Hall, NMFA on June 19, 2018.
x. NC Cuadra attended the Roundtable discussion on Philippine Giant Pearl at the 6F, Conference Room, NMNH on June 18, 2018.
y. MANP Assessor, JT Marquinez and MP Tauro attended the Orientation on ISO 9001:2015 QMS on June 1, 2018.
z. MANP Assessor, MAP Flavier, NDC Abaya and LLC Silva attended the Gender Sensitivity Orientation at NM Auditorium on June 26, 2018
aa. MANP Assessor, MAP Flavier, NDC Abaya, JT Marquinez, CA Santos and DA Zapata attended the Women Leadership Program at NM Auditorium on June 27, 2018.
bb. JT Marquinez attended the "Colonizing the Philippines 700 Thousand Years Ago: Where, Who and How?" by Dr. Thomas Inggico and Ms. Marian Reyes-Magloyuan at the NMNH Education Room on July 29, 2018.
cc. MP Tauro with the members of the official delegation of the Hibla ng Lahing Filipino in Washington, D.C. attended the commemoration of the 120th declaration of the Philippine Independence at the Trump Internation Hotel on June 12, 2018.
dd. CA Santos and MANP Asessor attended the Training-Workshop on Strategic Planning 2018 on July 30-31, 2018 at theGF, Conference Room, NMNH.

ee. MP Tauro attended the Judo Demonstration and Workshop on September 8, 2018 at the Auditorium, GF, NMFA.

ff. MP Tauro attended the Launching of the video-documentaries of Maaram at the Auditorium, GF, NMFA on September 28, 2018.

gg. MP Tauro and MANP Asessor attended the Seminar on Museum Practice at the NMNH on September 28, 2018.

hh. MANP Asessor attended the Workshop on Quality Management System Documentation on September 3-4, 2018 at the Osma Hall, 2F, NMFA.

ii. JM Faustino attended the Orientation on "File Maker Database" dated September 7, 2018.

jj. MANP Asessor and DJR Megalbio attended the the three-day GAD Budgeting seminar-workshop on October 17-19, 2018 at the Conference room, 6F, NMNH.

kk. MANP Asessor attended the Workshop QMS Documentation at 2F, Osmena Hall, NMFA on October 26, 2018.

ll. DJR Megalbio, MP Tauro and CA Santos attended the "Woman Enough" lecture by Ms. Gemma Cruz-Araneta for the Women Leadership Program of Gender and Development at the National Museum of Natural History on October 25, 2018.

mm. LLC Silva attended the International Conference on Cultural Statistics on October 1 to 3, 2018 at the Diamond Hotel, Manila.

nn. LLC Silva and CA Santos attended the International Conference on Language Endangerment on October 10 to 12, 2018 at the NMNH.

oo. MANP Asessor attended the the Cash-Based Budgeting System Talk in Laurel Hall, 4F, NMFA on November 9, 2018.

pp. MANP Asessor attended the 5S Seminar in Laurel Hall, 4F, NMFA on November 12, 2018.

qq. MANP Asessor attended/participated in the ISO QMS Seminar-Workshop on Auditing in Recto Hall, 3F, NMFA on November 15-16, 2018.


ss. MANP Asessor attended/participated in the ISO QMS Seminar-Workshop on Corrective Action in Recto Hall, 3F, NMFA on November 28-29, 2018.

tt. NDC Abaya, RL Benitez, EC Merandilla, MANP Asessor, MAP Flavier and DJR Megalbio attended the 18-Day Campaign to End Violence Against Women at the NM Auditorium on December 5, 2018.

uu. MANP Asessor attended the ISO QMS Seminar-Workshop: Streamlining on December 3-5, 2018 in Laurel Hall, 4F, NMFA.

The Exhibition, Editorial and Media Production Services Division (EEMPSD) a newly created office under the re-organized system of the National Museum in 2016 has officially functioned as a division in January 2017. The division which exists with a minimal number of staffs were able to accomplish various exhibition projects in the National Museum both in Central and Regional Offices. In collaboration with other divisions, the EEMPSD has done its tasks on the planning and designing to installation management as it implemented exhibition projects at hand.

From January 2018 until December 2018, EEMPSD has accomplished were Twenty-Two (22) exhibition projects that were formally opened to the public including the travelling exhibitions launched abroad.

Apart from doing exhibition installation project, EEMPSD also participated in various administrative functions as member of Bids and Awards Committee. These also includes technical assistance to other divisions, attendance to various meetings and seminars for EEMPSD’s continuing program of personnel development and existence.

I. HIGHLIGHTS FOR 2018

1. Implemented Exhibition Projects

   a. Title : FILIPINO STRUGGLES THROUGH HISTORY by CARLOS “BOTONG” FRANCISCO
      Old Senate Session Hall – National Museum of Fine Arts
      Objectives : For public show
      Date Implemented : February 15, 2018 - present
      Accomplishment : Designed plan and layout of exhibition project
                        Exhibit Installation, fabrication of display panels and exhibition system
      Fund Source : National Museum General Fund

   b. Title : ALL OUT PEACE NOT WAR / “KALINAW HINDI DIGMAAN” by BERT MONTERONA
      Eastern-Northern Mindanao Regional Museum and Satellite Office (Butuan City)
      Objectives : For public show in Regional Museum
      Date Implemented : February 21, 2018 – July 15, 2018
      Accomplishment : Designed plan and layout of exhibition project
                        Exhibit Installation, fabrication of display panels and exhibition system
      Fund Source : National Museum General Fund

   c. Title : SHIFTS IN CONTEXT by OFELIA GELVEZON-TEQUI
      Gallery XVII, National Museum of Fine Arts
      Objectives : In celebration of the International Women’ Month and for public show
      Date Implemented : March 07, 2018
      Accomplishment : Designed plan and layout of exhibition project
                        Exhibit Installation, fabrication of display panels and exhibition system
      Fund Source : National Museum GAD Fund

   d. Title : THE ART PROTIS OF FEDERICO AGUILAR ALCUAZ
      Gallery XXI, National Museum of Fine Arts
      Objectives : For public show
      Date Implemented : January, 2018
      Accomplishment : Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibition system

Fund Source: National Museum General Fund; Embassy of the Czech Republic in Manila; Crown Plas Museum

e. Title: TIMBULAN NG LAHI AND NAPOLEON ABUEVA SCULPTURES
Objectives: For public show
Date Implemented: March 07, 2018
Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibition system
Fund Source: National Museum General Fund

f. Title: THE SPIRIT OF BUDO; THE HISTORY OF JAPAN’S MARTIAL ARTS
Objectives: For public show
Date Implemented: August 09 to September 26, 2018
Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibition system
Fund Source: National Museum General Fund; Japan Foundation Manila

g. Title: INUKIT NA PAHAYAG: DALAWAMPU’T SIYAM NA OBRANI LEONILO “NIEL” DOLORICON
Objectives: For public show
Date Implemented: October 18, 2018 – April 21, 2019
Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibition system
Fund Source: National Museum General Fund

h. Title: PORTRAITS by BARRIOQUINTOS
Objectives: For public show
Date Implemented: November 08 to 15, 2018
Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibition system
Fund Source: Asian Cultural Council - Philippines

i. Title: RT PARAS HAUTE COUTURE: 116 YEARS OF PHILIPPINE FASHION
Objectives: For public show
Date Implemented: December 13 to August 11, 2019
Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibition system
Fund Source: National Museum General Fund

j. Title: LAUNCHING OF TEN YEARS: THOUGH THE LENS OF JAN SIBIK, CZECH PHOTOGRAPHER AND WORLD PRESSPHOTO AWARDEE EXHIBITION
Objectives: For public show
Date Implemented: November 09 to 16, 2018
Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibition system
Fund Source: National Museum General Fund; National Museum of Anthropology
Objectives : For public show  
Date Implemented : February 19, 2018  
Accomplishment : Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibitions system  
Fund Source : National Museum Fund; Embassy of the Czech Republic to the Philippines  

k. Title : HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION-PINA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS  
Philippine Embassy building, Lisbon, Portugal  
Objectives : For International show  
Date Implemented : March 28, 2018  
Accomplishment : Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibitions system  
Fund Source : Office of Senator Loren Legarda  

l. Title : HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION-PINA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS  
Philippine Embassy building, Madrid, Spain  
Objectives : For International show  
Date Implemented : May 24, 2018  
Accomplishment : Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibitions system  
Fund Source : Office of Senator Loren Legarda  

m. Title : HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION-PINA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS  
Philippine Embassy building, Washington D.C., USA  
Objectives : For International show  
Date Implemented : June 10, 2018  
Accomplishment : Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibitions system  
Fund Source : Office of Senator Loren Legarda  

n. Title : HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION-PINA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS  
Philippine Consulate General in New York, USA  
Objectives : For International show  
Date Implemented : July 24, 2018  
Accomplishment : Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibitions system  
Fund Source : Office of Senator Loren Legarda  

o. Title : HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION-PINA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS  
University of Hawai‘i at Manoa with the Philippine Consulate General in Honolulu, Hawaii  
Objectives : For International show  
Date Implemented : September 18, 2018  
Accomplishment : Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibitions system
p. Title: **HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION**
**PIÑA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS**

Embassy of the Republic of the Philippines in Frankfurt, Germany

Objectives: For International show

Date Implemented: November 07, 2018

Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibitionsystem

Fund Source: Office of Senator Loren Legarda

q. Title: **LAUNCHING OF MARAWI: A YEAR AFTER PHOTOGRAPHS**
by MS. MYLAH REYES ROQUE

Reception Room, National Museum of Anthropology

Objectives: For public show

Date Implemented: October 10, 2018

Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibitionsystem

Fund Source: National Museum General Fund

r. Title: **LAUNCHING OF THE BIYAY: TRADITION, ECOLOGY, AND KNOWLEDGE AMONG THE PHILIPPINE NEGRITOCOMMUNITIES EXHIBITION**

Third Floor, National Museum of Anthropology

Objectives: For public show

Date Implemented: October 19, 2018

Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibitionsystem

Fund Source: National Museum General Fund

s. Title: **PETRIFIED WOOD (PRIVATE COLLECTION) AND PHILIPPINE EAGLE MOUNTING**

Ground Floor, National Museum of Natural History

Objectives: For public show

Date Implemented: April 02 to 14, 2018

Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibitionsystem

Fund Source: National Museum General Fund

t. Title: **MIXED MEDIA SCULPTURE COLLECTION OF NATIONALMUSEUM**

Fourth Floor Gallery XXIX, National Museum of Fine Arts

Objectives: For public show

Date Implemented: July 02 to 07, 2018

Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibitionsystem

Fund Source: National Museum General Fund

u. Title: **DONATED DINOSAUR REPLICA**

Second Floor, Courtyard, National Museum of Natural History

Objectives: For public show

Date Implemented: June 21, 2018
Accomplishment: Designed plan and layout of exhibition project
Exhibit Installation, fabrication of display panels and exhibitions system

Fund Source: National Museum General Fund

v. Title: **BENHAM RICE EXHIBITION**
Exhibit Installation, fabrication of display panels and exhibitions system

Objectives: For public show
Date Implemented: November 18, 2018
Accomplishment: Designed plan and layout of exhibition project

II. FIELDWORK

1. Site: Butuan City
   Project Title/Objectives: Install Bert Monterona Artwork exhibition
   Collaborators: RAOD; FMD; the Artist – Bert Monterona
   Covered Dates: February 16 to 21, 2018
   NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; FAD Staff

2. Site: Iloilo City
   Project Title/Objectives: Ocular survey and preparation of exhibition design preliminaries
   Collaborators: Ethnology Division; Office of Senator Loren Legarda
   Covered Dates: March 15, 2018
   NM Personnel Involved: Marcelo Cercado; Jessica Marquinez; Ameline Aragon

3. Site: Philippine Consular Building, Lisbon, Portugal
   Project Title/Objectives: Install Piña-Seda Travelling Exhibition
   Collaborators: Philippine Embassy, Lisbon, Portugal; Office of Senator Loren Legarda
   Covered Dates: March 19 to 23, 2018
   NM Personnel Involved: Marcelo Cercado; Ethnology Staff

4. Site: Philippine Consular Building, Washington D.C. and Philippine Center, Manhattan New York, USA
   Project Title/Objectives: Install Piña-Seda Travelling Exhibition and ocular survey for the next venue of Hibla show in New York City.
   Collaborators: Philippine Embassy, Washington D.C.; Office of Senator Loren Legarda
   Covered Dates: July 14 to 21, 2017
   NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; Ethnology Staff

5. Site: Philippine Center, Manhattan, New York City, USA.
   Project Title/Objectives: Install Piña-Seda Travelling Exhibition
   Collaborators: Philippine Embassy, New York City, USA; Office of Senator Loren Legarda
   Covered Dates: July 19 to 24, 2018
   NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; Ethnology Staff

6. Site: Design Center, Frankfurt, Germany
   Project Title/Objectives: Install Piña-Seda Travelling Exhibition
   Collaborators: Philippine Embassy, Frankfurt, Germany; Office of Senator Loren Legarda
   Covered Dates: October 22 to 31, 2018
   NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; Ethnology Staff

7. Site: Iloilo City
Project Title/Objectives: Supervise construction of the display system of the exhibition
Collaborators: Office of Senator Loren Legarda; Provincial Governor's Office of Iloilo
Covered Dates: December 04 to 05, 2018
NM Personnel Involved: Director Ana Maria Theresa Labrador; Marcelo Cercado; Jessica Marquinez

III. EXHIBITIONS/PROGRAMS

1. Exhibitions opened to public

A. Exhibition Title: FILIPINO STRUGGLES THROUGH HISTORY by CARLOS “BOTONG” FRANCISCO
Division Activity: Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibition system
Venue/Gallery: Old Senate Session Hall – National Museum of Fine Arts
Inclusive Dates: February 15, 2018 - present
Collaborators/Fund Source: EEMPSD/National Museum General Fund
NM Personnel Involved: Director Jeremy Barns; Director Ana Maria Theresa Labrador; FAD Staff; Marcelo Cercado; Ariel Hernandez; Allan Vicente Manaloto

B. Exhibition Title: ALL OUT PEACE NOT WAR / “KALINAW HINDI DIGMAAN” by BERT MONTERONA
Division Activity: Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem
Venue/Gallery: Eastern-Northern Mindanao Regional Museum and Satellite Office (Butuan City)
Inclusive Dates: February 21, 2018 – July 15, 2018
Collaborators/Fund Source: EEMPSD and FAD/National Museum General Fund
NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; FAD Staff

C. Exhibition Title: SHIFTS IN CONTEXT by OFELIA GELVEZON-TEQUI
Division Activity: Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem
Venue/Gallery: Gallery XVII, National Museum of Fine Arts
Inclusive Dates: March 07, 2018
Collaborators/Fund Source: EEMPSD and FAD/National Museum General Fund
NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; Nestor Delica; Allan Vicente Manaloto; FAD Staff

D. Exhibition Title: THE ART PROTIS OF FEDERICO AGUILAR ALCUAZ
Division Activity: Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem
Venue/Gallery: Gallery XXI, National Museum of Fine Arts
Inclusive Dates: January, 2018
Collaborators/Fund Source: EEMPSD and FAD/National Museum General Fund; Embassy of the Czech Republic in Manila; CrownPlas Museum
NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; Allan Vicente
E. Exhibition Title: **TIMBULAN NG LAHI AND NAPOLEON ABUEVA SCULPTURES**  
Division Activity: Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibition system  
Venue/Gallery: Gallery XIII, National Museum of Fine Arts  
Inclusive Dates: March 07, 2018  
Collaborators/Fund Source: EEMPSD and FAD/National Museum General Fund  
NM Personnel Involved: Marcelo Cercado; Ariel Hernandez; Allan Vicente Manaloto; FAD Staff

F. Exhibition Title: **THE SPIRIT OF BUDO; THE HISTORY OF JAPAN’S MARTIAL ARTS**  
Division Activity: Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibition system  
Venue/Gallery: Gallery XXVII and XXVIII, National Museum of Fine Arts  
Inclusive Dates: August 09 to September 26, 2018  
Collaborators/Fund Source: EEMPSD and FAD/National Museum General Fund; Japan Foundation Manila  
NM Personnel Involved: Marcelo Cercado; Elmer Burce; Ariel Hernandez; Allan Vicente Manaloto; FAD Staff

G. Exhibition Title: **INUKIT NA PAHAYAG: DALAWAMPU’T SIYAM NA OBRA NI LEONILO “NIEL” DOLORICON**  
Division Activity: Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibition system  
Venue/Gallery: Ilocos Regional Museum Complex  
Inclusive Dates: October 18, 2018 – April 21, 2019  
Collaborators/Fund Source: FAD/National Museum General Fund  
NM Personnel Involved: Allan Vicente Manaloto; FAD Staff

H. Exhibition Title: **PORTRAITS by BARRIOQUINTOS**  
Division Activity: Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibition system  
Venue/Gallery: President Sergio Osmeña Function Hall  
Inclusive Dates: November 08 to 15, 2018  
Collaborators/Fund Source: Asian Cultural Council - Philippines  
NM Personnel Involved: Marcelo Cercado; Elmer Burce; Ariel Hernandez; FAD Staff

I. Exhibition Title: **RT PARAS HAUTE COUTURE: 116 YEARS OF PHILIPPINE FASHION**  
Division Activity: Designed plan and layout of exhibition project  
Exhibit Installation, fabrication of display panels and exhibition system  
Venue/Gallery: Gallery VII, National Museum of Fine Arts  
Inclusive Dates: December 13 to August 11, 2019  
Collaborators/Fund Source: EEMPSD and FAD/National Museum General Fund  
NM Personnel Involved: Marcelo Cercado; Elmer Burce; FMD Staff; FAD Staff
<table>
<thead>
<tr>
<th>J.</th>
<th>Exhibition Title</th>
<th>LAUNCHING OF TEN YEARS: THOUGH THE LENS OF JAN SIBIK, CZECH PHOTOGRAPHER AND WORLD PRESSPHOTO Awardee EXHIBITION</th>
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<tr>
<td>Division Activity</td>
<td>Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem</td>
<td></td>
</tr>
<tr>
<td>Venue/Gallery</td>
<td>Reception Room, National Museum of Anthropology</td>
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<td>Inclusive Dates</td>
<td>February 19, 2018</td>
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<tr>
<td>Collaborators/ Fund Source</td>
<td>Ethnology Division/National Museum General Fund; Embassy of the Czech Republic to the Philippines</td>
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<tr>
<td>NM Personnel Involved</td>
<td>Marcelo Cercado; Ariel Hernandez; Allan Vicente Manaloto; Yohana Frias</td>
<td></td>
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<tr>
<td>K.</td>
<td>Exhibition Title</td>
<td>HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION PIÑA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS</td>
</tr>
<tr>
<td>Division Activity</td>
<td>Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem</td>
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<tr>
<td>Venue/Gallery</td>
<td>Philippine Embassy building, Lisbon, Portugal</td>
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<tr>
<td>Inclusive Dates</td>
<td>March 28, 2018</td>
<td></td>
</tr>
<tr>
<td>Collaborators/ Fund Source</td>
<td>SLL Fund</td>
<td></td>
</tr>
<tr>
<td>NM Personnel Involved</td>
<td>Marcelo Cercado; Ameline Aragon; Ethnology Staff</td>
<td></td>
</tr>
<tr>
<td>L.</td>
<td>Exhibition Title</td>
<td>HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION PIÑA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS</td>
</tr>
<tr>
<td>Division Activity</td>
<td>Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem</td>
<td></td>
</tr>
<tr>
<td>Venue/Gallery</td>
<td>Philippine Embassy building, Madrid, Spain</td>
<td></td>
</tr>
<tr>
<td>Inclusive Dates</td>
<td>May 24, 2018</td>
<td></td>
</tr>
<tr>
<td>Collaborators/ Fund Source</td>
<td>SLL Fund</td>
<td></td>
</tr>
<tr>
<td>NM Personnel Involved</td>
<td>Marcelo Cercado; Elmer Burce; Ethnology Staff</td>
<td></td>
</tr>
<tr>
<td>M.</td>
<td>Exhibition Title</td>
<td>HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION PIÑA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS</td>
</tr>
<tr>
<td>Division Activity</td>
<td>Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem</td>
<td></td>
</tr>
<tr>
<td>Venue/Gallery</td>
<td>Philippine Embassy building, Washington D.C., USA</td>
<td></td>
</tr>
<tr>
<td>Inclusive Dates</td>
<td>June 10, 2018</td>
<td></td>
</tr>
<tr>
<td>Collaborators/ Fund Source</td>
<td>SLL Fund</td>
<td></td>
</tr>
<tr>
<td>NM Personnel Involved</td>
<td>Marcelo Cercado; Elmer Burce; Ariel Hernandez; Ethnology Staff</td>
<td></td>
</tr>
<tr>
<td>N.</td>
<td>Exhibition Title</td>
<td>HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION PIÑA-SEDA: PINEAPPLE AND SILK CLOTH FROM THE TROPICS</td>
</tr>
<tr>
<td>Division Activity</td>
<td>Designed plan and layout of exhibition project Exhibit Installation, fabrication of display panels and exhibitionsystem</td>
<td></td>
</tr>
<tr>
<td>Venue/Gallery</td>
<td>Philippine Consulate General in New York, USA</td>
<td></td>
</tr>
<tr>
<td>Inclusive Dates</td>
<td>July 24, 2018</td>
<td></td>
</tr>
<tr>
<td>Collaborators/ Fund Source</td>
<td>NM Personnel Involved</td>
<td></td>
</tr>
<tr>
<td>---------------------------</td>
<td>-----------------------</td>
<td></td>
</tr>
<tr>
<td>SLL Fund</td>
<td>Marcelo Cercado; Elmer Burce; Ariel Hernandez; Ethnology Staff</td>
<td></td>
</tr>
</tbody>
</table>

### O. Exhibition Title

**HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION**

**Division Activity**: Designed plan and layout of exhibition project

**Venue/Gallery**: University of Hawai‘i at Manoa with the Philippine Consulate General in Honolulu, Hawaii

**Inclusive Dates**: September 18, 2018

### P. Exhibition Title

**HIBLA NG LAHING FILIPINO TRAVELLING EXHIBITION**

**Division Activity**: Designed plan and layout of exhibition project

**Venue/Gallery**: Embassy of the Republic of the Philippines in Frankfurt, Germany

**Inclusive Dates**: November 07, 2018

### Q. Exhibition Title

**LAUNCHING OF MARAWI: A YEAR AFTER PHOTOGRAPHS by MS. MYLAH REYES ROQUE**

**Division Activity**: Designed plan and layout of exhibition project

**Venue/Gallery**: Reception Room, National Museum of Anthropology

**Inclusive Dates**: October 10, 2018

### R. Exhibition Title

**LAUNCHING OF THE BIYAY: TRADITION, ECOLOGY, AND KNOWLEDGE AMONG THE PHILIPPINE NEGRITOCOMMUNITIES EXHIBITION**

**Division Activity**: Designed plan and layout of exhibition project

**Venue/Gallery**: Third Floor, National Museum of Anthropology

**Inclusive Dates**: October 19, 2018

### S. Exhibition Title

**PETRIFIED WOOD (PRIVATE COLLECTION)**
<table>
<thead>
<tr>
<th><strong>Division Activity</strong></th>
<th>AND PHILIPPINE EAGLE MOUNTING</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Designed plan and layout of exhibition project</td>
</tr>
<tr>
<td></td>
<td>Exhibit Installation, fabrication of display panels and exhibition system</td>
</tr>
<tr>
<td><strong>Venue/Gallery</strong></td>
<td>Third Floor, National Museum of Anthropology</td>
</tr>
<tr>
<td><strong>Inclusive Dates</strong></td>
<td>April 02 to 14, 2018</td>
</tr>
<tr>
<td><strong>Collaborators/</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Fund Source</strong></td>
<td>National Museum General Fund</td>
</tr>
<tr>
<td><strong>NM Personnel Involved</strong></td>
<td>Marcelo Cercado; Elmer Burce; Ariel Hernandez; Allan Vicente Manaloto; Nestor Delica</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>T.</strong></th>
<th>Exhibition Title : MIXED MEDIA SCULPTURE COLLECTION OF NATIONAL MUSEUM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Division Activity</strong></td>
<td>Designed plan and layout of exhibition project</td>
</tr>
<tr>
<td></td>
<td>Exhibit Installation, fabrication of display panels and exhibition system</td>
</tr>
<tr>
<td><strong>Venue/Gallery</strong></td>
<td>Fourth Floor Gallery XXIX, National Museum of Fine Arts</td>
</tr>
<tr>
<td><strong>Inclusive Dates</strong></td>
<td>July 02 to 07, 2018</td>
</tr>
<tr>
<td><strong>Collaborators/</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Fund Source</strong></td>
<td>EEMPSD/National Museum General Fund</td>
</tr>
<tr>
<td><strong>NM Personnel Involved</strong></td>
<td>Marcelo Cercado; Elmer Burce; Ariel Hernandez; Allan Vicente Manaloto; Nestor Delica; FAD Staff</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>U.</strong></th>
<th>Exhibition Title : DONATED DINOSAUR REPLICA</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Division Activity</strong></td>
<td>Designed plan and layout of exhibition project</td>
</tr>
<tr>
<td></td>
<td>Exhibit Installation, fabrication of display panels and exhibition system</td>
</tr>
<tr>
<td><strong>Venue/Gallery</strong></td>
<td>Second Floor, Courtyard, National Museum of Natural History</td>
</tr>
<tr>
<td><strong>Inclusive Dates</strong></td>
<td>June 21, 2018</td>
</tr>
<tr>
<td><strong>Collaborators/</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Fund Source</strong></td>
<td>EEMPSD/National Museum General Fund</td>
</tr>
<tr>
<td><strong>NM Personnel Involved</strong></td>
<td>Marcelo Cercado; Elmer Burce; Ariel Hernandez; Allan Vicente Manaloto; Nestor Delica; FAD Staff</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>V.</strong></th>
<th>Exhibition Title : BENHAM RICE EXHIBITION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Division Activity</strong></td>
<td>Designed plan and layout of exhibition project</td>
</tr>
<tr>
<td></td>
<td>Exhibit Installation, fabrication of display panels and exhibition system</td>
</tr>
<tr>
<td><strong>Venue/Gallery</strong></td>
<td>Sixth Floor, National Museum of Natural History</td>
</tr>
<tr>
<td><strong>Inclusive Dates</strong></td>
<td>November 18, 2018</td>
</tr>
<tr>
<td><strong>Collaborators/</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Fund Source</strong></td>
<td></td>
</tr>
<tr>
<td><strong>NM Personnel Involved</strong></td>
<td>Marcelo Cercado; Elmer Burce</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IV.</th>
<th>TECHNICAL ASSISTANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A.</strong></td>
<td>EXHIBITION ASSISTANCE</td>
</tr>
<tr>
<td><strong>Exhibition Title</strong></td>
<td>&quot;LOLONG&quot; SKELETAL EXHIBIT</td>
</tr>
<tr>
<td><strong>Proponent</strong></td>
<td>Zoology Division</td>
</tr>
<tr>
<td><strong>Type of Assistance</strong></td>
<td>Exhibit mounting</td>
</tr>
<tr>
<td><strong>Venue</strong></td>
<td>Ayala Hall, National Museum of Natural History</td>
</tr>
<tr>
<td><strong>Inclusive Dates</strong></td>
<td>May 02 to 17, 2018</td>
</tr>
<tr>
<td><strong>NM Personnel Involved</strong></td>
<td>Marcelo Cercado; Ariel Hernandez; Allan Vicente Manaloto; Nestor Delica; Archaeology Staff; Zoology Staff</td>
</tr>
</tbody>
</table>

| **Exhibition Title** | ZOOLOGICAL SPECIMEN EXHIBIT |
| **Proponent** | Zoology Division |
Type of Assistance : Design and fabricate of plinths and mounting kit
Venue : Third Floor Galleries, National Museum of Natural History
Inclusive Dates : April 15 to May 17, 2018
NM Personnel Involved : Marcelo Cercado; Elmer Burce; Ariel Hernandez; Allan Vicente Manaloto; Nestor Delica; Botany Staff

Exhibition Title : BOTANICAL SPECIMEN EXHIBIT
Proponent : Botany and Natural Herbarium Division
Type of Assistance : Design/fabricate of plinths and mounting kit
Venue : Fourth Floor Galleries, National Museum of Natural History
Inclusive Dates : June 07 to 30, 2018
NM Personnel Involved : Marcelo Cercado; Elmer Burce; Ariel Hernandez; Allan Vicente Manaloto; Nestor Delica; Botany Staff

Exhibition Title : GEOLOGICAL SPECIMEN EXHIBIT
Proponent : Geological and Paleontology Division
Type of Assistance : Design/fabricate of plinths and mounting kit
Venue : Fifth Floor Galleries, National Museum of Natural History
Inclusive Dates : July 02 to 27, 2018
NM Personnel Involved : Marcelo Cercado; Elmer Burce; Ariel Hernandez; Allan Vicente Manaloto; Nestor Delica; Geology Staff

Exhibition Title : HALBERD EXHIBIT
Proponent : Director’s Office
Type of Assistance : Fabricate plinths and mounting kit
Venue : Second Floor, Senate Hall, National Museum of Fine Arts
Inclusive Dates : July 09 to 14, 2018
NM Personnel Involved : Marcelo Cercado; Elmer Burce

Exhibition Title : SPERMWALE SKELETAL EXHIBIT
Proponent : Zoology Division and Archaeology Division
Type of Assistance : Structural mounting of spermwhale bones
Venue : Marble Hall, National Museum of Natural History
Inclusive Dates : November 12 to December 30, 2018
NM Personnel Involved : Marcelo Cercado; Zoology Staff; Archaeology Staff

V. PERSONNEL DEVELOPMENT

A. PROFESSIONAL MEETINGS

Meeting / workshop / seminar / conference title: Coordination meeting and planning
Inclusive Dates : January 03 to 04, 2018
Venue : Director’s Office, NMFA
Proponent : Director’s Office
NM Personnel Involved : Dir. Jeremy Barns; Dir. Ana Maria Theresa Labrador; Marcelo Cercado; Nelson Aquino; Willie Estonanto; Jessie Cervatos

Meeting / workshop / seminar / conference title: Planning the Bert Monterona Exhibit in Butuan
Inclusive Dates : January 08, 2018
Venue : FAD Office
Proponent : Fine Arts Division
NM Personnel Involved : Marcelo Cercado; Ceres Canilao; Danely Sumaylo

Meeting / workshop / seminar / conference title: Foreign exhibit and scheduling of
<table>
<thead>
<tr>
<th>Inclusive Dates</th>
<th>Venue</th>
<th>Proponent</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 08, 2018</td>
<td>Ethnology Office</td>
<td>Ethnology Division</td>
<td>Marcelo Cercado; Marites Tauro; Jessica Marquinez; Cyril Santos; Allan Alvarez; Yohana Frias; Lyn Liza Silva</td>
</tr>
<tr>
<td>January 10, 2018</td>
<td>EEMPSD Office</td>
<td>NMSC</td>
<td>Christopher Basilio; Marcelo Cercado</td>
</tr>
<tr>
<td>January 11, 2018</td>
<td>NM Conference Room</td>
<td>Director's Office</td>
<td>Dir. Ana Maria Theresa Labrador; Acting Assistant Director Angel Bautista; All Division Chief/OIC</td>
</tr>
<tr>
<td>February 13, 2018</td>
<td>Osmeña Hall</td>
<td>FAD</td>
<td>BAC Staff; Marcelo Cercado; Ceres Canilao</td>
</tr>
<tr>
<td>March 05, 2018</td>
<td>Director's Room</td>
<td>Director's Office</td>
<td>Dir. Jeremy Barns; Dir. Ana Maria Theresa Labrador; Marcelo Cercado</td>
</tr>
<tr>
<td>April 03, 2018</td>
<td>NMNH Conference Room, Ground Floor</td>
<td>Director's Office</td>
<td>Director Jeremy Barns; NMNH Curators; Marcelo Cercado</td>
</tr>
<tr>
<td>November 22, 2018</td>
<td>Recto Hall</td>
<td>Director's Office</td>
<td>Director Ana Maria Theresa Labrador; Acting Assistant Director Angel Bautista; All Division Chief/OIC</td>
</tr>
</tbody>
</table>
I. PUBLICIZED GOVERNMENT PROJECTS/PROGRAMS/ACTIVITIES

A. PROJECT NAME: Continuation of Renovation of Museum of Natural History Architectural & Interior Fit-Out Works (Phase III)

- PROJECT PROFILE: To comply with the safety requirements of the National Building Code and apply scientific and methodical restoration process to preserve this significant building as part of the mandate of National Museum as a cultural agency, to take the lead in study and preservation of the nation's rich artistic, historical and cultural heritage in the reconstruction and rebuilding of our nation's built heritage.
- NAME OF CONTRACTOR: JBROS Construction Corporation/ Joint Venture with RR Encabo Construction
- COMMENCEMENT DATE: January 24, 2016
- COMPLETION DATE: ON-GOING
- PROJECT COST: Php 499,446,253.58
- PERCENTAGE OF COMPLETION: 83%

B. PROJECT NAME: Fencing of Lipuun Point Palawan

- PROJECT PROFILE: To protect the reserved archaeological site at Lipuun Point in Palawan including its caves and surrounding shores.
- NAME OF CONTRACTOR: JB & Sons Trading & Construction
- COMMENCEMENT DATE: February 13, 2016
- COMPLETION DATE: ON-GOING
- PROJECT COST: Php 9,469,579.39
- PERCENTAGE OF COMPLETION: 70%

C. PROJECT NAME: Retrofitting of Iloilo Provincial Jail to National Museum Iloilo (Gallery)

- PROJECT PROFILE: To comply with the safety requirements of the National Building Code and apply scientific and methodical restoration process to preserve this significant building as part of the mandate of National Museum as a cultural agency, to take the lead in study and preservation of the nation's rich artistic, historical and cultural heritage in the reconstruction and rebuilding of our nation's built heritage.
- NAME OF CONTRACTOR: JS Lim Construction and Trading
- COMMENCEMENT DATE: January 29, 2016
- COMPLETION DATE: April 5, 2018
- PROJECT COST: Php 77,959,421.21
- PERCENTAGE OF COMPLETION: 100%

D. PROJECT NAME: Restoration of Sta. Monica Church

- PROJECT PROFILE: To restore/reconstruct declared NCT and ICP
church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

**NAME OF CONTRACTOR:** 401 Development Construction Corporation  
**COMMENCEMENT DATE:** August 15, 2016  
**COMPLETION DATE:** ON-GOING  
**PROJECT COST:** Php 38,224,796.00  
**PERCENTAGE OF COMPLETION:** 89%

**E. PROJECT NAME:** Restoration of St. Augustine Church

**PROJECT PROFILE:** To restore/reconstruct declared NCT and ICP church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

**NAME OF CONTRACTOR:** 401 Development Construction Corporation  
**COMMENCEMENT DATE:** August 11, 2016  
**COMPLETION DATE:** January 8, 2018  
**PROJECT COST:** Php 18,199,904.55  
**PERCENTAGE OF COMPLETION:** 100%

**F. PROJECT NAME:** Restoration of San Nicolas De Tolentino Church (Dimiao Bohol)

**PROJECT PROFILE:** To restore/reconstruct declared NCT and ICP church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

**NAME OF CONTRACTOR:** 401 Development Construction Corporation  
**COMMENCEMENT DATE:** November 25, 2016  
**COMPLETION DATE:** ON-GOING  
**PROJECT COST:** Php 71,142,904.30  
**PERCENTAGE OF COMPLETION:** 85%

**G. PROJECT NAME:** Restoration of La Inmaculada Concepcion (Guiuan Samar)

**PROJECT PROFILE:** To restore/reconstruct declared NCT and ICP church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

**NAME OF CONTRACTOR:** JS Lim Construction and Trading  
**COMMENCEMENT DATE:** August 29, 2016  
**COMPLETION DATE:** March 13, 2018  
**PROJECT COST:** Php 126,291,895.95
PERCENTAGE OF COMPLETION : 100%

H. PROJECT NAME: NMNH Exhibition and Facilities Fit-Out and Associated NM Complex Site Development – Phase IV, Package I

PROJECT PROFILE: To comply with the safety requirements of the National Building Code and apply scientific and methodical restoration process to Preserve this significant building as part of the mandate of National Museum as a cultural agency, to take the lead in study and preservation of the nation’s rich artistic, historical and cultural heritage in the reconstruction and rebuilding of our nation’s built heritage.

NAME OF CONTRACTOR: Stagecraft International
COMMENCEMENT DATE: February 4, 2017
COMPLETION DATE: ON-GOING
PROJECT COST: Php 131,004,289.63
PERCENTAGE OF COMPLETION: 97.37%

I. PROJECT NAME: NMNH Exhibition and Facilities Fit-Out and Associated NM Complex Site Development and other Interior Work for Gallery Exhibition – Phase IV, Package II

PROJECT PROFILE: To comply with the safety requirements of the National Building Code and apply scientific and methodical restoration process to Preserve this significant building as part of the mandate of National Museum as a cultural agency, to take the lead in study and preservation of the nation’s rich artistic, historical and cultural heritage in the reconstruction and rebuilding of our nation’s built heritage.

NAME OF CONTRACTOR: Nationstar Construction Corporation
COMMENCEMENT DATE: May 19, 2017
COMPLETION DATE: ON-GOING
PROJECT COST: Php 68,411,060.78
PERCENTAGE OF COMPLETION: 95.08%

J. PROJECT NAME: Continuation of the Rehabilitation of NM Fine Arts (Formerly NAG)

PROJECT PROFILE: To comply with the safety requirements of the National Building Code and apply scientific and methodical restoration process to preserve this significant building as part of the mandate of National Museum as a cultural agency, to take the lead in study and preservation of the nation’s rich artistic, historical and cultural heritage in the reconstruction and rebuilding of our nation’s built heritage.

NAME OF CONTRACTOR: 401 Development and Construction Corporation
COMMENCEMENT DATE: January 25, 2017
COMPLETION DATE: ON-GOING
PROJECT COST: Php 62,741,007.55
PERCENTAGE OF COMPLETION: 96.42%
K. PROJECT NAME: Rehabilitation of NM Cagsawa Branch

PROJECT PROFILE: To comply with the safety requirements of the National Building Code and apply scientific and methodical restoration process to preserve this significant building as part of the mandate of National Museum as a cultural agency, to take the lead in study and Preservation of the nation’s rich artistic, historical and cultural heritage in the reconstruction and rebuilding of our nation’s built heritage.

NAME OF CONTRACTOR: Steven Construction & Supply

COMMENCEMENT DATE: February 10, 2017

COMPLETION DATE: ON-GOING

PROJECT COST: Php 31,828,438.77

PERCENTAGE OF COMPLETION: 100%

L. PROJECT NAME: Continuation of Rehab of NM Anthropology (Formerly MFP Bldg.)

PROJECT PROFILE: To comply with the safety requirements of the National Building Code and apply scientific and methodical restoration process to preserve this significant building as part of the mandate of National Museum as a cultural agency, to take the lead in study and preservation of the nation’s rich artistic, historical and cultural heritage in the reconstruction and rebuilding of our nation’s built heritage.

NAME OF CONTRACTOR: FJ Construction & Enterprises

COMMENCEMENT DATE: August 15, 2017

COMPLETION DATE: March 20, 2018

PROJECT COST: Php 12,628,490.30

PERCENTAGE OF COMPLETION: 100%

M. PROJECT NAME: Restoration / Reconstruction of Nuestra Senora De La Luz Parish (Loon Church)

PROJECT PROFILE: To restore/reconstruct declared NCT and ICP church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

NAME OF CONTRACTOR: 401 Development & Construction Corporation

COMMENCEMENT DATE: September 1, 2017

COMPLETION DATE: ON-GOING

PROJECT COST: Php 101,272,416.78

PERCENTAGE OF COMPLETION: 45.08%

N. PROJECT NAME: Restoration / Reconstruction of Iglesia Paroquial De La Sta. Cruz Parish (Maribojoc Church)

PROJECT PROFILE: To restore/reconstruct declared NCT and ICP
church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

<table>
<thead>
<tr>
<th>NAME OF CONTRACTOR</th>
<th>JS LIM Construction &amp; Trading</th>
</tr>
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<tbody>
<tr>
<td>COMMENCEMENT DATE</td>
<td>September 7, 2017</td>
</tr>
<tr>
<td>COMPLETION DATE</td>
<td>ON-GOING</td>
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<tr>
<td>PROJECT COST</td>
<td>Php 156,852,673.14</td>
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<tr>
<td>PERCENTAGE OF COMPLETION</td>
<td>52.22%</td>
</tr>
</tbody>
</table>

O. **PROJECT NAME:** Restoration / Reconstruction of Sto. Niño Parish Church (Cortes Church)

**PROJECT PROFILE:** To restore/reconstruct declared NCT and ICP church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

<table>
<thead>
<tr>
<th>NAME OF CONTRACTOR</th>
<th>401 Development and Construction Corporation</th>
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</thead>
<tbody>
<tr>
<td>COMMENCEMENT DATE</td>
<td>December 12, 2017</td>
</tr>
<tr>
<td>COMPLETION DATE</td>
<td>ON-GOING</td>
</tr>
<tr>
<td>PROJECT COST</td>
<td>Php 109,541,339.92</td>
</tr>
<tr>
<td>PERCENTAGE OF COMPLETION</td>
<td>34.88%</td>
</tr>
</tbody>
</table>

P. **PROJECT NAME:** Restoration / Reconstruction of St. Peter the Apostle Church (Loboc Church)

**PROJECT PROFILE:** To restore/reconstruct declared NCT and ICP church complexes and watchtowers that were affected by calamities in the Visayas Region specifically in the provinces of Bohol and Guiuan. As well as to assist these provinces in the restoration of their living monuments to aid in faith and economic recuperation.

<table>
<thead>
<tr>
<th>NAME OF CONTRACTOR</th>
<th>JS Lim Construction &amp; Trading</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENCEMENT DATE</td>
<td>December 12, 2017</td>
</tr>
<tr>
<td>COMPLETION DATE</td>
<td>ON-GOING</td>
</tr>
<tr>
<td>PROJECT COST</td>
<td>Php 129,590,689.05</td>
</tr>
<tr>
<td>PERCENTAGE OF COMPLETION</td>
<td>52.86%</td>
</tr>
</tbody>
</table>

Q. **PROJECT NAME:** National Museum Tabon Cave Site Development

**PROJECT PROFILE:** To protect the environmental condition of the Tabon Cave Complex and preservation area and the preservation of important Archaeological sites that will be more convenient to the viewing public, protection of the site and collection increased income, enticing tourist both domestic and international to visit the Tabon.

<table>
<thead>
<tr>
<th>NAME OF CONTRACTOR</th>
<th>JB &amp; Sons Trading &amp; Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENCEMENT DATE</td>
<td>December 15, 2017</td>
</tr>
<tr>
<td>COMPLETION DATE</td>
<td>ON-GOING</td>
</tr>
<tr>
<td>PROJECT COST</td>
<td>Php 19,483,382.60</td>
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</tbody>
</table>
PERCENTAGE OF COMPLETION : 36.40%

R. PROJECT NAME: Establishment of National Museum Dumaguete

PROJECT PROFILE : The project aims to comply with the safety requirements of the National Building Code, Fire Code of the Philippines and other codes or standards applicable to the project. The Regional museum and satellite office aims to enhance and strengthen its mandated operation in the Visayas and to preserves the nation’s rich artistic, historical and cultural heritage by conservation thru repairs and restoration works in preservation of our nation’s past.

NAME OF CONTRACTOR : 401 Development and Construction Corporation
COMMENCEMENT DATE : December 12, 2017
COMPLETION DATE : ON-GOING
PROJECT COST : Php 48,981,426.03
PERCENTAGE OF COMPLETION : 28.72%

S. PROJECT NAME: New Tabon Cave Site Development

PROJECT PROFILE : To protect the environmental condition of the Tabon Cave Complex and preservation area and the preservation of important Archaeological sites that will be more convenient to the viewing public, protection of the site and collection increased income, enticing tourist both domestic and International to visit the Tabon Cave Complex

NAME OF CONTRACTOR : 401 Development and Construction Corporation
COMMENCEMENT DATE : December 26, 2017
COMPLETION DATE : ON-GOING
PROJECT COST : Php 99,202,587.26
PERCENTAGE OF COMPLETION : 15%

T. PROJECT NAME: Repair and Restoration of Declared National Heritage Structures (ICP/NCT) Restoration of Old Municipal Hall

PROJECT PROFILE : The project aims to comply with the safety requirements of the National Building Code, Fire Code of the Philippines and other codes or standards applicable to the project. It is also aims to preserve the nation’s rich artistic historical and cultural heritage by conservation thru repairs and restoration works in preservation of our nation’s past.

NAME OF CONTRACTOR : YS Construction
COMMENCEMENT DATE : December 27, 2017
COMPLETION DATE : ON-GOING
PROJECT COST : Php 9,847,097.80
PERCENTAGE OF COMPLETION : 90.85%

U. PROJECT NAME: Consultancy Design Services for Master Site Planning (NMFA, NMA, NMNH and National Planetarium)

PROJECT PROFILE : The project will facilitate the requirements needed
for a master plan to integrate the National Museum Complex which comprise of four (4) buildings namely: National Museum of Fine Arts, National Museum of Anthropology, National Museum of Natural History and National Museum Planetarium located in Rizal Park. This will be the basis for future development with regards to improving the accessibility and convenience.

V. PROJECT NAME: NMNH – Audio Visual

PROJECT PROFILE: The project aim to convert the Tourism Bldg. into the new National Museum of Natural History. This is an opportunity wherein it will create one of the largest and most diversified cultural attraction in Manila, if not all of the Philippines. This museum will house natural History collections, staffs, temporary and permanent exhibition, galleries, public programming spaces and commercial facilities.

NAME OF CONTRACTOR: Stagecraft International
COMMENCEMENT DATE: January 13, 2017
COMPLETION DATE: ON-GOING
PROJECT COST: Php 79,889,728.00
PERCENTAGE OF COMPLETION: 97.53%

W. PROJECT NAME: Site Development and Integration of the Gomburza Monument and the Old Legislative Building along and across Padre Burgos Avenue in the City of Manila

PROJECT PROFILE: The Project aims to promote and enhanced physical integration between the NM Complex, the Old Legislative Building and the Plaza for further development and improvement and to protect the Plaza including all existing immovable property such as the work of art “Gomburza” by Solomon Saprid (Bronze, 1970)

NAME OF CONTRACTOR: 401 Development and Construction Corporation
COMMENCEMENT DATE: August 10, 2018
COMPLETION DATE: ON-GOING
PROJECT COST: Php 15,000,000.00
PERCENTAGE OF COMPLETION: 15%

X. PROJECT NAME: Restoration and Improvement of Cultural Properties and Spaces in Bohol

PROJECT PROFILE: There is a manifestation of commitment on the part of the National Museum to be the leading government agency in promoting the protection and
preservation of declared heritage structures in the Philippines. Therefore, this Project aims to continue such responsibility by conducting necessary conservation works that will best protect and preserve these significant edifices, where they will be able to continue to teach us not only our roots but our direction.

NAME OF CONTRACTOR : 401 Development and Construction Corporation
COMMENCEMENT DATE : October 30, 2018
COMPLETION DATE : ON-GOING
PROJECT COST : Php 40,000,000.00
PERCENTAGE OF COMPLETION : 15%

Y. PROJECT NAME: Restoration and Improvement of Cultural Properties and Spaces in Ilocos Region

PROJECT PROFILE : There is a manifestation of commitment on the part of the National Museum to be the leading government agency in promoting the protection and preservation of declared heritage structures in the Philippines. Therefore, this Project aims to continue such responsibility by conducting necessary conservation works that will best protect and preserve these significant edifices, where they will be able to continue to teach us not only our roots but our direction.

NAME OF CONTRACTOR : JS Lim Construction and Trading
COMMENCEMENT DATE : October 16, 2018
COMPLETION DATE : ON-GOING
PROJECT COST : Php 30,000,000.00
PERCENTAGE OF COMPLETION : 15%

II. Fieldworks

A. JANUARY

Site/ Location : Dumaguete
Project Title/ Objective : To attend ground breaking ceremony
Covered Dates : January 24-25, 2018
NM Personnel Involved : Ar. Marvin Belgica & Ar. Nelson Aquino

B. FEBRUARY

Site/ Location : Bohol
Project Title/ Objective : Final Inspection of Panglao Church and ocular inspection of other Bohol Projects
Covered Dates : February 7-9, 2018
NM Personnel Involved : Ar. Geraldine Uy & Nestor Inabangan

Site/ Location : Guiuan, Eastern Samar
Project Title/ Objective : Final Inspection of Immaculate Conception Church
Covered Dates : February 21-22, 2018
NM Personnel Involved : Ar. Nelson Aquino & Nestor Inabangan

Site/ Location : Butuan
Project Title/ Objective : Final Inspection for the Rehabilitation of NM Butuan Project
Covered Dates : February 26-27, 2018
NM Personnel Involved : Ar. Nelson Aquino & Nestor Inabangan
### C. MARCH

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davao</td>
<td>Coordination meeting for the National Museum – Davao City</td>
<td>March 9, 2018</td>
<td>Ar. Nelson Aquino</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bohol</td>
<td>To conduct ocular inspection of on-going construction Projects</td>
<td>March 12-14, 2018</td>
<td>Ar. Geraldine Uy &amp; Engr. Rolan Roel G. Bulao</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
</table>

### D. APRIL

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cagsawa</td>
<td>Ocular inspection of Rehabilitation of NM Cagsawa Branch</td>
<td>April 3-4, 2018</td>
<td>Ar. Geraldine Uy &amp; Ar. Marvin Belgica</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Batanes</td>
<td>Project inspection of NM Batanes Project</td>
<td>April 5-7, 2018</td>
<td>Ar. Nelson Aquino &amp; Nestor Inabangan</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iloilo</td>
<td>Project inspection &amp; turn-over of the Project</td>
<td>March 15-23, 2018</td>
<td>Ar. Marvin Belgica, Nestor Inabangan &amp; Juelito Francia</td>
</tr>
</tbody>
</table>

### E. MAY

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bohol</td>
<td>To conduct ocular inspection and coordination meeting</td>
<td>May 8-10, 2018</td>
<td>Ar. Nelson Aquino &amp; Nestor Inabangan</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site/ Location</th>
<th>Project Title/ Objective</th>
<th>Covered Dates</th>
<th>NM Personnel Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Palawan</td>
<td>Site inspection and coordination meeting with contractors</td>
<td>May 7-9, 2018</td>
<td>Ar. Nelson Aquino &amp; Nestor Inabangan</td>
</tr>
</tbody>
</table>
NM Personnel Involved : Ar. Geraldine Uy

Site/ Location : Palawan
Project Title/ Objective : To attend stakeholders meeting for the NM Tabon Cave Museum and Site Development Project
Covered Dates : May 7-11, 2018
NM Personnel Involved : Ar. Marvin Belgica

F. JUNE

Site/ Location : Bohol
Project Title/ Objective : Coordination with PNB technical team regarding the reconstruction of Old Escuela in Tagbilaran and inspection of NM Projects
Covered Dates : June 2-4, 2018
NM Personnel Involved : Ar. Nelson Aquino & Nestor Inabangan

Site/ Location : Cagsawa
Project Title/ Objective : Final inspection of Rehabilitation of NM Cagsawa Branch
Covered Dates : June 25-26, 2018
NM Personnel Involved : Ar. Marvin Belgica & Ar. Geraldine Uy

G. AUGUST

Site/ Location : Bohol
Project Title/ Objective : To conduct project inspection
Covered Dates : August 8-10, 2018
NM Personnel Involved : Ar. Nelson Aquino & Nestor Inabangan

Site/ Location : Palawan
Project Title/ Objective : To conduct ocular inspection
Covered Dates : August 13-15, 2018
NM Personnel Involved : Ar. Geraldine Uy

Site/ Location : Cagsawa
Project Title/ Objective : To conduct final inspection of NM Cagsawa Branch Project
Covered Dates : August 22-24, 2018
NM Personnel Involved : Ar. Marvin Belgica

Site/ Location : Bohol & Dumaguete
Project Title/ Objective : To conduct final inspection for the Bohol Projects and Establishment of Museum in Dumaguete City
Covered Dates : August 27-29, 2018
NM Personnel Involved : Ar. Nelson Aquino & Nestor Inabangan

H. SEPTEMBER

Site/ Location : Palawan
Project Title/ Objective : Ocular inspection of on-going inspection
Covered Dates : September 18-19, 2018
NM Personnel Involved : Ar. Marvin Belgica & Ar. Geraldine Uy

Site/ Location : Ilocos
Project Title/ Objective : To conduct pre-construction meeting of Ilocos Project
Covered Dates : September 24-26, 2018
NM Personnel Involved : Ar. Nelson Aquino, Ar. Marvin Belgica, Nestor Inabangan and Juelito Francia
Site/ Location : Marawi
Project Title/ Objective : To conduct project inspection in Marawi
Covered Dates : September 28, 2018
NM Personnel Involved : Ar. Nelson Aquino

I. OCTOBER

Site/ Location : Bohol
Project Title/ Objective : To conduct ocular inspection of on-going construction and billings. Pre-Construction meeting with Restoration and Improvement of Cultural Properties and Spaces in Bohol
Covered Dates : October 15-17, 2018
NM Personnel Involved : Ar. Geraldine Uy & Engr. Rolan Roel G. Bulao

J. NOVEMBER

Site/ Location : Bacolod
Project Title/ Objective : To conduct ocular site assessment and technical assistance together with NCCA and NHCP
Covered Dates : November 6-8, 2018
NM Personnel Involved : Engr. Rolan Roel G. Bulao

Site/ Location : Bohol
Project Title/ Objective : To conduct project inspection and coordination meeting
Covered Dates : November 12-14, 2018
NM Personnel Involved : Nestor Inabangan & Ar. Nelson Aquino

Site/ Location : Ilocos Norte, Ilocos Sur & La Union
Project Title/ Objective : Coordination and ocular inspection of on-going Restoration Projects
Covered Dates : November 20-23, 2018
NM Personnel Involved : Juelito Francia & Ar. Marvin Belgica

K. DECEMBER

Site/ Location : Palawan
Project Title/ Objective : To conduct site inspection for the NM Tabon Cave Museum and Site Development Project
Covered Dates : December 10-12, 2018
NM Personnel Involved : Ar. Marvin Belgica

Site/ Location : Cagsawa
Project Title/ Objective : For the coordination & inspection of equipment & facilities at NM Cagsawa Branch
Covered Dates : December 19, 2018
NM Personnel Involved : Ar. Marvin Belgica, Gerry Domingo & Nestor Inabangan

III. Technical Assistance

- Attending ocular inspections
- Coordination meeting with NM Committee on Events
- Assist in the physical arrangement / setting up of table and chair
- Monitoring of all equipment’s/facilities during the activities and events
- Attending various technical inquiry concerning technical support for the events
- Acts as registration staff during the events
- Supervision of all janitorial employee who are assigned in the events/activities
- Assist in the security preparation of the event
### IV. Personnel Development

<table>
<thead>
<tr>
<th>Meeting/Workshop/Seminar</th>
<th>44th UAP National Convention</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Venue</strong></td>
<td>SMX Convention Center, MOA Complex Pasay City</td>
</tr>
<tr>
<td><strong>Proponent</strong></td>
<td>UAP</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>April 12-14, 2018</td>
</tr>
<tr>
<td><strong>FMD Personnel Involve</strong></td>
<td>Ar. Nelson Aquino and Ar. Marvin Belgica</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Meeting/Workshop/Seminar</th>
<th>Basic Occupational Safety and Health Training</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Venue</strong></td>
<td>Quezon City</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>July 9-13, 2018</td>
</tr>
<tr>
<td><strong>FMD Personnel Involve</strong></td>
<td>Nestor Y. Inabangan</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Meeting/Workshop/Seminar</th>
<th>Basic Pollution Control Officer for Newly Designated PCOs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Venue</strong></td>
<td>Mandaluyong City</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>May 21-25, 2018</td>
</tr>
<tr>
<td><strong>FMD Personnel Involve</strong></td>
<td>Marvin Belgica</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Meeting/Workshop/Seminar</th>
<th>Seminar-Workshop on 5S Good Housekeeping</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Venue</strong></td>
<td>National Museum of Fine Arts</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>November 12, 2018</td>
</tr>
<tr>
<td><strong>FMD Personnel Involve</strong></td>
<td>Sheryl Capule</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Meeting/Workshop/Seminar</th>
<th>Training Course on Auditing Quality Management System</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Venue</strong></td>
<td>National Museum of Fine Arts</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>November 5-8, 2018</td>
</tr>
<tr>
<td><strong>FMD Personnel Involve</strong></td>
<td>Sheryl Capule</td>
</tr>
</tbody>
</table>
I. Highlights for 2018

1. Title: Filipino Struggles Through History by Carlos “Botong” Francisco
   Objectives:
   Date Implemented: 15 February 2018
   Accomplishments: University of the Philippines Manila
   Fund source: NM General Fund

2. Title: All Out Peace Not War / “Kalinaw Hindi Digmaan” by Bert Monterona
   Objectives:
   Date Implemented: February 21, 2018 – July 15, 2018
   Accomplishments: NM General Fund

3. Title: My Art, My Tribal Culture, My Struggle: An Artist Talk by Bert Monterona
   Objectives:
   Date Implemented: 22 February 2018
   Accomplishments: NM General Fund

4. Title: Shifts in Context by Ofelia Gelvezon-Téqui
   Objectives:
   Date Implemented: 07 March 2018
   Accomplishments: NM GAD Fund

5. Title: Shifts in Context by Ofelia Gelvezon-Téqui: An Artist’s Walkthrough
   Objectives:
   Date Implemented: 07 March 2018
   Accomplishments: NM GAD Fund

6. Title: The Art Protis of Federico Aguilar Alcuaz
   Objectives:
   Date Implemented: January 2018
   Accomplishments: Conservation of the art protis
   Fund source: NM General Fund; Embassy of the Czech Republic in Manila; CrownPlas Museum

7. Title: Timbulan ng Lahi and Napoleon Abueva Sculptures
   Objectives:
   Date Implemented: 
   Accomplishments: 
   Fund source: 

FINE ARTS DIVISION
11. **Title:** The Art Protis of Federico Aguilar Alcuaz  
   **Objectives:**  
   **Date Implemented:** 25 August 2018  
   **Accomplishments:**  
   **Fund source:**  

12. **Title:** Pagpauli: The Homecoming Exhibition of National Artist Napoleon Abueva  
   **Objectives:**  
   **Date Implemented:** 22 July 2018 – 21 July 2019  
   **Accomplishments:**  
   **Fund source:**  

13. **Title:** The Spirit of Budo: The History of Japan’s Martial Arts  
   **Objectives:**  
   **Date Implemented:** 09 August 2018 – 26 September 2018  
   **Accomplishments:**  
   **Fund source:**  

14. **Title:** Arnis Demonstration Workshop  
   **Objectives:**  
   **Date Implemented:** 25 August 2018  
   **Accomplishments:**  
   **Fund source:**  

---

8. **Title:** Craft as Women’s Art: Photographs by George Tapan  
   **Objectives:**  
   **Date Implemented:** 07 March 2018  
   **Accomplishments:**  
   **Fund source:**  

9. **Title:** Craft as Women’s Art: Photography Workshop by George Tapan  
   **Objectives:**  
   **Date Implemented:** 23 March 2018 – 23 June 2018  
   **Accomplishments:**  
   **Fund source:**  

10. **Title:** Women in Art: Printmaking Workshop  
    **Objectives:**  
    **Date Implemented:** 24 March 2018  
    **Accomplishments:**  
    **Fund source:**  

11. **Title:** The Art Protis of Federico Aguilar Alcuaz  
    **Objectives:**  
    **Date Implemented:**  
    **Accomplishments:**  
    **Fund source:**  

12. **Title:** Pagpauli: The Homecoming Exhibition of National Artist Napoleon Abueva  
    **Objectives:**  
    **Date Implemented:**  
    **Accomplishments:**  
    **Fund source:**  

13. **Title:** The Spirit of Budo: The History of Japan’s Martial Arts  
    **Objectives:**  
    **Date Implemented:**  
    **Accomplishments:**  
    **Fund source:**  

14. **Title:** Arnis Demonstration Workshop  
    **Objectives:**  
    **Date Implemented:**  
    **Accomplishments:**  
    **Fund source:**  

---

1. **Title:** Craft as Women’s Art: Photographs by George Tapan  
   **Objectives:**  
   **Date Implemented:** 11 March 2018 – Present  
   **Accomplishments:**  
   **Fund source:**  

2. **Title:** Craft as Women’s Art: Photography Workshop by George Tapan  
   **Objectives:**  
   **Date Implemented:** 23 March 2018 – 23 June 2018  
   **Accomplishments:**  
   **Fund source:**  

3. **Title:** Women in Art: Printmaking Workshop  
   **Objectives:**  
   **Date Implemented:** 24 March 2018  
   **Accomplishments:**  
   **Fund source:**  

4. **Title:** The Art Protis of Federico Aguilar Alcuaz  
   **Objectives:**  
   **Date Implemented:**  
   **Accomplishments:**  
   **Fund source:**  

5. **Title:** Pagpauli: The Homecoming Exhibition of National Artist Napoleon Abueva  
   **Objectives:**  
   **Date Implemented:**  
   **Accomplishments:**  
   **Fund source:**  

6. **Title:** The Spirit of Budo: The History of Japan’s Martial Arts  
   **Objectives:**  
   **Date Implemented:**  
   **Accomplishments:**  
   **Fund source:**  

7. **Title:** Arnis Demonstration Workshop  
   **Objectives:**  
   **Date Implemented:**  
   **Accomplishments:**  
   **Fund source:**  

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II. Fieldwork

1. Site: Eastern-Northern Mindanao Regional Museum and Satellite Office (Butuan City)
   Project title/objective: To install the All Out Peace Not War exhibition by Bert Monterona, and to facilitate the Artist’s Talk
   Collaborator/s: Regional Administrative and Operations Division (RAOD)
   Covered dates: 17 - 22 February 2018
   NM Personnel involved: Ceres Marie P. Canilao, Danelyn S. Sumaylo, Erline S. Millar, Gilbert D. Miguel

2. Site: National Museum Ilocos Regional Complex
   Project title/objective: To install the Crafts as Women’s Art: Photographs by George Tapan exhibition, and to facilitate the Artist’s Talk
   Collaborator/s: Regional Administrative and Operations Division (RAOD)
III. Exhibitions/ Programs

1. Exhibition title: All Out Peace Not War / “Kalinaw Hindi Digmaan” by Bert Monterona
   Division activity: Eastern-Northern Mindanao Regional Museum and Satellite Office (Butuan City)
   Venue/gallery: 21 February 2018 – 15 July 2018
   Collaborators/ fund source: University of the Philippines Manila, NM General Fund
   NM Personnel involved: Mariah Camille T. Calanno, Caroline Marie Duque, Mauro Alvarez, Michelle Nacion

2. Exhibition title: Shifts in Context by Ofelia Gelvezon-Téqui
   Division activity: Gallery XVII, National Museum of Fine Arts
   Venue/gallery: 07 March 2018 – October 2018
   Collaborators/ fund source: NM GAD Fund
   NM Personnel involved: Mariah Camille T. Calanno

3. Exhibition title: Craft as Women’s Art: Photography Workshop by George Tapan
   Division activity: Ilocos Regional Museum Complex
   Venue/gallery: 27-28 June 2018
   Collaborators/ fund source: NM Personnel involved: Mariah Camille T. Calanno

4. Exhibition title: The Art Protis of Federico Aguilar Alcuaz
   Division activity: Gallery XXI, National Museum of Fine Arts
   Venue/gallery: 2018
5. Exhibition title: The Spirit of Budo: The History of Japan’s Martial Arts
   Division activity: Gallery XXVII and XXVIII, National Museum of Fine Arts
   Venue/gallery: 9 August 2018 – 26 September 2018
   Collaborators/fund source: Japan Foundation Manila
   NM Personnel involved:

6. Exhibition title: Pagpauli: The Homecoming Exhibition of National Artist Napoleon Abueva
   Division activity: Bohol Area Museum and Satellite Office, Tagbilaran City, Bohol
   Venue/gallery: 22 July 2018 – 21 July 2019
   Collaborators/fund source: NM General Fund
   NM Personnel involved:

7. Exhibition title: InukitnaPahayag: Dalawampu’tSiyanmaObraniLeonilo “Neil” Doloricon
   Division activity: Ilocos Regional Museum Complex
   Venue/gallery: 18 October 2018 – 21 April 2019
   Collaborators/fund source: NM General Fund
   NM Personnel involved:

8. Exhibition title: Portraits by Barrioquinto
   Division activity: President Sergio Osmeña Function Hall
   Venue/gallery: 8-15 November 2018
   Collaborators/fund source: Asian Cultural Council - Philippines
   NM Personnel involved:

9. Exhibition title: RT Paras Haute Couture: 116 Years of Philippine Fashion
   Division activity: Gallery VII, National Museum of Fine Arts
   Venue/gallery: 13 December 2018 – 11 August 2019
   Collaborators/fund source: NM General Fund
   NM Personnel involved: Fine Arts Division (FAD); Exhibitions, Editorial, and Media Production Services Division (EEMPSD); Facilities Management Division (FMD)
IV. Technical Assistance
A. Student Trainees

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Date Started</th>
<th>Date Ended</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sang Hee Lee</td>
<td>Centre for Cultural Materials Conservation SHAPS, Faculty of Arts, University of Melbourne</td>
<td>16 Jul 18</td>
<td>3 Aug 18</td>
</tr>
<tr>
<td>2. Anastazja Harding</td>
<td>Centre for Cultural Materials Conservation SHAPS, Faculty of Arts, University of Melbourne</td>
<td>16 Jul 18</td>
<td>3 Aug 18</td>
</tr>
<tr>
<td>3. YraDorotheo</td>
<td>University of the Philippines Manila</td>
<td>19 Jul 18</td>
<td></td>
</tr>
<tr>
<td>4. Cristal Esguerra</td>
<td>University of the Philippines Manila</td>
<td>19 Jul 18</td>
<td></td>
</tr>
<tr>
<td>5. Joanna Franchesca A. Ariola</td>
<td>Centro Escolar University</td>
<td>12 Dec 18</td>
<td>18 Jan 19</td>
</tr>
<tr>
<td>6. Georgia Alexis Isabelle V. Dela Cruz</td>
<td>Centro Escolar University</td>
<td>12 Dec 18</td>
<td></td>
</tr>
</tbody>
</table>

B. Inquiries through the Fine Arts Division’s email account, phone calls and referrals from the Office of the Director

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Name of Agency/ Institution/ Individual</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>6</td>
<td>Department of Trade and Industry</td>
</tr>
<tr>
<td></td>
<td>24</td>
<td>National Commission for Culture and the Arts</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>Red Root Artists Cooperative</td>
</tr>
<tr>
<td></td>
<td>26</td>
<td>Department of Foreign Affairs – Office of European Affairs</td>
</tr>
<tr>
<td></td>
<td>29</td>
<td>Jewel Chuaunsuof Art + Magazine</td>
</tr>
<tr>
<td>February</td>
<td>6</td>
<td>National Commission for Culture and the Arts</td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>NM Cultural Properties Regulation Division</td>
</tr>
<tr>
<td></td>
<td>20</td>
<td>Christine Therese Gallery</td>
</tr>
<tr>
<td></td>
<td>23</td>
<td>National Historical Commission of the Philippines</td>
</tr>
<tr>
<td>March</td>
<td>1</td>
<td>Jewel Chuaunsuof Art + Magazine</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>Ms. Teresa Rances- Asian Cultural Council</td>
</tr>
<tr>
<td></td>
<td>23</td>
<td>Cultural Properties Regulation Division</td>
</tr>
<tr>
<td>April</td>
<td>2</td>
<td>Jacqueline O. Wong</td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Red Root Artists Cooperative</td>
</tr>
<tr>
<td></td>
<td>18</td>
<td>Upsilon Sigma Phi</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>Storytellers International, Inc.</td>
</tr>
<tr>
<td>Month</td>
<td>Date</td>
<td>Name of Agency/ Institution/ Individual</td>
</tr>
<tr>
<td>-------</td>
<td>------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>May</td>
<td>2</td>
<td>Mr. Darius Galorpo</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>NM Ethnology Division - Mechanical cleaning and Chemical treatment of textiles from Northern Luzon</td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>NM Ethnology Division - Assessment of Abel blanket at the Hibla gallery of NMA</td>
</tr>
<tr>
<td></td>
<td>30</td>
<td>NM Ethnology Division – Mechanical cleaning and chemical treatment of Ethnographic collection for the Negritos Exhibition</td>
</tr>
<tr>
<td></td>
<td>3-31</td>
<td>Assisted in the exhibition ingress and mounting of captions for the NMNH galleries</td>
</tr>
<tr>
<td></td>
<td>31</td>
<td>ANC Philippines</td>
</tr>
<tr>
<td>June</td>
<td>6,18,19,25,26,28,29,30</td>
<td>Assisted in the exhibition ingress and mounting of captions for the NMNH galleries</td>
</tr>
<tr>
<td></td>
<td>18</td>
<td>EynaVillar- Asian Cultural Council</td>
</tr>
<tr>
<td>July</td>
<td>Oliver Vaughan</td>
<td>Cultural Properties Regulation Division - Registration of 174 NM Collections</td>
</tr>
<tr>
<td></td>
<td>Asian Cultural Council Philippines Foundation - Andres Barrioquinto Exhibition</td>
<td>24Oras for the Spirit of Budo exhibition and Arnis Workshop</td>
</tr>
<tr>
<td></td>
<td>Mantle (Magazine)</td>
<td>RPD Publications</td>
</tr>
<tr>
<td></td>
<td>Vibal Foundation – sent photos for publication</td>
<td>Sheila Nicolas - image request</td>
</tr>
<tr>
<td></td>
<td>Tara Puyat</td>
<td>NM- Ethnology Division – Preservation of two gold plates</td>
</tr>
<tr>
<td></td>
<td>NM- Ethnology Division – Pest Management</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Anja Sundvall</td>
<td>Asian Cultural Council Philippines Foundation - Andres Barrioquinto Exhibition</td>
</tr>
<tr>
<td></td>
<td>NM-Archaeology Division – Preparation and placement of silica gel in preserving collections</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Angela Felix</td>
<td>Christine Mae Meollo</td>
</tr>
<tr>
<td></td>
<td>Anja Sundvall</td>
<td>Jed Surio</td>
</tr>
<tr>
<td></td>
<td>NM Ethnology Division - assisted in the conservation of objects for the Negrito exhibition</td>
<td>BangkoSentral ng Pilipinas</td>
</tr>
<tr>
<td></td>
<td>Conservation treatment on one of the Panels of Carlos “Botong” Francisco</td>
<td>R.T. Paras Couture House</td>
</tr>
<tr>
<td></td>
<td>Conservation of Ramos Gown at Gallery IX</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NM Cultural Properties Regulations Division - Recovery of Gold Images of Buddha</td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Stephanie Mae Velasquez</td>
<td>Vanessa Thorne</td>
</tr>
<tr>
<td></td>
<td>Yolanda Muñoz Franco</td>
<td>Guio Santos</td>
</tr>
<tr>
<td></td>
<td>Dora Afable</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Vibal Foundation – Sent hi-resolution photos for publication</td>
<td>Dr. Maricor Soriano</td>
</tr>
<tr>
<td>December</td>
<td>Department of Budget and Management – December 10 and 18- condition assessment of artworks from the DBM collection</td>
<td>Mechanical and Chemical Treatment of Planetarium marker- December 12</td>
</tr>
<tr>
<td></td>
<td>Intramuros Administration – Conservation of Movable Objects</td>
<td>Film Development Council of the Philippines</td>
</tr>
</tbody>
</table>
V. Personnel Development

A. International workshops/ seminars/ conferences

1. Title: 8th ASEMUS General Conference: New Curatorial Perspectives for a Changed World  
Inclusive dates: 14-17 November 2018  
Venue: Kuching, Sarawak, Malaysia  
Proponent: Asia-Europe Museum Network (ASEMUS)  
NM Personnel involved: Caroline Marie D. Duque

B. Local workshops/ conferences

1. Title: Raising Millennial Children in the Digital Age  
Inclusive dates: 22 March 2018  
Venue: National Museum Auditorium  
Proponent: National Museum GAD Focal Point System Committee  
NM Personnel involved: Danelyn S. Sumaylo

2. Title: Seminar on Coaching and Mentoring  
Inclusive dates: 26 – 27 March 2018  
Venue: National Museum  
Proponent: National Museum; Civil Service Commission  
NM Personnel involved: Ceres Marie P. Canilao

3. Title: Lekturang Norberto L. Romualdez 2018  
Inclusive dates: 06 June 2018  
Venue: National Museum Auditorium  
Proponent: KomisyonsaWikang Filipino  
NM Personnel involved: Danelyn S. Sumaylo

4. Title: Seminar-Workshop on Fourier Transform Infrared Spectroscopy (FTIR)  
Inclusive dates: 19 June 2018  
Venue: National Museum of Fine Arts  
Proponent: National Museum  
NM Personnel involved: Jonalyn N. Cornelio

5. Title: Gender Sensitivity Orientation  
Inclusive dates: 26 June 2018  
Venue: National Museum of Fine Arts  
Proponent: National Museum  
NM Personnel involved: Jonalyn N. Cornelio

6. Title: Training Course on ISO: 9001:2015 Quality Management System Requirements and Documentation  
Inclusive dates: 25 – 26 June 2018  
Venue: National Museum  
Proponent: National Museum; Development Academy of the Philippines  
NM Personnel involved: Ceres Marie P. Canilao

7. Title: Women Leadership Program  
Inclusive dates: 27 June 2018  
Venue: National Museum of Natural History  
Proponent: National Museum GAD Focal Point System Committee  
NM Personnel involved: Caroline Marie D. Duque; Danelyn S. Sumaylo; Jonalyn N. Cornelio; Michelle S. Nacion

8. Title: Women Leadership Program  
Inclusive dates: 23 July 2018
9. Title: Training Workshop on Strategic Planning
   Inclusive dates: 30-31 July 2018
   Venue: National Museum of Natural History
   Proponent: National Museum; Civil Service Commission
   NM Personnel involved: Caroline Marie D. Duque

10. Title: Seminar on How to Implement the ATA Carnet Temporary Admission of Goods (Istanbul Convention)
     Inclusive dates: 09 August 2018
     Venue: Midas Hotel, Pasay City
     Proponent: Export Development Council
     NM Personnel involved: Caroline Marie D. Duque

11. Title: Gender Sensitivity Orientation
      Inclusive dates: 28 August 2018
      Venue: National Museum of Natural History
      Proponent: National Museum GAD Focal Point System Committee
      NM Personnel involved: Miriam Hannah S. Bordallo

12. Title: Women Leadership Program
      Inclusive dates: 29 August 2018
      Venue: National Museum of Natural History
      Proponent: National Museum GAD Focal Point System Committee
      NM Personnel involved: Danelyn S. Sumaylo; Miriam Hannah S. Bordallo

13. Title: Panoramic Endeavors: A Two-day lecture on Rediscovering Philippine Arts and Cultural Heritage
     Inclusive dates: 22 September 2018
     Venue: Le Pavilion Pasay City, Metro Manila
     Proponent: Metrobank Foundation and United Architects of the Philippines
     NM Personnel involved: Danelyn S. Sumaylo

14. Title: Seminar on Museum Practice; Heritage Management & Museum Education
     Inclusive dates: 28 September 2018
     Venue: National Museum of Fine Arts
     Proponent: National Museum
     NM Personnel involved: Jonalyn N. Cornelio; Michelle S. Nacion

15. Title: Training Workshop on GAD Planning and Budgeting
     Inclusive dates: 17-19 October 2018
     Venue: National Museum of Natural History
     Proponent: National Museum GAD Focal Point System Committee
     NM Personnel involved: Miriam Hannah S. Bordallo

16. Title: Women Leadership Program
     Inclusive dates: 25 October 2018
     Venue: National Museum of Natural History
     Proponent: National Museum GAD Focal Point System Committee
     NM Personnel involved: Caroline Marie D. Duque; Jonalyn N. Cornelio; Michelle S. Nacion

17. Title: Training Course on Auditing Quality Management System
     Inclusive dates: 05 - 08 November 2018
18. **Title:** KaSAYSAYan Lectures Part II: The Lesser Known Aspect of the Spanish Colonial Period  
**Inclusive dates:** 10 November 2018  
**Venue:** Central Laboratory Auditorium, University of Santo Tomas, España, Manila  
**Proponent:** University of Santo Tomas History Society  
**NM Personnel involved:** Danelyn S. Sumaylo

19. **Title:** Seminar-Workshop on 5S Good Housekeeping  
**Inclusive dates:** 12 November 2018  
**Venue:** Jose P. Laurel Function Hall, National Museum of Fine Arts  
**Proponent:** National Museum; Development Academy of the Philippines  
**NM Personnel involved:** Danelyn S. Sumaylo; Miriam Hannah S. Bordallo

20. **Title:** KaSAYSAYan Lectures Part III. The British Occupation of Manila, 1762-1764  
**Inclusive dates:** 24 November 2018  
**Venue:** Medicine Auditorium, University of Santo Tomas, España, Manila  
**Proponent:** University of Santo Tomas History Society  
**NM Personnel involved:** Danelyn S. Sumaylo

21. **Title:** Seminar on Museum Practice Series: Understanding Sites and Tastes Through Archaeology  
**Inclusive dates:** 27 November 2018  
**Venue:** National Museum of Fine Arts  
**Proponent:** National Museum  
**NM Personnel involved:** Jonalyn N. Cornelio; Michelle S. Nacion

22. **Title:** Training Course on Root Cause Analysis and Corrective Actions Formulation  
**Inclusive dates:** 28 November 2018  
**Venue:** Jose P. Laurel Function Hall, National Museum of Fine Arts  
**Proponent:** National Museum; Development Academy of the Philippines  
**NM Personnel involved:** Danelyn S. Sumaylo; Miriam Hannah S. Bordallo

23. **Title:** 2nd National Conference of Chemical Laboratories  
**Inclusive dates:** 28 - 29 November 2018  
**Venue:** Century Park Hotel Manila  
**Proponent:** Integrated Chemists of the Philippines  
**NM Personnel involved:** Jonalyn N. Cornelio

24. **Title:** Seminar Workshop on Streamlining Frontline Services  
**Inclusive dates:** 03-05 December 2018  
**Venue:** Jose P. Laurel Function Hall, National Museum of Fine Arts  
**Proponent:** National Museum; Development Academy of the Philippines  
**NM Personnel involved:** Miriam Hannah S. Bordallo
### MANAGEMENT OF SUPPLIES

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement transactions</td>
<td>142</td>
</tr>
<tr>
<td>Procurement of common-use and non-common use supplies and materials</td>
<td></td>
</tr>
<tr>
<td>Agency procurement Request</td>
<td>60</td>
</tr>
<tr>
<td>Procurement of services</td>
<td></td>
</tr>
<tr>
<td>Transactions related to issuances of supplies and materials</td>
<td>206</td>
</tr>
<tr>
<td>Issuance of common-use supplies and materials to all divisions</td>
<td></td>
</tr>
<tr>
<td>Report of Issued Supplies and Materials</td>
<td>6</td>
</tr>
<tr>
<td>Report issued supplies and materials prepared and submitted to the Accounting Section</td>
<td></td>
</tr>
<tr>
<td>Bookbinding</td>
<td>94</td>
</tr>
<tr>
<td>Binding of visitor’s logbook made</td>
<td></td>
</tr>
<tr>
<td>Lamination</td>
<td>128</td>
</tr>
<tr>
<td>Lamination of identification cards of employees conducted</td>
<td></td>
</tr>
<tr>
<td>Documents relative to procurement and issuance of supplies received</td>
<td>1,596</td>
</tr>
<tr>
<td>These are documents such as disbursement vouchers, inspection and acceptance report, purchase request, requisition and issue slip, obligation request and status, purchase order, job order, bidding documents, canvasses, and other documents related to procurement and issuance of supplies and materials</td>
<td></td>
</tr>
<tr>
<td>Documents relative to procurement and issuance of supplies routed</td>
<td>2,471</td>
</tr>
<tr>
<td>These are documents such as disbursement vouchers, inspection and acceptance report, purchase request, requisition and issue slip, obligation request and status, purchase order, job order, bidding documents, canvasses, and other documents related to procurement and issuance of supplies and materials</td>
<td></td>
</tr>
</tbody>
</table>

### MANAGEMENT OF RECORDS

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
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</thead>
<tbody>
<tr>
<td>Appraisal of Records</td>
<td>6,461</td>
</tr>
<tr>
<td>Appraisal, evaluation and segregation of records to determine its retention period and value and to determine whether they are for disposal or for permanent storage.</td>
<td></td>
</tr>
<tr>
<td>Office Order</td>
<td>355</td>
</tr>
<tr>
<td>Received, numbered, recorded, and routed</td>
<td></td>
</tr>
<tr>
<td>Office Memorandum</td>
<td>114</td>
</tr>
<tr>
<td>Received, numbered, recorded, and routed</td>
<td></td>
</tr>
<tr>
<td>Mails</td>
<td>2,068</td>
</tr>
<tr>
<td>Received, numbered, recorded, and routed</td>
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### MANAGEMENT OF RECORDS

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<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>12</td>
<td>Clients assisted in relation to this agency’s received request for access to information.</td>
</tr>
<tr>
<td></td>
<td>Disposal of Records</td>
</tr>
<tr>
<td></td>
<td>Ongoing coordination with the National Archives of the Philippines</td>
</tr>
<tr>
<td>328</td>
<td>Digitization of Records</td>
</tr>
<tr>
<td></td>
<td>Scanning and uploading digitize copy of documents in the database of the Record Management Section</td>
</tr>
<tr>
<td>328</td>
<td>Updating of database</td>
</tr>
<tr>
<td></td>
<td>Database containing digitized copies of official documents updated</td>
</tr>
</tbody>
</table>

### MANAGEMENT OF PROPERTIES

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>5,880</td>
<td>Issuance of Inventory Custodian Slip of materials issued to accountable employees</td>
</tr>
<tr>
<td>1,437</td>
<td>Issuance of Property Accountability Receipt to accountable employees</td>
</tr>
<tr>
<td>4,034</td>
<td>Inventory of collections conducted</td>
</tr>
<tr>
<td>2</td>
<td>Report of unserviceable materials prepared</td>
</tr>
<tr>
<td>761</td>
<td>Issuance of Acknowlegement Receipt of Returned Equipment</td>
</tr>
<tr>
<td>103</td>
<td>Request of pre-repair inspection processed</td>
</tr>
<tr>
<td>19</td>
<td>Report of waste material related to repaired property or replaced parts of NM properties. These are for disposal.</td>
</tr>
<tr>
<td>201</td>
<td>Gate pass issued to employees</td>
</tr>
<tr>
<td>10</td>
<td>Insurance of National Museum properties processed. These include buildings, collections, and motor vehicles.</td>
</tr>
<tr>
<td>6</td>
<td>Inventory conducted and report made for equipment and collections</td>
</tr>
<tr>
<td>139</td>
<td>Payment of utilities and janitorial services prepared and processed</td>
</tr>
<tr>
<td>MANAGEMENT OF TRANSPORTATION</td>
<td>QUANTITY</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>----------</td>
</tr>
<tr>
<td></td>
<td>709</td>
</tr>
<tr>
<td></td>
<td>1</td>
</tr>
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<td></td>
<td>9</td>
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<table>
<thead>
<tr>
<th>OTHER ACTIVITIES</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>QMS</td>
<td>10</td>
<td>QMS Policy prepared</td>
</tr>
<tr>
<td>Terms of Reference</td>
<td>5</td>
<td>Terms of Reference for the Procurement of Fuel, Janitorial Services, prepaid cards, oil, tires, IP-PBX Telephone, flags, food for xmas party</td>
</tr>
<tr>
<td>Pedestrian lane</td>
<td>1</td>
<td>Request for the pedestrian lane from MMDA</td>
</tr>
<tr>
<td>Building maintenance</td>
<td></td>
<td>Coordination and supervision of janitorial activities and garbage disposal</td>
</tr>
<tr>
<td>Government fare agreement</td>
<td>1</td>
<td>Facilitated execution of Memorandum of Agreement for the implementation of the Government Fare Agreement.</td>
</tr>
<tr>
<td>Trainings</td>
<td>2</td>
<td>Attended trainings</td>
</tr>
<tr>
<td>Fire extinguishers</td>
<td>100</td>
<td>100 fire extinguishers monitored</td>
</tr>
<tr>
<td>Contracts</td>
<td>4</td>
<td>Contract for janitorial and fuel provider prepared</td>
</tr>
<tr>
<td>Budget proposal</td>
<td>1</td>
<td>Budget proposal for FY 2019 prepared and submitted</td>
</tr>
<tr>
<td>PPMP/APP</td>
<td>1</td>
<td>Regular PPMP and APP-CSE</td>
</tr>
</tbody>
</table>
The year 2018 was a great year for the division since after many decades, the division finally have a permanent exhibition in Manila which can be considered a milestone in terms of exhibition. Three (3) galleries were finished and formally opened last October 28 namely: Gallery II - Geology of the Philippines; Gallery III - Mineral and Energy Resources; and Gallery IV - Life Through Time. The division also provide technical assistance by providing ultramafic rock specimens and donated speleothem specimens at Gallery VII.

There is also the improvement of the storage system wherein a new compactor unit were acquired which is the first in the museum history along with the rest of the natural history divisions.

I. Exhibitions

   Gallery II – Geology of the Philippines

The gallery houses the National Museum’s collection of igneous, metamorphic, and sedimentary rocks of the Philippines – from the oldest rocks that were formed during and even the age of dinosaurs to lava rocks and lahars from recent volcanic eruptions. It provides the public with opportunities to learn and appreciate the diverse rocks and beautiful rock formations that make up the archipelago, as well the destructive natural events that negatively impact Filipinos and the environment.
   Text prepared: 17
   Total number of geological specimens displayed: 417
   Total number of illustration/diorama/replica/photos/AV displayed: 20

   Gallery III – Mineral and Energy Resources

The gallery features the geological resources that contribute to everyday well-being of the Filipino people. It shows how these resources are extracted and how they impact our environment at varying degrees. Samples of metallic and nonmetallic minerals such as gold, chromite, nickel, iron, manganese, copper, sulfur, feldspar, quartz, calcite and gypsum and dioramas of geothermal, solar and wind powers can be viewed in this Gallery for appreciation of the general public.
   Text prepared: 18
   Total number of geological specimens displayed: 192 pieces
   Total number of illustration/diorama/replica/photos/AV displayed: 15

   Gallery IV – Life Through Time

This gallery showcases the fossil collections of the National Museum found in the Philippines which dates back from about 275 million to 10,000 years ago. It displays the different past life forms found in the archipelago starting from under water to land. It also features bones of present-day animals, living fossils, models of microscopic organisms and replicas of megalodon jaw, black marlin and large terrestrial vertebrates. Dr. Evangelista from BNHD and Mr. Bautista, Acting Assistant Director assisted/aided in the completion of some part of this gallery.
   Text prepared: 19
   Total number of geological specimens displayed: 465 pieces
   Total number of illustration/diorama/replica/photos/AV displayed: 11
   Number of models prepared for BNHD: 12
   Number of specimens loaned/borrowed: 7 from Archaeology and 4 from Zoology
Mr. Larry Gotuaco's donated specimens on exhibits – 90 pieces (petrified wood, replica of dinosaur bones, ammonites and foreign rocks)

**Gallery VII – Ultramafic Forest and Limestone Karst Forest**

A total of eight (8) pieces of ultramafic rocks and 10 pieces of stalagmites/stalactites from the Manlapaz donated speleothem collection.

**II. Research Projects**

Researches were put on hold to concentrate on the preparation of natural history exhibition.

**III. Field work**

Location: Bohol Province  
Objective: to acquire additional geological specimens in preparation for the rehabilitation of the Bohol Area Museum and Satellite Office natural history exhibits  
Duration: October 1 to 6, 2018  
Collections: 204 pieces of rocks and fossils  
Personnel involved: Priscila Ong, Benjamin Naungayan, Jr., Elena Gornal, Paulo Omaña

**IV. Collection Management**

Total number of specimens photographed: 395  
Total number of specimens maintained: 12,644 pieces  
Total number of specimens acquired: 166 pieces  
Total number of specimens accessioned: 865 pieces  
Total number of specimens inventoried: none

**V. Presentation/Lectures Delivered:**

Title: Seminar on Museum Practice  
Packing and Storing Objects and Collections – Traditions and Modernity  
Inclusive Date: September 28  
Venue: NMNH  
Speaker: Maileen Rondal

Title: Orientation for Teachers: NMNH in Focus  
Inclusive Date: October 15, 2019  
Venue: National Museum of Natural History  
Speakers: Roberto SP. De Ocampo, Priscila Ong, Maileen Rondal

**VI. Technical Assistance**

Inquiry about geology – University of the East  
Orientation for Teachers – about 31 participants  
Reviewed the Constitutions and by-laws for the Relaunching of PaleoSoc
VII. Personnel Development:

International program:

Title: Cultural Partnership Initiative Program  
Inclusive Date: June 1 to October 31  
Venue: Seoul, South Korea  
Proponent: National Folk Museum of Korea  
Personnel Involved: Abigael Castro

Local workshop/seminar/conference:

Title: Supervisory Development Course Track 1  
Inclusive Date: February 6 to 9  
Venue: National Museum  
Proponent: CSC-NM  
Personnel Involved: Maileen Rondal

Title: Seminar on 2017 Rules on Administrative Cases in the Civil Service  
Inclusive Date: February 12 to 13  
Venue: National Museum  
Proponent: NM-CSC  
Personnel Involved: Priscila Gornal, Elena Gornal, Imelda Jestre

Title: Training on the Use of Olympus BTX II Benchtop XRD and XPowder Software  
Inclusive Date: March 19 to 21  
Venue: National Museum  
Proponent: Cytek Solutions, Inc.  
Personnel Involved: Abigael Castro, Maileen Rondal, Priscila Gornal

Title: Seminar on “Raising Millennial Children in the Digital Age”  
Inclusive Date: March 22  
Venue: National Museum  
Proponent: NMGAD  
Personnel Involved: Maileen Rondal, Elena Gornal, Abigael Castro, Benjamin Naungayang, Jr., Paulo Omaña, Eduard David Francia

Title: Seminar-Workshop on Coaching and Mentoring  
Inclusive Date: March 26 to 27  
Venue: National Museum  
Proponent: NM-CSC NCR  
Personnel Involved: Priscila Gornal, Maileen Rondal
Title: Women Leadership Program  
Inclusive Date: June 27  
Venue: National Museum  
Proponent: NMGAD  
Personnel Involved: Paulo Omaña  
Eduard David Francia

Title: Fire Prevention Seminar  
Inclusive Date: June 28  
Venue: National Museum  
Proponent: National Museum  
Personnel Involved: Elena Gornal  
Paulo Omaña  
Eduard David Francia

Title: Training Workshop on Strategic Planning  
Inclusive Date: July 30 to 31  
Venue: National Museum  
Proponent: National Museum  
Personnel Involved: Priscila Ong  
MaileenRondal

Title: Women Leadership Program Seminar  
Inclusive Date: August 29  
Venue: National Museum  
Proponent: NMGAD Focal Point System  
Personnel Involved: Priscila Ong

Title: Seminar on Museum Practice: Heritage Management and Museum Practice  
Inclusive Date: September 28  
Venue: National Museum  
Proponent: National Museum  
Personnel Involved: MaileenRondal

Title: HGDG and Gender-Responsive Planning and Budgeting for FY 2020  
Inclusive Date: October 17 to 19  
Venue: National Museum  
Proponent: NMGAD  
Personnel Involved: Priscila Ong  
MaileenRondal  
JaanRuy Conrad Nogot

Title: Women Leadership Program Seminar  
Inclusive Date: October 25  
Venue: National Museum  
Proponent: NMGAD Focal Point System  
Personnel Involved: Priscila Ong  
MaileenRondal  
Elena Gornal

Title: Gender Sensitivity Orientation  
Inclusive Dates: June 26, August 28, October 24  
Venue: National Museum  
Proponent: National Museum
Personnel Involved: Maileen Rondal

Title: Seminar-Workshop on 5S Good Housekeeping
Inclusive Date: November 12
Venue: National Museum
Proponent: Development Academy of the Philippines
Personnel Involved: Priscila Ong

Title: Woman: Cradle of a Violence-Free World
Men as Partners in Ending VAW
Inclusive Dates: December 5 to 6
Venue: National Museum
Proponent: National Museum
Personnel Involved: Maileen Rondal

VIII. Information Dissemination

Interpretive Services:

1. Assisted CMVOD in giving introductory information on Mr. Gotuaco’s donated petrified wood (May to October, 2018)
2. Curatorial talk/ushering of visitors – 14,106 clients

Public service – 6 clients
I. Highlights for 2018 - FILLING UP OF VACANT POSITIONS

To ensure equal opportunities to all applicants three hundred fifty eight (358) vacant positions have been republished in CSC Bulletin of Vacant Positions, National Museum Website and Jobstreet.com pursuant to Section 2 of the Republic Act 7041; An Act Requiring Regular Publication of Existing Vacant Positions in Government Offices, appropriating funds therefore, and for other purposes that “All existing vacant positions which are authorized to be filled must be posted in three (3) conspicuous places for a period of ten (10) days.”

To determine the merit and fitness of the candidates a total of forty nine (49) HRMPSB interviews of applicants have been conducted for the year 2018.

To pre-screen, summarize, systematically arrange and tabulate all data and information of all candidates and to consider the data and information of the candidates in relation to the pre-established standards, requirements and criteria, and rank them in accordance with their scores, fourteen (14) HRMPSB deliberations had been conducted.

To ensure smooth operations of the agency, a total of one hundred nineteen (119) vacant positions have been duly filled up and twenty (20) oath taking of newly hired employees has been conducted.

II. PERSONNEL DEVELOPMENT

<table>
<thead>
<tr>
<th>DATE/ TIME</th>
<th>HR ACTIVITIES / SEMINARS / TRAININGS CONDUCTED</th>
<th>VENUE</th>
<th>NUMBER OF PARTICIPANTS</th>
<th>PURPOSE/ OBJECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 6 to 9, 2018 from 8:00am to 5:00 pm</td>
<td>Supervisory Development Course Track I</td>
<td>Ayala Room, National Museum of Anthropology</td>
<td>34 participants</td>
<td>The training aims to enhance the quality of supervisors to ensure sustainability efforts directed toward employee empowerment in the service.</td>
</tr>
<tr>
<td>February 12-13, 2018 from 8:00am to 5:00 pm</td>
<td>Seminar on 2017 Rules on Administrative Cases in the Civil Service (RACCS)</td>
<td>Ayala Room, National Museum of Anthropology</td>
<td>35 participants</td>
<td>To provide participants with updated rules on disposition of disciplinary and non-disciplinary cases in the civil service.</td>
</tr>
<tr>
<td>March 19, 2018 from 8:00am to 5:00pm</td>
<td>Orientation Program for the National Museum Employees</td>
<td>Auditorium, National Museum of Fine Arts</td>
<td>42 participants</td>
<td>To orient new employees with organizational policy, procedure and culture, and to introduce key staff of the Agency.</td>
</tr>
<tr>
<td>March 26-27, 2018 from 8:00am to</td>
<td>Seminar on Coaching and Mentoring</td>
<td>Ayala Room, National Museum of Anthropology</td>
<td>32 participants</td>
<td>To motivate professionals to bring out the best of their capabilities.</td>
</tr>
<tr>
<td>DATE/ TIME</td>
<td>HR ACTIVITIES / SEMINARS / TRAININGS CONDUCTED</td>
<td>VENUE</td>
<td>NUMBER OF PARTICIPANTS</td>
<td>PURPOSE/ OBJECTIVE</td>
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<tr>
<td>5:00pm</td>
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</tr>
<tr>
<td>July 30-31, 2018</td>
<td>Training-Workshop on Strategic Planning 2018</td>
<td>G/F Conference Room, National Museum of History</td>
<td>45 participants</td>
<td>To set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization’s direction in response to a changing environment.</td>
</tr>
<tr>
<td>Sept 2, 2018</td>
<td>2018 R.A.C.E. to Serve Fun Run of the Civil Service Commission-National Capital Region (CSC-NCR)</td>
<td>Quirino Grandstand, Manila</td>
<td>33 participants</td>
<td>To serve as a kick-off activity of the 118th Philippine Civil Service Anniversary (PCSA) to raise funds to pay tribute to the public officials and employees who died in the performance or pursuit of functions, duties and Responsibilities.</td>
</tr>
</tbody>
</table>
The 2018 Annual Report of the Maritime and Underwater Cultural Heritage Division (MUCHD) is a comprehensive document capturing how the Division successfully accomplished its functions to “conduct curatorial activities and research in all areas of the field of Philippine maritime and underwater archaeology; manage and conserves collections; and, provide technical assistance.”

The report outlines the Division’s activities which are anchored on the mandate and priorities set by the National Museum.

Most of the targets identified for the priority activities for 2018 – covering research, exhibition, collections management, presentations; and, technical assistance – were realized, some even exceeding the targets.

I. HIGHLIGHTS

Research

Between January to December 2018, the MUCH Division focused on developing the following researches: (1) Mactan Archaeological Research Project; (2) Propulsion in Philippine Watercraft; (3) Glass Beads from Shipwrecks; (4) Artefact Distribution, Density and Bulkhead Analysis of the Rang Kwien, Pandanan, and Santa Cruz Shipwrecks; and, (5) Maritime Trade in the Philippines during the 16th Century: the Marinduque, San Isidro, and Espanola Shipwrecks.

Exhibition

In order to promote gender and awareness development, the Division finalized and approved by the Philippine Commission on Women (PCW), the Women of the Seas Exhibit Proposal. The project aims to focus, recognize and value the fisherfolk women’s participation in the fisheries sector.

The Division also took steps in the improvement/enhancement of MUCHD-assigned galleries by proposing the following exhibitions: (1) A Thousand Years of Philippine Maritime Trade (upgrade of the Five Centuries Exhibit); and, (2) upgrade of the San Diego Galleries.

Collections

Relative to the management of MUCHD collections, efforts in documenting and preserving the important archaeological artifacts in its possession were sustained and continuously being done by the Division. By the end of 2018, the researchers, technicians and laboratory aide were able to maintain 7,896 specimens.

Presentations

In June 2018, maritime and underwater heritage enthusiasts gathered at the National Museum of Anthropology to attend the Maritime and Underwater Cultural Heritage Division Forum. Some of the significant topics presented by the MUCHD researchers were the following: (1) “Results of the Shallow Waters and Reefs Underwater Archaeological Exploration,” by Mr. Sheldon Clyde Jago-on; (2) “Pre-colonial Shipwrecks in the Philippines,” by Ms. Catherine May King; and, (3) “Age of Globalization: The Case of the 18th-19th Century Shipwrecks in the Philippines,” by Mr. Nero Austero.

To make the Philippine presence felt, some of the MUCHD researchers represented the country in key international conferences. Notable is the participation of Dr. Ligaya Lacsina to the ASEAN 2018 Cultural Properties and Museums International Workshop in Cambodia,
from November 2 to 8, 2018, where she presented the country report. Mr. Bobby Orillaneda went to Ningbo, China, from October 16 to 19, 2018, for the 2nd Underwater Archaeology Forum.

Other participations were in the Vietnam Maritime Archeological Project, in Vietnam; Indo-Pacific Prehistory Association Conference in Hue City, Vietnam (September 2018); and, Advanced Practicum in Maritime Archaeology in Flinders University, Australia (November 2018).

Technical Assistance

The MUCHD continuously gives assistance to government institutions and educational organizations with regard to their research needs. In line with this, the Division assisted the National Commission for Culture and the Arts (NCCA) in reviewing the Executive Program of the Cultural Agreement Between Philippines and China for 2019-2023, and the proposed Newberry Library Exhibit.

The Division also responded to the request of the Presidential Complaint Center regarding the proposed Lapu-Lapu Heritage Site.

Furthermore, the MUCHD researchers met with the University of the Philippines Archaeological Studies Program (UP-ASP) for possible Memorandum of Agreement between the National Museum and UP.

The MUCHD also granted interviews to Channel News Asia and a local Japanese television network re balangay, and the Manila Galleon San Francisco Survey, respectively.

Lastly, the Division provided information to the following researchers regarding underwater archaeology projects: (1) Architecture student from the University of the Philippines Diliman; and, (2) students from the Domuschola International School.

Personal Development

In 2018, the MUCHD personnel benefited from the various local and international training workshops supported by the National Museum. Some of the highlights of this program include: (1) SCUBA Diving Training for MUCHD Personnel; (2) Advanced Practicum in Maritime Archaeology; (3) Seminar on Museum Practice; and, (4) International Conference on Cultural Statistics.

LIST OF PROJECTS

II. RESEARCH PROJECTS (in various phases of implementation)

1. Mactan Archaeological Project
2. Research on Glass Beads from Shipwrecks
3. Research on Stone Ballasts from Shipwrecks
4. Propulsion in Philippine Watercraft: Sails, Paddles, and Poles
5. Artefact Distribution, Density and Bulkhead Analysis of the Rang Kwien, Pandanan and Santa Cruz Shipwrecks
6. Botanical Remains in Maritime and Underwater Archaeology
7. Mapping and Information System of Philippine Underwater Archaeological Sites
8. Ancient Boat Sites in Butuan City
9. Export Distribution and Use of Southeast Asian Ceramic Wares in the Philippines During the Late Pre-Modern Period
10. Maritime Trade in the Philippines during the 16th Century: the Marinduque, San Isidro, and Espanola Shipwrecks

III. EXHIBITION/ PROGRAMS
1. Women of the Seas Exhibit *(Proposal)*
2. San Diego Exhibit *(Proposal)*
3. A Thousand Years of Philippine Maritime Trade/ Five Centuries *(Proposal)*

**IV. COLLECTIONS**

1. Formulated the “Monitoring and Evaluation Scheme” for MUCH Division-assigned galleries
2. Prepared the Storage Proposal for the MUCHD Collections
3. Managed *(through various processes i.e. photographed, mechanical cleaning, labelling, etc.)* 7,896 specimens from the Division’s collections (Royal Captain Junk, Gujangan Wreck, Pandanan, Santa Cruz, and, Thitu Reef)

**V. PUBLICATIONS & PRESENTATIONS**

**A. PUBLICATIONS**

1. Archaeology of Manila Galleons
2. Bontosikuyu Shipwreck Site *(article for the International Journal of Nautical Archaeology)*

**B. PRESENTATIONS**

*Local*


2. Dr. Ligaya Lacsina presented the paper “Search for the Galleon San Francisco: Underwater Archaeological Surveys in Onjuku, Japan” at the MUCHD Forum, National Museum of the Philippines. (June 26, 2018)


5. Mr. Bobby Orillaneda presented a paper on “Investigations into the Philippines’ World War II Underwater Cultural Heritage: The Battle of Surigao Strait and Ormoc Bay Shipwreck Surveys” at the MUCHD Forum, National Museum of the Philippines. (June 26, 2018)

6. Mr. Sheldon Clyde Jago-on presented a paper on “Results of the Shallow Waters and Reefs Underwater Archaeological Exploration” at the MUCHD Forum, National Museum of the Philippines. (June 26, 2018)

7. Dr. Ligaya Lacsina gave a lecture on “Examining Pre-colonial Southeast Asian Boatbuilding” at the AIMS Museo Maritimo 4th National Forum on Philippine Maritime Heritage in Pasay City (October 12, 2018)

8. Mr. Bobby Orillaneda presented a paper on “Export Distribution and Use of Southeast Asian Ceramic Wares in the Philippines During the Late Pre-Modern Period” at the Oriental Ceramics Society of the Philippines Forum in Makati October 22, 2018
9. Mr. Sheldon Clyde Jago-on and Dr. Ligaya Lacsina presented a paper on “Research Potential of World War II Wrecks in the Philippines” at the Lecture on Museum Practice, National Museum of the Philippines (October 30, 2018)

10. Mr. Bobby Orillaneda gave a talk on “ASEAN-UNESCO Conference on the Protection of the Underwater Cultural Heritage” at the Lecture on Museum Practice, National Museum of the Philippines (October 30, 2018)

11. Mr. Nero Austero gave a lecture on “Stone Ballast: A Seldom Told History” at the Katipunan Archeologist ng Pilipinas, Inc. (KAPI) Conference, in Bulacan (December 8, 2018)

12. Ms. Rachelle Anne Geline Ureta presented a paper on “Glass Beads from Royal Captain Shipwreck: An Insight on Early Asian Bead Trade and Production” at the Katipunan Archeologist ng Pilipinas, Inc. (KAPI) Conference in Bulacan (December 8, 2018)

International

1. Dr. Ligaya Lacsina gave a talk at the Vietnam Maritime Archeological Project

2. Mr. Sheldon Clyde Jago-on presented the paper “Maritime and Underwater Cultural Heritage Division of the National Museum at the Indo-Pacific Prehistory Association Conference in Thailand. (September 23-28, 2018)


4. Dr. Ligaya Lacsina presented the paper “Ancient Boat Sites in Butuan City” at the ASEAN 2018 Cultural Properties and Museums International Workshop in Cambodia (November 2-8, 2018)

5. Ms. Catherine May King gave a talk on “Museum Science Communication” at the Advanced Practicum in Maritime Archaeology in Australia (November 2018)

VI. TECHNICAL ASSISTANCE

A. Technical Working Group/ Technical Expertise

1. Coordinated with Navigea Research Vessel re Ormoc, Survey
2. Butuan Regional Museum and Site Museum Consultation
3. Response to the proposed Lapu-Lapu Heritage Site (Presidential Complaint Center)
4. Report on the inspection of an archaeological site in Cebu (Jesuit House)
5. Accessioned archaeological specimens recovered from Seco Island, Guimaras (Far Eastern Foundation for Nautical Archaeology)
6. Assisted in the development of the Interactive Kiosk
7. Provided technical advice to East Carolina University
8. Tabon Cave Re-excavation
9. Moderator in the 2018 KAPI Conference Session
10. Reviewed the Executive Program of the Cultural Agreement Between Philippines and China for 2019-2023
11. Reviewed and edited the Project Detail of the ASEAN Underwater Archaeology Conference on Underwater Cultural Heritage Protection; and, the Possibility and Feasibility Study for the Creation of an ASEAN Underwater Archaeology Association by the Underwater Archaeology Division of Thailand
12. Reviewed Wreck Classification Manual of Technical Driver and Educator

B. Lectures

1. Kalinga Fieldwork Public Lecture
C. Publication Reviews
1. Reviewed paper for the IKUWA6 Proceedings
2. Thesis advise for East Carolina University Master’s student
3. Examined thesis of Flinders University Master of Maritime Archeology student

D. Exhibition Assistance
1. Proposed Philippine Pottery Ceramics Exhibition TWG

E. Interviews Conducted
1. Interviewed by Channel News Asia re balangay
2. Gave interview to local Japanese television station re Manila Galleon San Francisco Survey
3. Granted interview to students from Domuschola International School
4. Provided information (interview) to an Architecture student from the University of the Philippines, Diliman
5. Provided information (via email) to foreign stakeholders re shipwrecks in the Philippines
6. Provided information (interview) to the Armed Forces of the Philippines(AFP) re specimens recovered from Gujangan

VII. PERSONNEL DEVELOPMENT

A. Professional Meetings
The MUCH Division has been continuously cooperating with educational institutions, government agencies and private organizations as regards maritime and underwater heritage assistance.
1. Meeting with UP Archeological Studies Program (ASP) Directors regarding MOA between NM and UP
2. Meeting with Tuklas Inc., re possible collaborative heritage project
3. Meeting with Museum Volunteers of the Philippines
4. Mandaue Reclamation Project Meeting
5. Meeting with the Secretary of the Russian Embassy
6. Meeting with the French Embassy re PaleoEnvironment Forum
7. Meeting re Early Man Press Conference
8. Kalinga Fieldwork Meeting
9. Meeting with J. Naval re Conservation of World War II Wreck Sites
10. Meeting with National Commission for Culture and the Arts re Newberry Library Exhibit
11. Meeting with KAPI Conference Organizers
12. Meeting re Mandaue Reclamation Project

B. International Workshop/ Seminar/ Conference
1. Indo-Pacific Prehistory Conference
2. Vietnam Maritime Archeological Project
3. Participated in the ASEAN 2018 Cultural Properties and Museums International Workshop
4. Participated in the Advanced Practicum in Maritime Archaeology

C. Local Workshop/ Seminar/ Conference
1. Seminar on the 2017 Rules on Administrative Cases in the Civil Service
2. Open Water SCUBA Diving Training of MUCHD Personnel
3. Workshop on supervisory development training conducted by the CSC
4. Coaching and mentoring Seminar
5. Participated in the Public Service Ethics and Accountability Seminar
6. Attended the Lecture Series on Alternative Model for Peopling of the Philippines and SEA – Archaeological Study on the Movement of Materials, People and Technologies
7. Attended the Paleoenvironment Reconstruction Forum
8. Annual KAPI Business Meeting and Conference
9. Attended the AIMS Museo MaritimoForum on Maritime Heritage
10. International Biodiversity Convention
11. Attended the Biological Diversity Convention
12. Earliest Known Hominin Activity in the Philippines Lecture (June 2018)
13. Colonizing the Philippines 700 Thousand years Ago Lecture (June 2018)
14. Seminar on Museum Practice
15. In Times of Change: Human-animal Interactions in South and Southeast Asia During the Past Thirty Thousand Years
16. GAD Workshop on Women Leadership Program
17. 1st NCCA International Conference on Cultural Statistics
18. AIMS Museo Maritimo 4th National Forum on Philippine Maritime Heritage
19. Human and Environment Interactions Forum
20. Understanding Sites and Tastes through Archaeology
21. QMS – “Root Cause Analysis and Corrective Action Workshop”
22. Training Course on Lean Management and Process Streamlining
23. Lecture on 18-Day Campaign to End Violence Against Women
MUSEUM SERVICES DIVISION

I. INTRODUCTION

The Museum Services Division (MSD) is among the 19 divisions of the National Museum of the Philippines. MSD, through its four sections, the (1) Events and Program; (2) Education and Training; (3) Visitor and Volunteer; and (4) Central Library and Archives, generally functions as the coordinating division of the National Museum to all its public museum services nationwide, which includes coordination and facilitation of all educational programs, events, frontline services, museum visitorship, and the library and archives.

The Museum Services Division or the MSD is one of the newly created divisions that came out of the National Museum reorganization in 2016. It is formerly known as the Museum Education Division.

II. EDUCATION AND TRAINING SERVICES SECTION (ETSS)

In accordance with the National Museum’s mandate as an educational institution, ETSS is tasked to develop and implement educational programs and activities translating museum knowledge to a more understandable form, suitable to the learning needs and capabilities of all types of museum audiences.

The section is also assigned to distribute and collate activity/program evaluation forms to assess/evaluate the participant’s degree of satisfaction on the activity/program conducted.

A flagship program of the section in 2018 was the “Orientation for Teachers: National Museum in Natural History in Focus”, this training for teachers was developed to strengthen and expand the Museum’s educational component by tapping school teachers as partners for providing museum learning. “Seminar on Museum Practice” was also one of the successful projects of the section last year, as the seminar was able to be conducted three (3) times in different venues.

In 2018, the section developed and implemented a total of four (4) educational workshops which served 498 participants. In addition, the unit also assisted 23 NM approved educational programs and activities which catered to 1577 individuals.

<table>
<thead>
<tr>
<th>2018 TRAINING, SEMINARS AND WORKSHOPS IMPLEMENTED</th>
</tr>
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<tbody>
<tr>
<td>No.</td>
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<td>18</td>
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</tbody>
</table>
### 2018 TRAINING AND WORKSHOPS COORDINATED

<table>
<thead>
<tr>
<th>No</th>
<th>Title</th>
<th>Date and Venue</th>
<th>No. of Attendees</th>
<th>Internal</th>
<th>External</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>Breaking Stereotypes: Women Leaders from Negrito Community</td>
<td>October 19, 2018 Ayala Hall, NMA</td>
<td>8</td>
<td>27</td>
<td>35</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Educational Program for the Negrito Exhibition</td>
<td>10/23-24/2018 Negrito Gallery, NMA</td>
<td>0</td>
<td>44</td>
<td>44</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Film Screening: Pagtatagpo, Pagbabahagi, at Pagkakaisa</td>
<td>October 25-26 and 30-31, 2018, Ayala Hall, NMA</td>
<td>0</td>
<td>284</td>
<td>284</td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Marawi A Year After: A Talk by Mylah Roque</td>
<td>November 23, 2018 NMA</td>
<td>41</td>
<td>31</td>
<td>72</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Leaf Art Workshop for the Deaf</td>
<td>November 28-29, 2018 NMNH</td>
<td>15</td>
<td>96</td>
<td>111</td>
<td></td>
</tr>
</tbody>
</table>

### III. PROGRAM AND EVENT SERVICES SECTION (PESS)

PESS is tasked to prepare logistical requirements for public programs and events including collateral materials, equipment, tools and supplies, with the approval of the Director’s Office (DO) and stakeholders.

The section also facilitates rental of NM venue to donors, partner agencies and private companies with activities in line with the museum’s mandate and objectives.

In 2018, PESS was able to coordinate the following approved National Museum Educational Programs and Activities:

<table>
<thead>
<tr>
<th>NO.</th>
<th>TITLE OF PROGRAM/EVENT</th>
<th>DATE</th>
<th>PROPOSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Premiere of films by Gabriel Malvar in partnership with Victory Liner</td>
<td>February 12, 2018</td>
<td>Director's Office &amp; Ethnology Division</td>
</tr>
<tr>
<td>2</td>
<td>A Gift to the Nation: From Leica Club Manila</td>
<td>February 13, 2018</td>
<td>Director's Office &amp; Fine Arts Division</td>
</tr>
<tr>
<td>3</td>
<td>Systems Review for Organization, Collection &amp; Integration</td>
<td>February 15, 2018</td>
<td>Research Collections and Conservation Management Division</td>
</tr>
<tr>
<td>4</td>
<td>Ten Years: Through the Lens of Jan Šibík, Czech Photographer and World Press Photo Awardee</td>
<td>February 19, 2018</td>
<td>Director's Office &amp; Ethnology Division</td>
</tr>
<tr>
<td>5</td>
<td>Artist's Walk-through &amp; Exhibit featuring Filipina Artist Ofelia Gelvezon-Tequi</td>
<td>March 7, 2018</td>
<td>Fine Arts Division</td>
</tr>
<tr>
<td>6</td>
<td>Opening Reception featuring Filipina Artist Ofelia Gelvezon-Tequi</td>
<td>March 7, 2018</td>
<td>Fine Arts Division</td>
</tr>
<tr>
<td>7</td>
<td>The Art Protis of Federico Aguilar Alcuaz</td>
<td>March 13, 2018</td>
<td>Fine Arts Division</td>
</tr>
<tr>
<td>8</td>
<td>Book launching “Philippines Caves: Beneath the Earth's Surface” Conservation and Management</td>
<td>March 22, 2018</td>
<td>Biodiversity Management Bureau, Department of Tourism, National Museum</td>
</tr>
<tr>
<td>NO.</td>
<td>TITLE OF PROGRAM/EVENT</td>
<td>DATE</td>
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<tr>
<td>9</td>
<td>67th Anniversary Concert of The Manila Concert Choir &quot;Lahi: Kultura, MusikaAtbp.&quot;</td>
<td>April 8, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>10</td>
<td>PhilamLife Exco and Mancom Meeting / Check Turn-over to National Museum</td>
<td>April 12, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>11</td>
<td>Philippine Eagle Ball</td>
<td>April 17, 2018</td>
<td>Director's Office, Philippine Eagle Foundation</td>
</tr>
<tr>
<td>12</td>
<td>Media &amp; Press Briefing: &quot;Evidence of Early Human Occupation in the Philippines&quot;</td>
<td>May 10, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>13</td>
<td>Press Briefing: &quot;The Opening of the National Museum of Natural History on the Occasion of The International Museum Day</td>
<td>May 18, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>14</td>
<td>2018 International Day of Biological Diversity</td>
<td>May 22, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>15</td>
<td>Balik-Saya Fashion Show</td>
<td>May 28, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>16</td>
<td>Philippine Business Education Meeting</td>
<td>June 14, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>17</td>
<td>Manila National Cultural Treasure/Important Cultural Treasure Stakeholders' Meeting</td>
<td>June 14, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>18</td>
<td>Roundtable Discussion on Philippine Giant Pearl</td>
<td>June 18, 2018</td>
<td>Cultural Properties Regulation Division</td>
</tr>
<tr>
<td>20</td>
<td>Colonizing the Philippines 700 Thousand Years Ago: Where, Who and How? By Dr. Thomas Ingicco and Marian Reyes-Magloyuan</td>
<td>June 29, 2018</td>
<td>Archaeology Division</td>
</tr>
<tr>
<td>21</td>
<td>The Gift to the Nation of the Heirs of Fernando G. Dayrit</td>
<td>June 30, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>22</td>
<td>25th National Cave Committee Meeting</td>
<td>July 3, 2018</td>
<td>Cultural Properties Regulation Division</td>
</tr>
<tr>
<td>23</td>
<td>Art of Investment c/o Philam Life</td>
<td>July 4, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>24</td>
<td>LGTV Donation to National Museum</td>
<td>July 16, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>25</td>
<td>Presidential Communications Operations Office &quot;Government Procurement Reform Act (GPRA) and Its Revised Implementing Rules and Regulations&quot;</td>
<td>July 24-25, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>26</td>
<td>The 2018 Ramon V. Del Rosario Award for Nation Building</td>
<td>July 25, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>27</td>
<td>Museum Foundation of the Philippines Inc., Annual General Assembly</td>
<td>July 26, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>28</td>
<td>The Spirit of Budô: History of Japan's Martial Arts (Exhibit Opening)</td>
<td>August 9, 2018</td>
<td>Fine Arts Division and Ethnology Division</td>
</tr>
<tr>
<td>29</td>
<td>The National Library of the Philippines Founding Anniversary</td>
<td>August 10, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>30</td>
<td>KWF Seminar - Selyo ng KahusayansaSerbisyoPubliko</td>
<td>August 24, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>31</td>
<td>British Council Event-Creative Innovators Programme Fellowship</td>
<td>August 28, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>32</td>
<td>Epikong-Bayan ng Filipinas: Tradisyon, Lipunan, Inobasyon (KumperensiyasaEpikong-Bayan)</td>
<td>August 30-31, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>NO.</td>
<td>TITLE OF PROGRAM/EVENT</td>
<td>DATE</td>
<td>PROPOLENT</td>
</tr>
<tr>
<td>-----</td>
<td>---------------------------------------------------------------------------------------</td>
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<td>----------------------------------</td>
</tr>
<tr>
<td>33</td>
<td>ASEAN Biodiversity Heroes Regional Forum: Philippines</td>
<td>September 5, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>34</td>
<td>Tour of the National Museum of Natural History with the Heads of the Diplomatic Missions, Cultural/Protocol Officers of Embassies, and Heads of Offices of the Department of Foreign Affairs</td>
<td>September 17, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>35</td>
<td>Philippine National Conference 2018 (Philippine Studies Association)</td>
<td>September 26-28, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>36</td>
<td>Special Lecture on Parisian Life 2.0</td>
<td>September 28, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>37</td>
<td>Tara, PasyalTayo! #TheForthFourth (United Architects of the Philippines-Taguig Branch)</td>
<td>September 29, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>38</td>
<td>DBM Event</td>
<td>October 1, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>39</td>
<td>World Architecture Day</td>
<td>October 1, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>40</td>
<td>Climate Reality Project Leadership Awards</td>
<td>November 5, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>41</td>
<td>Portraits of Andres Barrioquinto</td>
<td>November 8, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>42</td>
<td>Conference on Science, Technology, Engineering and Mathematics for Basic Education Teachers</td>
<td>November 15, 2018</td>
<td>Vibal Group</td>
</tr>
<tr>
<td>43</td>
<td>Conference on Science, Technology, Engineering and Mathematics for Basic Education Teachers</td>
<td>November 16, 2018</td>
<td>Vibal Group</td>
</tr>
<tr>
<td>44</td>
<td>DAWANI Women's Choir Maestra: A Celebration of Women in Music</td>
<td>November 17, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>45</td>
<td>The Journey Towards the Protection of the Philippine Rise A Gala Night &amp; Photo Exhibit</td>
<td>November 19, 2018</td>
<td>OCEANA</td>
</tr>
<tr>
<td>46</td>
<td>San Miguel Yamamura Packaging Corp. 80th Anniversary Celebration</td>
<td>November 22, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>47</td>
<td>Talk on Ocean Conservancy</td>
<td>November 24, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>48</td>
<td>The 37th National Book Awards</td>
<td>November 24, 2018</td>
<td>National Book Development Board</td>
</tr>
<tr>
<td>49</td>
<td>Human Environment &amp; Interactions Forum</td>
<td>November 26, 2018</td>
<td>Archaeology Division</td>
</tr>
<tr>
<td>50</td>
<td>Freedom Speech 2018</td>
<td>November 27, 2018</td>
<td>Friedrich Naumann Foundation</td>
</tr>
<tr>
<td>51</td>
<td>The Philippine Open Government Partnership and The Freedom of Information Program</td>
<td>November 28, 2018</td>
<td>Director's Office</td>
</tr>
<tr>
<td>52</td>
<td>Panel Presentation 2018 Significant Cultural Properties</td>
<td>December 5, 2018</td>
<td>Cultural Properties Regulation Division</td>
</tr>
<tr>
<td>53</td>
<td>4th CSC Field Office-Manila Cluster Meeting and Christmas Party</td>
<td>December 7, 2018</td>
<td>Human Resource and Management Division</td>
</tr>
<tr>
<td>54</td>
<td>Office of Asian and Pacific Affairs' Thanksgiving and Year-end Reception</td>
<td>December 10, 2018</td>
<td>Department of Foreign Affairs-ASPAC</td>
</tr>
<tr>
<td>55</td>
<td>Soft Opening of the Ethnoastronomy Exhibition</td>
<td>December 12, 2018</td>
<td>Central Museum Visitor and Operations Division</td>
</tr>
<tr>
<td>NO.</td>
<td>TITLE OF PROGRAM/EVENT</td>
<td>DATE</td>
<td>PROONENT</td>
</tr>
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</tr>
<tr>
<td>56</td>
<td>R.T. Paras - 116 Years of Philippine Fashion Opening Reception</td>
<td>December 13, 2018</td>
<td>Fine Arts Division</td>
</tr>
<tr>
<td>57</td>
<td>Sun Life Financial - Philippines Foundation, Inc. Meeting of the Board of Trustees</td>
<td>December 20, 2018</td>
<td>Sun Life Foundation - Donor</td>
</tr>
</tbody>
</table>

The section was also able to assist and coordinate the following Media Coverages:

1. People’s Television Network (Bagong Pilipinas)
2. Primer Media Inc.
3. GMA Network (AHA!)
4. ABS-CBN (TV Patrol)
5. ABS-CBN (Matanglawin)
6. Slivers Magazine
7. Manila Tourism and Cultural Affairs Bureau
8. ANC (State of the Art)
9. Asian Dragon Magazine
10. Metro Style
11. GMA Network (Born to Be Wild)
12. Town and Country Philippines (Sec. Bernadette Romulo-Puyat)
13. ABS-CBN (DISKUBRE GROUP, Phil. Consulate General- New York)
14. Department of Tourism (Ikot MNL)
15. ThinkDarma Inc.
16. LAHI Philippines
17. ABS-CBN Lifestyle
18. Philippine Tatler Magazine
19. Malaya Business Insight
20. Yapak Philippines
21. Vision Petron
22. Metro Home & Entertainment Magazine
23. ANC (Dayaw)
24. CNN Philippines (Leading Women)
25. Rustan’s FW18 Look-book Magazine
26. Mantle Magazine
27. Off the Grid Publishing
28. VIBAL Group and ANC (LSS: The Martin Nievera Show)

### IV. VISITOR AND VOLUNTEERS SERVICES SECTION (VVSS)

VVSS is tasked to collate and tally visitor survey forms and assess/evaluate degree of satisfaction on museum visit experience. The section is also responsible in developing policies on volunteering and conducting researches on visitor experience.

The section drafted the following documents awaiting approval:

1. Policy Guidelines on Managing/Receiving NM Visitors
2. Proposal on the “Establishment of E-survey Kiosk”
3. Policy Guidelines on Visitor Management for NMFA, NMNH and NMA
4. Research on “How to Improve Survey Interpretation System”

In addition, the unit performed the following core functions;

<table>
<thead>
<tr>
<th>FUNCTION</th>
<th>OUTPUT</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Visitor survey forms collated and tallied</td>
<td>Statistical report</td>
</tr>
<tr>
<td>2</td>
<td>Visitor survey ratings interpreted</td>
<td>Semestral report</td>
</tr>
<tr>
<td>-----</td>
<td>---------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>3</td>
<td>Activity evaluation forms collated and tallied</td>
<td>Statistical report</td>
</tr>
<tr>
<td>4</td>
<td>Activity evaluation rating interpreted</td>
<td>Activity interpretation report</td>
</tr>
</tbody>
</table>

V. CENTRAL LIBRARY AND ARCHIVES SECTION (CLAS)

The section’s main function is to manage records and archives of the central library and archives section through identification, maintenance, storage, protection, retrieval, retention, and control of quality records.

The section served a total of **7,615 library users and researchers** and managed a total of **4,288 library collections** through acquisition, accession, cataloguing, storing, inventory and repair.

CLAS also conducted one (1) approved Public and Education Library Program entitled “Knowing your Library Orientation and Library Instruction Program” held on November 2018.

VI. GENERAL ADMINISTRATIVE SERVICES

Its main function revolves around managing and distributing information internal and external to the division. This includes receiving and routing communications and maintaining files. The unit also prepares the budgetary documents, reports and relevant documents of the division.

MSD provided a total of **4,581 public assistance** through answering/attending phone call, emails and text message inquiries about the National Museum and the services it provides.

The division maintained **1,338 documents and records** and prepared one (1) approved Project Procurement Management Plan (PPMP), one (1) Work and Financial Plan (WFP) and one (1) Annual Report FY 2017.

To ensure that the museum galleries and hallways are properly maintained and the lightings and air-conditioners of the buildings are working well, the division monitored the NM buildings **523 times** and coordinated the identified irregularities/issues to the concerned divisions.

VII. OTHER SERVICES PROVIDED BY MSD

A. Photo and Video Documentation

The division accomplished photo and video documentation for a total of **53 events and activities** from January to December 2018. These are as follows:

1. Orientation Program for Work Immersion of SHS students
2. A Gift to the Nation: from Leica Club Manila
3. Ten Years: through the Lens of Jan Sibik
4. Exhibit opening of “Shifts in Context with Ofelia Gelvezon-Tequi”
5. Exhibit opening of “Art Protis of Federico Aguilar Alcuaz”
6. Philippine Caves beneath the Earth's Surface: Conservation & Management, BookLaunch
7. Oath-taking of MUSEO Officers
8. PhilAm Life Excon and Mancom Meeting/check Turnover
9. Philippine Eagle Ball
10. Media & Press Briefing Evidence of Early Human Occupation in the Philippines
11. Press Briefing on the Opening of NMNH - International Museum Day
12. 2018 International Day of Biological Biodiversity
13. Balik Saya Fashion Show
14. Manila NTC/ICP stakeholders meeting
15. Round Table Discussion on Giant Pearl  
17. Colonizing the Philippines 700 Thousand Years Ago: Where, When and How?  
18. Ceremonial Turn-over of the Fernando G. Dayrit Memorial Collection of Philippine Shells  
19. 25th National Cave Committee Meeting  
20. Art of Investment by: PHILAM Life  
21. LG TV Donation to the National Museum  
22. Turnover of Lolong's replica to DENR-BMB  
23. The 2018 Ramon V. Del Rosario Award for National Building  
24. Museum Foundation Philippines Inc. Annual General Assembly  
25. Exhibit Opening: The Spirit of Budo: History of Japan’s Martial Arts  
27. KomisyonsaWikang Filipino- Selyo ng kahusayansasSerbiyopubliko  
29. National Commission for Cultural and the Arts- Epikong Bayan Conference  
30. US Peace Corps National Museum Tour  
31. Chinese Delegate Visit to NMFA  
32. Shoot of the LSS: The Martin Nievera Show  
33. Tour of the National Museum of Natural History with the Heads of the Diplomatic Missions, Cultural/Protocol Officers of Embassies, and Heads of Offices of the Department of Foreign Affairs  
34. Philippine National Conference 2018 (Philippine Studies Association)  
35. Tara, PasyalTayo! #TheForthFourth (United Architects of the Philippines)  
36. Green GreenGreen Project Launch by the DBM and Recognition of Cities  
37. World Architecture Day NMNH Museum Tour  
38. Exhibit Opening of Marawi: A Year After Photography Exhibition  
39. International Conference on Language Endangerment  
40. Sportsfest  
41. Climate Reality Project Leadership Awards - Proponent: Director's Office  
42. Exhibit opening of Portraits by Andres Barroquinto - Proponent: Director's Office  
43. DAWANI Concert Maestra: A Celebration of Women in Music  
44. 37th National Book Awards National Book Development Board  
45. Human & Environment Interactions Forum - Proponent: Archaeology Division  
46. Freedom Speech 2018 - Friedrich Naumann Foundation - Proponent: Director's Office  
47. Freedom of Information Summit and Awards –PCOO  
48. Deliberation on the Declaration of the National Cultural Treasures and Important Cultural Properties  
49. Men as partners in Ending Violence Against Women and their Children  
50. 4th CSC Field Office-Manila Cluster Meeting and Christmas Party  
51. Office of Asian and Pacific Affairs’ Thanksgiving and Year-end Reception  
52. Soft Opening of the Ethnoastronomy Exhibition  
53. R.T Paras- 116 Years of Philippine Fashion Opening Reception

B. Promotional Materials Layout

MSD produced a total of 33 promotional materials. The following posters were used as promotional materials for NM approved programs, events and activities;

1. Pasinaya 2018 (for social media) (poster)  
2. National Museum of Fine Arts (brochure)  
3. Women's Month (poster)  
4. "Craft as Women's Work: Photographs by George Tapan" (poster)  
5. "Craft as Women's Work: Photographs by George Tapan" (Invitation)  
6. Participation of NM to Online #MuseumWeek Campaign (7 posters)  
8. Women Leadership Program: The Chocolate Journey (poster)  
9. International Museum Day, Opening of NMNH (poster)  
10. Orientation for Teachers (poster)
11. WLP: Woman More Than Enough (poster)
12. Seminar on Museum Practice: Discovering the Past through Archaeology (poster)
13. NM November Activities (Poster)
14. Seminar on Museum Practice: Understanding Sites and Tastes through Archaeology
15. NM is Hiring (13 posters)

C. Audio Visual Services

One of the services that MSD provides is setting up of Audio-Visual Equipment (AVE) for NM approved programs, events and activities. In 2018, MSD provided AVE services to a total of 56 events/activities, aside from the Flag Raising Ceremony conducted every Monday, the division also assisted the following events:

1. Ten Years: through the Lens of Jan Sibik, Czech photographer and World Press Photo awardee
2. RCCMD meeting with concerned divisions: System Review for Organization, Collection, and Integration
3. exhibit opening of "The Art Protis of Federico Aguilar Alcuaz" (March 13)
4. Orientation program for National Museum employees (March 19)
5. Pala’wan highlanders verbal arts: a living memory in Southeast Asia (April 4)
6. Pagtatalasamagabagongopisyales ng MUSEO (April 5)
7. Seminar on Public Service Ethics and Accountability (April 10)
8. Doubling diversity: new evolutionary and geological perspectives on the mammals of Luzon Island (April 18)
9. NMEMPC 18th general assembly (April 20)
10. 30 years of conflicts and crises from the lens of Jan Sibik by Czech ambassador Jaroslav Olsa, Jr. (April 24)
11. Transnationalism from Below: Refashioning a craft commodity flow from the Central Philippines (May 11)
13. Meeting on NM standard gate pass
14. Manila NTC/ICP stakeholders meeting
15. Fourier Transform Infrared Spectroscopy (FTIR) basic uses and operation
16. Maritime and Underwater Cultural Heritage forum
VIII. PERSONNEL DEVELOPMENT

Personal development covers activities that improve awareness and identity, develop talents and potential, build human capital and facilitate employability, enhance quality of life and contribute to the realization of the mission and vision of the agency. This refers to the methods, programs, tools, techniques, and assessment systems that support human development at the individual level in organizations.

In 2018, the MSD Personnel attended and participated to a total of 27 various training, workshops and seminars:

1. **Supervisory Development Course (Feb. 6 to 9)**  M. Lagartija and R. Salterio
2. **Seminar on Rules on Administrative Cases in the Civil Service (Feb. 12 to 13)**  M. Lagartija and R. Salterio
3. **Women Inspiring Women Forum (March 8)**  R. Salterio
4. **Orientation program for National Museum employees (March 19)**  A. Roda, G. Oaferina, M. dela Cruz, C. Maño, C. Agito, J. Dangan and P. Rom
5. **Seminar on "Raising millennials in the Digital age" (March 22)**  M. Lagartija, R. Salterio and A. Santiago
6. **Seminar on "Coaching and Mentoring" (March 26 to 27)**  M. Lagartija and A. Roda
7. **Seminar on Public Service Ethics and Accountability (April 10-11)**  A. Roda and R. Salterio
8. **Specialist training course on the development of a conservation management plan (April 17-20)**  R. Salterio
9. **1st Consultation Meeting in Developing Service Quality Standards for Frontline Government Services (April 24)**  A. Roda
10. **Museo Strategic planning session (May)**  M. Lagartija
11. **Attended and Participated on Seminar on Quality Management System (July)**  Selected MSD Personnel
12. **Seminar on Strategic Planning session (July)**  Selected MSD Personnel
13. **Gender Sensitivity orientation (August)**  Selected MSD Personnel
14. **Women's leadership program (August)**  Selected MSD Personnel
15. **Quality management System QMS (August)**  Selected MSD Personnel
16. **Lecture on Museum Practice**  T. Tolosa
17. **Quality Management System QMS**  M. Lagartija and T. Dayao
18. **Philippine Committee on Women/GAD Budgeting session - 2 times Attended and Participated**  A. Roda
19. **Gender Sensitivity Orientation**  J. Dangan, T. Dayao and T. Agito
20. **Women Leadership Program**  J. Dangan, T. Dayao and T. Agito
21. **Seminar on Museum Practice series: Discovering the Past through Archeology**  J. Dangan, T. Dayao and T. Agito
22. **Audit Training Workshop as division representative for QMS (Nov. 5-8, 12, 15-16, 26, 28-29)**  R. Salterio and M. Lagartija
23. **5S training as division representatives for QMS**  R. Salterio
24. **Digital Archiving of language by Komisyon ng Wikang Filipino**  T. Dayao
25. **QMS Training on Streamlining Frontline Services (Dec. 3, 2018)**  A. Roda and T. Dayao
26. **QMS (Management Review & Audit Activity)**  R. Salterio and M. Lagartija
27. **Participated in a Seminar on VAW (Dec. 5, 2018)**  A. Roda and M. dela Cruz
IX. QUALITY MANAGEMENT SYSTEM; NM PROCEDURES AND FORMS

MSD participated in the Quality Management System Training and Seminars conducted in 2018 and developed the following 17 Procedures and Forms:

<table>
<thead>
<tr>
<th>Document Title</th>
<th>Document Number</th>
<th>Form Needed</th>
<th>Responsible Section</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROCESSES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Collation and Interpretation of Visitor Survey Forms</td>
<td>MSD-PO1</td>
<td>MSD-F01</td>
<td>Visitor and Volunteers Services Section (VVSS)</td>
</tr>
<tr>
<td>2. Activity /Program Evaluation Form Processes</td>
<td>MSD-PO2</td>
<td>MSD-F02</td>
<td>Visitor and Volunteers Services Section</td>
</tr>
<tr>
<td>3. Education Activity Coordination Process</td>
<td>MSD-PO3</td>
<td>MSD-F03</td>
<td>Education and Training Services Section (ETSS)</td>
</tr>
<tr>
<td>4. Education Activity Implementation Process</td>
<td>MSD-PO4</td>
<td>MSD-F02</td>
<td>Education and Training Services Section</td>
</tr>
<tr>
<td>5. Venue Reservation/Rental Procedure</td>
<td>MSD-PO5</td>
<td>MSD-F04</td>
<td>Programs and Events Services Section (PESS)</td>
</tr>
<tr>
<td>6. Media Coverage and Interview Procedure</td>
<td>MSD-PO6</td>
<td>MSD-F04</td>
<td>Programs and Events Services Section (PESS)</td>
</tr>
<tr>
<td>7. Prenuptial/Pre-debut Photoshoots Procedure</td>
<td>MSD-PO7</td>
<td>MSD-F04</td>
<td>Programs and Events Services Section (PESS)</td>
</tr>
<tr>
<td>8. Photo Reproduction of NM Objects/Collections/Specimens Request Procedure</td>
<td>MSD-PO8</td>
<td>MSD-F04</td>
<td>Programs and Events Services Section (PESS)</td>
</tr>
<tr>
<td>9. Guidelines on Central Library Records and Archives Management</td>
<td>MSD-P09</td>
<td>N/A</td>
<td>Central Library and Archives Section (CLAS)</td>
</tr>
<tr>
<td><strong>FORMS</strong></td>
<td></td>
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</tr>
<tr>
<td>10. Visitor Survey Form</td>
<td>MSD-F01</td>
<td></td>
<td>VVSS</td>
</tr>
<tr>
<td>11. Activity Evaluation Form</td>
<td>MSD-F02</td>
<td></td>
<td>VVSS</td>
</tr>
<tr>
<td>12. Activity Description Form</td>
<td>MSD-F03</td>
<td></td>
<td>ETSS</td>
</tr>
<tr>
<td>13. Application Form for Events</td>
<td>MSD-F04</td>
<td></td>
<td>PESS</td>
</tr>
<tr>
<td>14. Library Users Logbook</td>
<td>MSD-F05</td>
<td></td>
<td>CLAS</td>
</tr>
<tr>
<td>15. Request for NM Publication Copy</td>
<td>MSD-F06</td>
<td></td>
<td>CLAS</td>
</tr>
<tr>
<td>16. Newspaper Record Sheet</td>
<td>MSD-F07</td>
<td></td>
<td>CLAS</td>
</tr>
<tr>
<td>17. MSD Assistance Evaluation Form</td>
<td>MSD-F08</td>
<td></td>
<td>ALL</td>
</tr>
</tbody>
</table>
I. EXHIBITION DEVELOPMENT

a. (1) Title: All Out Peace Not War also entitled Kalinaw Hindi Digmaan by Norberto Monterona
(2) Activity: Assist in the installation, preparation for the opening ceremonies
(3) Venue/Gallery: Eastern-Northern Mindanao Regional Museum and Satellite Office exhibition gallery
(4) Inclusive Dates: January 2018; exhibit runs until:
(5) Collaborators/Fund Source: National Museum
(6) NM Personnel Involved: personnel of ENMRMSO; Meilssa Agulan

b. (1) Title: “Pagpauli” (Art Pieces of Napoleon Abueva) and “Pagbanhaw” (Restoration of Bohol’s Built Heritage)
(2) Activity: Assist in the installation and opening ceremonies
(3) Venue/Gallery: Bohol Area Museum and Satellite Office
(4) Inclusive Dates: January 2018
(5) Collaborators/Fund Source: National Museum
(6) NM Personnel Involved: Personnel of Bohol Area Museum and Satellite Office

c. (1) Title: Inclusion of the two mummified cats in the exhibition gallery of NM Kabayan
(2) Activity: Donation and Installation
(3) Venue/Gallery: Kabayan Burial Caves Area Museum and Satellite Office
(4) Inclusive Dates: January 2018
(5) Collaborators/Fund Source: Mr. Lazo Pucay, nephew of the late Florentino Merino, a three-term Mayor of Kabayan in the 1990’s
(6) NM Personnel Involved: Personnel of Kabayan Burial Caves Area Museum and Satellite Office

d. (1) Title: Opening of “Habol Panay: The Diverse Textiles of Western Visayas Exhibition”
(2) Activity: Assisted in the preparation and opening activities
(3) Venue/Gallery: Western Visayas Regional Museum and Satellite Office
(4) Inclusive Dates: December 15, 2018
(5) Collaborators/Fund Source: National Museum
(6) NM Personnel Involved: personnel of Western Visayas Regional Museum and Satellite Office

e. (1) Title: Opening of Exhibition “Craft as Women’s Art” and photography workshop by George Tapan
(2) Activity: Assisted in the preparation and opening activities
(3) Venue/Gallery: Ilocos Regional Museum and Satellite Office
(4) Inclusive Dates: 2018
(5) Collaborators/Fund Source: National Museum
(6) NM Personnel Involved: personnel of Ilocos Regional Museum and Satellite Office

II. TECHNICAL ASSISTANCE

a. (1) Activity: Provided assistance (on their inquiries and research assistance to various schools, students and researchers)
b.  

(1) Activity: Briefing and Orientation on the National Museum and guiding services to various clients  
(2) Venue/Gallery: Western-Southern Mindanao Regional Museum and Satellite Office  
(3) Inclusive Dates: January – December 2018  
(4) Recipient: Creche Senior High School; Don Pable National High School; Capisan National High School; Ebenezer Senior High School; Basilan Islamic School & AFP Admin; DPWH personnel led by Atty. Marylou Putot; San Isidro Elementary School, Tungawan; CSWDO F08; Masbate City Mayor Socrates Tuason & Barangay Officials; CSWDO F07; CSWD Barangay Tetuan; BSEed students, MSU, Bongao, Tawi-tawi; Stuart McCullaugh, Melbourne, Australia  
(5) NM Personnel Involved: Personnel of the Western-Southern Mindanao Regional Museum and Satellite Office

b.  

(1) Activity: Assistance provided (intro to the National Museum; data on mummy; on eco-tourism and heritage sites; on bindiyan festival) to clients  
(2) Inclusive Dates: January – December 2018  
(3) Venue/Gallery: Kabayan Burial Caves Area Museum and Satellite Office  
(4) Recipient: Immaculate Concepcion School; Kamora National High School; Saint Louis University, Baguio; Agricultural Science Students of Benguet State University (BSU); Tourism Students of King’s College, La Trinidad, Benguet; FOUND FILMS, an independent film making body based in Manila; DepEd Bookkeepers from Kalinga, Tabuk and Ifugao Provinces; Mrs. Grazia Ebbes, Aral Pan teacher of Kamora National High School; Ms. Krizza Joy Tacio, a Senior High School Student of Cordillera College, La Trinidad, Benguet; 5SH of Loo National High School, Buguias, Benguet and 6SH students of Kamora National High School; Ms. Joycely Ann Guansi, a BSED student of Nueva Viscaya State University, Bayombong, Nueva Viscaya; Five (5) first year nursing students of Easter College; First year criminology students of King’s College of the Philippines, L.T.B.  
(5) NM Personnel Involved: Personnel of the Kabayan Burial Caves Area Museum and Satellite Office

c.  

(1) Activity: Assist in the Survey Team for the Rehabilitation of the Road System leading to the Tabon Caves Complex and Tawa-Tawa Station  
(2) Venue/Gallery: TCAMSO (near Tawa-Tawa Station)  
(3) Inclusive Dates: February 2018  
(4) Recipient: DPWH Municipality of Quezon-Palawan  
(5) NM Personnel Involved: TCAMSO personnel

d.  

(1) Activity: Assisted in the research activities of the Ethnology Division (NM)  
(2) Venue/Gallery: Singnapan Valley, Ransang, Rizal, Palawan (Tau’t Batu); Simpukan, Puerto Princesa City (Tagbanua); Kalakwasan, Tarabanan, Puerto Princesa City (Batak)  
(3) Inclusive Dates: February 2018  
(4) Recipient: Ethnology Division  
(5) NM Personnel Involved: TCAMSO personnel (Larry Pronto)
f. (1) Activity: Assisted in the inventory and transport of confiscated suspected antiques; Classification of cultural properties (artifacts and museum collections)
(2) Venue/Gallery: TCAMSO Quezon-Palawan
(3) Inclusive Dates: March, April and December 2018
(4) Recipient: Palawan Council for Sustainable Development; Cultural Properties and Regulatory Division (CPRD)
(5) NM Personnel Involved: TCAMSO personnel

g. (1) Activity: Assisted in the ocular survey of the Tabon Caves Complex and Tawa-Tawa Station
(2) Venue/Gallery: TCAMSO Quezon-Palawan
(3) Inclusive Dates: May, August and December 2018
(4) Recipient: Facilities Management Division
(5) NM Personnel Involved: TCAMSO personnel

h. (1) Activity: Assisted in the research and excavation at the Tabon Caves Complex
(2) Venue/Gallery: TCAMSO Quezon-Palawan
(3) Inclusive Dates: May 2018
(4) Recipient: Archaeology Division
(5) NM Personnel Involved: TCAMSO personnel

i. (1) Activity: Treasure hunting permit
(2) Venue/Gallery: Marinduque-Romblon Area Museum and Satellite Office
(3) Inclusive Dates: December 2018
(4) Recipient: Alenia de Mesa at Laylay, Boac, Marinduque
(5) NM Personnel Involved: Ms. Felicely Estadilla; Mabel Nazareno

j. (1) Activity: Technical Assistance (research, educational tour, etc) provided to various visitors and students
(2) Venue/Gallery: Bicol Regional Museum and Satellite Office (BRMSO)
(3) Inclusive Dates: January - December 2018
(4) Recipient: Deaf and Mute Senior HS Students of Fishermen of Christ Learning Center; Tobggon, Batang, Ligao City; 18,098 visitors of BRMSO; La Princeton Christian Educational Center, Inc.; Tabaco National High School; Bicol University College of Social Sciences and Philosophy
(5) NM Personnel Involved: personnel of BRMSO

k. (1) Activity: Involvement in the Province of Ilocos Sur committee sessions: 1) Committee on Culture and Arts on the proposed creation of the Ilocos Sur Council for Culture and the Arts for two sessions; and 2) Committee on Living Treasures and Industrial Development on the proposed recognition to the provincial living treasures of Ilocos Sur
(2) Venue/Gallery: Ilocos Sur Provincial Office
(3) Inclusive Dates: August 7 and 8, and September 21, 2018.
(4) Recipient: Province of Ilocos Sur
(5) NM Personnel Involved: personnel of Ilocos Regional Museum and Satellite Office

l. (1) Activity: Preliminary meeting on the UNESCO Japan Funds-in-Trust (Japan-FIT) Project Inception Workshop and Homework, a pilot project funded by the...
Government of Japan with an end goal of enhancing strategic linkage between the City of Vigan as a World Heritage site and its communities and enhancing educational and livelihood opportunities

(2) Venue/Gallery: Office of the Sangguniang Panlalawigan of the Province of Ilocos Sur
(3) Inclusive Dates: 06 September 2018
(4) Recipient: Province of Ilocos Sur
(5) NM Personnel Involved: personnel of Ilocos Regional Museum and Satellite Office

m.
(1) Activity: Committee Hearing of the Office of the Sangguniang Panlalawigan of the Province of Ilocos Sur on the proposed creation of the Ilocos Sur Council for Culture and the Arts
(2) Venue/Gallery: Office of the Sangguniang Panlalawigan of the Province of Ilocos Sur
(3) Inclusive Dates: 21 September 2018
(4) Recipient: Province of Ilocos Sur
(5) NM Personnel Involved: personnel of Ilocos Regional Museum and Satellite Office

n.
(1) Activity: conducted an initial site visit in Barit Bridge and coordinated with the Provincial Government of Ilocos Norte and City Government of Laoag
(2) Venue/Gallery: Barit Bridge, Laoag City
(3) Inclusive Dates: August 16, 2018
(4) Recipient: Provincial Government of Ilocos Norte and City Government of Laoag
(5) NM Personnel Involved: personnel of Ilocos Regional Museum and Satellite Office

o.
(1) Activity: Coordination Meeting with Iloilo City Government Assistant for Infrastructure Office to discuss status of building permit of NM Jaro; and Coordination meeting with Department of Tourism VI for the potential list of suppliers of hablon products.
(2) Venue/Gallery: Iloilo City
(3) Inclusive Dates: January 2018
(4) Recipient: Iloilo City; Dept of Tourism Region VI
(5) NM Personnel Involved: personnel of Western Visayas Regional Museum and Satellite Office

p.
(1) Activity: Field work activity with researchers from Ethnology Division in preparation for the Hablon Exhibition in NM-WVRMSO; Documentation of weavers in Molo and Villa for the Hablon Exhibition
(2) Venue/Gallery: Iloilo City
(3) Inclusive Dates: February 2018
(4) Recipient: Ethnology Division
(5) NM Personnel Involved: personnel of Western Visayas Regional Museum and Satellite Office

q.
(1) Activity: Summer Youth Heritage Program: Conducted training-workshop on basic conservation, guiding and cultural mapping
(2) Venue/Gallery: Bohol Area Museum and Satellite Office
(3) Inclusive Dates: May 2018
(4) Recipient: 24 summer job employees detailed to the NM under the Special Program for the Employment of Students (SPES)
(5) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office
r.  
(1) Activity: Conducted museum guided tour for the 53 Philippine Visual Arts participants during their workshop and planning in preparation for the upcoming Philippine Visual Arts Festival (PVAF)  
(2) Venue/Gallery: Bohol Area Museum and Satellite Office  
(3) Inclusive Dates: May 2018  
(4) Recipient: 53 Philippine Visual Arts participants  
(5) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

s.  
(1) Activity: Conducted preliminary assessment on the reported site of the MagWadzi Tribe, a pre-Hispanic tribe located in Brgy. De la Paz, Cortes, Bohol. Assessment was done on a site reported by the Barangay Officials as the ancient burial site of the tribe. Visit yielded material evidence believed to be of archaeological value.  
(2) Venue/Gallery: Brgy. De la Paz, Cortes, Bohol  
(3) Inclusive Dates: June 2018  
(4) Recipient: Barangay Officials  
(5) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

t.  
(1) Activity: Technical Assistance provided to Asst Director Angel P. Bautista during his site visit to the Maribojoc storage sites to choose liturgical objects for the Pagbanhaw exhibit; and his site visit to the Loay Watchtower as Official NM representative during the turnover of the watchtower to the Local Government Unit of Loay  
(2) Venue/Gallery: Maribojoc and Loay, Bohol  
(3) Inclusive Dates: July 21, 2018  
(4) Recipient: Acting Assistant Director Angel Bautista  
(5) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

u.  
(1) Activity: Coordinated with the Diocese of Tagbilaran during a meeting with the Diocese, the parish of Antequera and representatives from 401 Construction. Meeting was requested by the Diocese of Tagbilaran for the possible restoration of the Antequera church damaged by the earthquake.  
(2) Venue/Gallery: Antequera, Bohol  
(3) Inclusive Dates: July 2018  
(4) Recipient: Diocese of Tagbilaran  
(5) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

v.  
(1) Activity: thesis "Promotion and Improvement of National Museum Bohol Branch as a Flagship Contributor to Bohol's Tourism Development"  
(2) Venue/Gallery: Bohol Area Museum and Satellite Office  
(3) Inclusive Dates: July 2018  
(4) Recipient: Ms. Leah Marie Bernales and Shyle Nina Olano  
(5) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

w.  
(1) Activity: Technical Assistance to the following:  
a. Mr. Pedro Mantua, a resident of Candijay, Bohol, on his query whether the museum is interested in buying his old 1907 Philippine currency coin.
b. Mr. Albert Galanida, a resident of Mansasa, Tagbilaran City, Bohol, on his query whether the museum is interested in buying an old bronze hot iron, an heirloom that once belonged to his grandmother.

c. Group of BS Tourism students of Holy Name University, requesting information on the declaration of the Dimiao Church Complex, particularly the Ermita Ruins.

d. Group of students from Holy Name University, requesting information for their MICE program.

e. Asst. Director Ana Labrador & Ms. Bel Pabunan on August 13-14, 2018. Visit was both an inspection and a preparation for the upcoming guides and docents training this coming September.


h. Mrs. Gonzaga, requesting for technical assistance in assessing an old religious icon that had been with the family for generations.

i. Responded to request for cave assessment located in Sucgang, Botok, Loay, Bohol.

j. Responded to request for consultative meeting, re: Cultural Mapping for the province of Bohol.

k. Responded and provided assistance to the training for Cultural Mapping held in Naval, Biliran Island, Leyte from September 9-15, 2018. (37 participants)

l. Responded and provided assistance for the request for initial assessment on the giant tridacna clam found during excavation for septic tank in Alburquerque, Bohol.

m. Two PNP Officers inquiring about the life and history of Francisco Sendrija aka Francisco Dagohoy. Endorsed the duo to Prof. Marianito Luspo for additional information.

n. Assisted during the documentation and documentation of the painting collections (6) of the CPG Heritage house memorabilia.

o. Turnover of the San Nicolas de Tolentino Church in Dimiao, Bohol.

p. Assessed the ecclesiastical collection (movables) under storage shed in Loon, Bohol. Extended technical assistance and assessed the Segundo Ancestral House in Maribojo, Bohol.

x. (1) Activity: Technical Assistance in the conduct of assessment on a possible presence of a Spanish-era Salt Making Structure, located in the Salinas Residence, Poblacion, Dauis, Bohol.

(2) Venue/Gallery: Dauis, Bohol

(3) Inclusive Dates: December 2018

(4) Recipient: Dauis, Bohol.

(5) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

III. PERSONNEL DEVELOPMENT (TRAINING ATTENDED) AND SEMINARS CONDUCTED

a. (1) Meeting/Workshop/Seminar/Conference Title: Workshop on Tourism and Site Development of the Tabon Caves Complex as part of the Museum Practice Seminar Series

(2) Inclusive Dates: October 2018
b. (1) Meeting/Workshop/Seminar/Conference Title: Baybayin Workshop organized by PNU Students as part of the Celebration of the Linggo ng Wika
(2) Inclusive Dates: August 15, 2018
(3) Venue: Philippine Normal University
(4) Proponent: Philippine Normal University
(5) NM personnel involved: Leo M. Batoon as the Resource Person

c. (1) Meeting/Workshop/Seminar/Conference Title: Attended the following workshops:
   a. Capability Building Training-Workshop, NM GAD Committee
   b. Workshop on Quality Management System (QMS) Documentation
   c. Workshop on Quality Management System (QMS) Documentation
   d. National Museum Gender and Development Focal Point System’s Women Leadership Program Seminar
   e. Workshop on Quality Management System (QMS) Documentation
   g. Training Workshop on ISO 9001:2015 Quality Management System Requirements and Documentation
   h. Public Service and Accountability
   i. Coaching and Mentoring
   j. Supervisory Development Course (Track 1)
(2) Inclusive Dates: January – December 2018
(3) Venue: National Museum
(4) Proponent: Development Academy of the Philippines, Civil Service Commission, National Museum
(5) NM personnel involved: Dionisio O. Pangilinan, Leo M. Batoon, Melissa Agulan

d. (1) Meeting/Workshop/Seminar/Conference Title: Workshop on Advance Charcoal Painting and Eco-arts
(2) Inclusive Dates: April 18 – 19, 2018
(3) Venue: Kabayan Central School Hall
(4) Proponent: LGU – Kabayan; NM Kabayan
(5) NM personnel involved: Personnel of the Kabayan Burial Caves Area Museum and Satellite Office

e. (1) Meeting/Workshop/Seminar/Conference Title: Anti-Violence Against Women and Their Children (R.A. 9262)
(2) Inclusive Dates: December 12, 2018
(3) Venue: National Museum Kabayan
(4) Proponent: GAD, National Museum
(5) NM personnel involved: SPOII Margie Bangunan, WCPD/FJGAD of PNP Kabayan; Personnel of the Kabayan Burial Caves Area Museum and Satellite Office

f. (1) Meeting/Workshop/Seminar/Conference Title: Fire Drill conducted by the Bureau of Fire (BFP), Kabayan
(2) Inclusive Dates: May 25, 2018
(3) Venue: covered court of the Kabayan Central School, Poblacion, Kabayan
(4) Proponent: BFP Kabayan, Benguet
(5) NM personnel involved: Personnel of the Kabayan Burial Caves Area Museum and Satellite Office (Clarifel Abellera)

g. 
(1) Meeting/Workshop/Seminar/Conference Title: 2017 Rules on Administrative Cases in the Civil Service (RACCS)
(2) Inclusive Dates: June 27, 2018
(3) Venue: LGU Function Hall, 2nd floor, Public Market Bldg. (An invitation by the LGU)
(4) Proponent: Municipality of Kabayan, Benguet
(5) NM personnel involved: Personnel of the Kabayan Burial Caves Area Museum and Satellite Office (Ms. Clarifel Abellera and Ms. Virginia Martin)

h. 
(1) Meeting/Workshop/Seminar/Conference Title: Regional Museum Summit of The Northern Luzon Association of Museums (NLAM)
(2) Inclusive Dates: October 11 – 12, 2018
(3) Venue: Baguio Museum, Baguio City
(4) Proponent: NCCA-NCOM (Northern Luzon Association of Museums)
(5) NM personnel involved: Personnel of the Kabayan Burial Caves Area Museum and Satellite Office (Ms. Clarifel Abellera)

i. 
(1) Meeting/Workshop/Seminar/Conference Title: Seminar-Workshop on Indigenous Knowledge Skills and Practices
(2) Inclusive Dates: December 20 – 21, 2018
(3) Venue: KCS Hall, Kabayan, Benguet
(4) Proponent: LGU-Kabayan and National Commission on Culture and Arts (NCCA)
(5) NM personnel involved: Personnel of the Kabayan Burial Caves Area Museum and Satellite Office (Ms. Clarifel Abellera)

j. 
(1) Meeting/Workshop/Seminar/Conference Title: Baybayin Lecture and basic writing workshop
(2) Inclusive Dates: March 3, 2018
(3) Venue: Angono-Binangonan Petroglyphs Site Museum and Satellite Office
(4) Proponent: NM ABPSMSO
(5) NM personnel involved: Personnel of the ABPSMSO (Roden Santiago)

k. 
(1) Meeting/Workshop/Seminar/Conference Title: Ocean Plastic Awareness Campaign film viewing
(2) Recipient: Attendees were Tourism Industry Stakeholders and Itbud Integrated School students and teachers. All BAMSO employees also attended the said viewing and assisted in the entire activity.
(3) Inclusive Dates: July 11, 2018
(4) Venue: Batanes Area Museum and Satellite Office (BAMSO)
(5) Proponent: NM BAMSO: Batanes Tourguides Association (BTA)
(6) NM personnel involved: Personnel of the BAMSO

l. 
(1) Meeting/Workshop/Seminar/Conference Title: Title Museum Tour and orientation on the History of BAMSO and LORAN
(2) Recipient: trainees of Batanes Technical Skills Development Center (BTSDC) on tour guiding during their South Batan Mock Tour.
(3) Inclusive Dates: July 20, 2018
(4) Venue: Batanes Area Museum and Satellite Office (BAMSO)
(5) Proponent: NM BAMSO
(6) NM personnel involved: Personnel of the BAMSO
m.  
(1) Meeting/Workshop/Seminar/Conference: Seminar on the Protection and Preservation of Cultural Properties (Philippine Archaeology)  
(2) Recipient: BAMSO personnel and stakeholders  
(3) Inclusive Dates: August 15, 2018  
(4) Venue: Batanes Area Museum and Satellite Office (BAMSO)  
(5) Proponent: NM BAMSO; CPRD  
(6) NM personnel involved: Speaker was Mr. Giovanni G. Bautista of CPRD; Personnel of the BAMSO

n.  
(1) Meeting/Workshop/Seminar/Conference: Orientation-Seminar on Heritage Preservation; Assessment and feedback activity of the remaining declared Heritage and Ancestral Houses in the town of Boac after the July 2 fire incident on September 8, 2019  
(2) Recipient: BAMSO personnel and stakeholders  
(3) Inclusive Dates: August 15, 2018  
(4) Venue: Marinduque-Romblon Area Museum and Satellite Office  
(5) Proponent: NCCA, National Committee on Monuments and Sites  
(6) NM personnel involved: Architect Jayson B. Mortem, Vice-Chairperson of the NCCA, National Committee on Monuments and Sites; personnel of Marinduque-Romblon Area Museum and Satellite Office

o.  
(1) Meeting/Workshop/Seminar/Conference: lecture on Abel-Iloko and Vigan as World Heritage  
(2) Recipient: ten (10) law students from Kyushu University in Japan  
(3) Inclusive Dates: 09 September 2018.  
(4) Venue: Ilocos Regional Museum and Satellite Office  
(5) Proponent: IRMSO  
(6) NM personnel involved: personnel of IRMSO

p.  
(2) Recipient: museum visitors  
(3) Inclusive Dates: October 18, 2018  
(4) Venue: Ilocos Regional Museum and Satellite Office  
(5) Proponent: IRMSO  
(6) NM personnel involved: personnel of IRMSO

q.  
(1) Meeting/Workshop/Seminar/Conference: Conduct of “Guides and Docents Training by the Universal Access Committee  
(2) Recipient: Ilocos Regional Museum and Satellite Office personnel; Western Visayas Regional Museum and Satellite Office; Bohol Area Museum and Satellite Office and selected stakeholders  
(3) Inclusive Dates: May 2018  
(4) Venue: Ilocos Regional Museum and Satellite Office; Western Visayas Regional Museum and Satellite Office  
(5) Proponent: NM Universal Access Committee  
(6) NM personnel involved: personnel of IRMSO and NM Universal Access Committee

r.  
(1) Meeting/Workshop/Seminar/Conference: Coordination Meeting with Iloilo City’s Heritage Council for NM Jaro’s building permit; Coordination meetings between the NM-WVRMSO, the Province of Iloilo concerned LGUs the Foot Survey and Test Excavations of NM-Max Planck Institute (c/o Archaeology Division) in the municipalities of Oton and San Dionisio
(2) Recipient: Ilocos Regional Museum and Satellite Office personnel; Province and City of Iloilo
(3) Inclusive Dates: June-July 2018
(4) Venue: Iloilo City
(5) Proponent: Western Visayas Regional Museum and Satellite Office (WVRMSO)
(6) NM personnel involved: personnel of WVRMSO

s.
(1) Meeting/Workshop/Seminar/Conference: Field work and training of NM-WVRMSO personnel during the test excavation and foot survey activity by NM Archeology Division
(2) Recipient: Ilocos Regional Museum and Satellite Office personnel
(3) Inclusive Dates: July 2018
(4) Venue: Iloilo City
(5) Proponent: Western Visayas Regional Museum and Satellite Office (WVRMSO); Archaeology Division
(6) NM personnel involved: personnel of WVRMSO; Archaeology Division

(1) Meeting/Workshop/Seminar/Conference: Orientation Seminar for New Employees Orientation held in Bohol province
(2) Recipient: Western Visayas Regional Museum and Satellite Office and Bohol Area Museum and satellite Office
(3) Inclusive Dates: September 2018
(4) Venue: Iloilo City
(5) Proponent: NM HRMD; NM RAOD
(6) NM personnel involved: personnel of Western Visayas Regional Museum and Satellite Office and Bohol Area Museum and satellite Office; personnel of HRMD

(1) Meeting/Workshop/Seminar/Conference: Coordination meeting with Department of Environment and Natural Resources (DENR), Municipality of San Enrique, and Iloilo Provincial Police Office San Enrique on the treasure hunting activity in the area
(2) Recipient: Department of Environment and Natural Resources (DENR), Municipality of San Enrique, and Iloilo Provincial Police Office San Enrique
(3) Inclusive Dates: October 2018
(4) Venue: Iloilo City
(5) Proponent: Western Visayas Regional Museum and Satellite Office
(6) NM personnel involved: personnel of Western Visayas Regional Museum

(1) Meeting/Workshop/Seminar/Conference: Conduct of promotional activities and courtesy visits with national government agencies for the opening of Habol Panay Exhibition
(2) Recipient: National Gov’t Agencies
(3) Inclusive Dates: November-December 2018
(4) Venue: Iloilo City
(5) Proponent: Western Visayas Regional Museum and Satellite Office
(6) NM personnel involved: personnel of Western Visayas Regional Museum

(1) Meeting/Workshop/Seminar/Conference: Conducted and participated on the Stakeholders Meetings concerning the NM Heritage Restoration Projects and Cultural Property declarations and other concerns on the parishes of Dimiao, Valencia, Loay and Maribojoc
(2) Recipient: stakeholders
(3) Inclusive Dates: November-December 2018
(4) Venue: Iloilo City
(5) Proponent: Western Visayas Regional Museum and Satellite Office
(6) NM personnel involved: personnel of Western Visayas Regional Museum
x. (1) Meeting/Workshop/Seminar/Conference: forum on the “Dismiss Disinformation Campaign” and the launching of the Provincial Communication Officers Network (PCONet)
(2) Recipient: Bohol stakeholders
(3) Inclusive Dates: June 2018
(4) Venue: Provincial Capitol
(5) Proponent: Province of Bohol
(6) NM personnel involved: personnel of Bohol Area Museum and Satellite Office; PCOO Secretary Jose Ruperto Martin M. Andanar as the speaker

y. (1) Meeting/Workshop/Seminar/Conference: Orientation Seminar of the Miss Sandugo candidates with the topic “Protecting the Filipino Heritage: Bohol’s Road to Tourism Development.”
(2) Recipient: Miss Sandugo candidates
(3) Inclusive Dates: June 2018
(4) Venue: Provincial Capitol
(5) Proponent: Province of Bohol
(6) NM personnel involved: personnel of Bohol Area Museum and Satellite Office; Miss Sandugo candidates

z. (1) Meeting/Workshop/Seminar/Conference: talk on Protecting, preserving and conserving the National Cultural Heritage and Updates on the status of the restoration and reconstruction program of heritage sites in Bohol
(2) Recipient: to the 152 Information Officers of Region VII participating in the Regional Convention
(3) Inclusive Dates: September 2018
(4) Venue: Bohol Area Museum and Satellite Office
(5) Proponent: National Museum Bohol
(6) NM personnel involved: personnel of Bohol Area Museum and Satellite Office

aa. (1) Meeting/Workshop/Seminar/Conference: 3rd Shark Summit
(2) Recipient: Ms. Emmylou Noel
(3) Inclusive Dates: November 15-16, 2018
(4) Venue: Tagbilaran City
(5) Proponent: Province of Bohol
(6) NM personnel involved: personnel of Bohol Area Museum and Satellite Office (Ms. Emmylou Noel)

bb. (1) Meeting/Workshop/Seminar/Conference: Cultural Mapping in Antique
(2) Recipient: province of Antique
(3) Inclusive Dates: November 2018
(4) Venue: province of Antique
(5) Proponent: NCCA
(6) NM personnel involved: personnel of Bohol Area Museum and Satellite Office (Ms. Athena Vitor)

c. (1) Meeting/Workshop/Seminar/Conference: cultural mapping in the City of Tagbilaran and the Province of Bohol
(2) Recipient: City of Tagbilaran and the Province of Bohol
(3) Inclusive Dates: November 2018
(4) Venue: Tagbilaran City
(5) Proponent: NCCA
IV. MAINTENANCE AND PROTECTION OF BUILDING

a. (1) Activity: Installation of Wi-Fi facilities at the Eastern-Northern Mindanao Regional Museum and Satellite Office courtesy of the Department of Communication and Information Technology (DICT).
(2) Inclusive Dates: January 2018
(3) Venue: Eastern-Northern Mindanao Regional Museum and Satellite Office
(4) NM personnel involved: Eastern-Northern Mindanao Regional Museum and Satellite Office; DICT

b. (1) Activity: Installation of Generator Sets at the Western Visayas Regional Museum and Satellite Office and Ilocos Regional Museum and Satellite Office
(2) Inclusive Dates: January 2018
(3) Venue: Western Visayas Regional Museum and Satellite Office and Ilocos Regional Museum and Satellite Office
(4) NM personnel involved: Western Visayas Regional Museum and Satellite Office and Ilocos Regional Museum and Satellite Office

c. (1) Activity: Construction of a makeshift building at the Timbac Rockshelter site
(2) Inclusive Dates: July to December 2018
(3) Venue: Timbac Rockshelter Site - Kabayan Burial Caves Area Museum and Satellite Office
(4) NM personnel involved: Personnel of the Kabayan Burial Caves Area Museum and Satellite Office

d. (1) Activity: Installation and delivery of Solar Power System
(2) Inclusive Dates: July 13, 2018
(3) Venue: Angono-Binangonan Petroglyphs Site Museum and Satellite Office; Kabayan Burial Caves Area Museum and Satellite Office; and Tabon Caves Area Museum and Satellite Office
(4) NM personnel involved: Personnel of the ABPSMSO; SOLAR power system installation team (supplier)

e. (1) Activity: Pest control treatment of the newly-renovated MRAMSO building, IRMSO
(2) Inclusive March 21-24, 2018; May 2018
(3) Venue: Marinduque-Romblon Area Museum and Satellite Office; Ilocos Regional Museum and Satellite Office
(4) NM personnel involved: Mr. Edward Olarte and Samuel Leonen, Jason Torres; personnel of Marinduque-Romblon Area Museum and Satellite Office and Ilocos Regional Museum and Satellite Office

f. (1) Activity: Transfer of museum collections and office fixtures/equipment from the Tabaco National High School (former museum building) to the newly renovated BRMSO at Cagsawa, Daraga, Albay
(2) Inclusive March 21-24, 2018
(3) Venue: Marinduque-Romblon Area Museum and Satellite Office
(4) NM personnel involved: Mr. Edward Olarte and Samuel Leonen; personnel of Marinduque-Romblon Area Museum and Satellite Office

g. (1) Activity: Turn-over ceremony of the IRC Facility by J.S Lim to the National Museum
(2) Inclusive April 2018  
(3) Venue: Iloilo Regional Museum and Satellite Office  
(4) NM personnel involved: The program was attended by Director Jeremy Barns, Assistant Director Ana Labrador, RAOD Chief Administrative Officer Dionisio Pangilinan, Gov. Arthur Defensor, mayors, and the newly-appointed personnel of NM-WVRMSO

V. MAINTENANCE OF COLLECTIONS/SPECIMENS

<table>
<thead>
<tr>
<th>Site, Area and Regional Museums</th>
<th>Museum Collections</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. NM Angono-Binangonan Rizal</td>
<td>1</td>
</tr>
<tr>
<td>2. NM Uyugan-Batanes</td>
<td>144</td>
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<tr>
<td>3. NM Daraga-Bicol (Tabacco, Albay)</td>
<td>1,401</td>
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<td>4. NM Tagbilaran City-Bohol</td>
<td>800</td>
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<tr>
<td>5. NM Kabayan-Benguet</td>
<td>148</td>
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<tr>
<td>6. NM Butuan City</td>
<td>21,000</td>
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<td>7. NM Quezon-Palawan</td>
<td>102, 815</td>
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<td>8. NM Vigan-Ilocos Sur</td>
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<tr>
<td>9. NM Zamboanga City</td>
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<tr>
<td>10. NM Bohol</td>
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<tr>
<td>11. NM Marinduque</td>
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<tr>
<td>12. NM Cagayan</td>
<td>350</td>
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<tr>
<td>13. NM Iloilo</td>
<td>30</td>
</tr>
<tr>
<td>14. NM Jolo</td>
<td>150</td>
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</tbody>
</table>

VI. LINKAGES

a.  
(1) Title: Tagbilaran City Heritage District Council Meeting  
(2) Activity: Presentation of the RA 10066 highlighting the criteria for ICP and NCT  
(3) Venue/Gallery: Tagbilaran City  
(4) Inclusive Dates: January, March 2018  
(5) Collaborators/Fund Source: Tagbilaran City Heritage District Council; City Government of Tagbilaran City  
(6) NM Personnel Involved: Bohol Area Museum and Satellite Office (Joel Dahiroc)

b.  
(1) Title: Arts Month Celebration – Active participation in the activities of the Center for Culture and Arts Development (CCAD) of the Province of Bohol in their activities for the National Arts Month celebrations  
(2) Activity: Active participation in the Arts Month  
(3) Venue/Gallery: Tagbilaran City  
(4) Inclusive Dates: February 2018
c.
(1) Title: Conducted a site inspection on a reported treasure hunting operation in Barangay La Paz, Cortes, Bohol
(2) Activity: conducted a site inspection on a reported treasure hunting
(3) Venue/Gallery: Barangay La Paz, Cortes, Bohol
(4) Inclusive Dates: February 2018
(5) Collaborators/Fund Source: Barangay La Paz, Cortes, Bohol
(6) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

d.
(1) Title: Site Inspection and Assessment of the sites under the NM Heritage Restoration Project in Bohol
(2) Activity: Provided update report and guided the National Development Authority (NEDA) Region VII inspectorate team on the status of the on-going restoration/reconstruction works
(3) Venue/Gallery: Tagbilaran City, Bohol
(4) Inclusive Dates: May 2018
(5) Collaborators/Fund Source: Bohol Area Museum and Satellite Office
(6) NM Personnel Involved: personnel of Bohol Area Museum and Satellite Office

e.
(1) Title: Relocation Survey of Tabon Caves Complex and Tawa-Tawa Station
(2) Activity: Coordination and consultation with the Provincial Environmental and Natural Resources Office (PENRO)
(3) Venue/Gallery: Quezon Municipality
(4) Inclusive Dates: January 2018
(5) Collaborators/Fund Source: PENRO – Palawan; National Museum
(6) NM Personnel Involved: Leonida Radam (TCAMSO)

f.
(1) Title: Community Involvement
(2) Activity: Involvement of the TCAMSO personnel to community activities (clean-up drive of the mini-underground river at the TCAMSO (poblacion station); declaration of Drug Free and Drug Cleaned Barangay by LGU and Quezon Municipal Police Station; Municipal Tourism Council Meeting at Quezon Municipality; Fire drill with the BFP; meeting at PCSD re: Environment Conservation Area and Networks (ECAN); meeting with the Municipal Cave Committee; ALAY LAKAD Celebration; Joined the Indigenous Month Celebration at the LGU; Celebrated Museum and Galleries Month at Museum Compound; Joined the Ocean Conservancy lead by DENR and MENRO
(3) Venue/Gallery: Quezon Municipality
(4) Inclusive Dates: January-December 2018
(5) Collaborators/Fund Source: LGU, schools, DENR, BFP
(6) NM Personnel Involved: TCAMSO personnel

g.
(1) Title: Community Involvement
(2) Activity: a) Tree planting activity in collaboration with Department of Environment and Natural Resources (DENR), Provincial Local Government Unit (PLGU), Municipal Local Government Unit (MLGU), PNP and the Barangay Council of Itbud. Seedlings were donated by DENR and other offices shouldered transportation of participants, snack and planting tools; b) BAMSO also participates in the PLGUs advocacy to encourage Ivatans to
plant vegetables. With the assistance of the Department of Agriculture, BAMSO have developed their fair share of “within the premise gardening;” c) Coastal Clean-Up Activities. The BAMSO being an office that is expected to showcase the natural history of Batanes is consistent with its coastal clean-up activities in partnership with the Tourguides Association and the Philippine National Police (Uyugan Police Station). All BAMSO employees participate in Coastal Clean Up activities every 1st Thursday of every month with the PNP and every Saturdays with the Tourguides.

(3) Venue/Gallery: Batanes
(4) Inclusive Dates: January-December 2018
(5) Collaborators/Fund Source: Department of Environment and Natural Resources (DENR), Provincial Local Government Unit (PLGU), Municipal Local Government Unit (MLGU), PNP and the Barangay Council of Itbud; National Museum - Batanes
(6) NM Personnel Involved: Batanes Area Museum and Satellite Office personnel

h.

(1) Title: Inter-agency coordination activity
(2) Activity: Actively participated in the inter-agency coordination activity participated by nine different agencies (Technical Working Group) during the conduct of the site inspection and assessment of the Alicia Schist, Alicia, Bohol for the proposed Bohol Geo-park project.
(3) Venue/Gallery: Bohol Area Museum and Satellite Office
(4) Inclusive Dates: June 2018
(5) Collaborators/Fund Source: Bohol Area Museum and Satellite Office
(6) NM Personnel Involved: Batanes Area Museum and Satellite Office personnel
### VII. MUSEUM VISITORS

#### REGIONAL ADMINISTRATION AND OPERATIONS DIVISION

**TOTAL NUMBER OF VISITORS FOR THE YEAR 2018**

<table>
<thead>
<tr>
<th>RASMSO</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
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<td>48,237</td>
<td>539,136</td>
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</table>
I. Research, Collections and Conservation Management Division

The Research, Collections and Conservation Management Division is responsible in the coordination with various divisions of the National Museum as to general management of research, collections and conservation and its undertakings as approved by the Director’s Office. Coordinates with the research divisions the database of research outputs and publications, manages collections and its central registry and performs preventive conservation and recommends intervention shared decisions with divisions in-charge of the collections. The division is composed of staff headed by the Chief Administrative Officer, four Administrative Officers (SAO, AOV, AOIV, AOIII) and supported by an Administrative Assistant.

II. Highlights for 2018

Participation on the Guiuan Heritage Preservation Project; On-going rehabilitation and restoration works for the retablos and altars; accomplished the restoration work of the retablos; May – December 2018; funded by the US Embassy

III. Fieldwork

2. Fieldwork in La Inmaculada Concepcion Church Guiuan, Eastern Samar, supervised on-going preservation and restoration works, May 4-15, 2018 (Roberto A. Balarbar)
3. Fieldwork in NM Western Visayas Iloilo, inspection and monitoring of facility including monitoring of average relative humidity and temperature, May 9-11, 2018; (Ar. Anna Clarissa C. Carlos and Engr. Jainab Aimee Tahil-Altillero)
4. Field work in La Inmaculada Concepcion Church Guiuan, Eastern Samar, supervised on-going preservation and restoration works, June 13 to July 11, 2018 (Roberto A. Balarbar)
5. Fieldwork in La Inmaculada Concepcion Church Guiuan, Eastern Samar, inspection progress of on-going restoration work for retable and side door, July 9-11, 2018 (Engr. Anna Clarissa C. Carlos)
6. Field work in Cabanatuan, Nueva Ecija, to assess artworks of National Artists Carlos “Botong” Francisco and Fernando Amorsolo, September 4, 2018 (Roberto A. Balarbar)
7. Field work in Western-Southern Mindanao Regional Museum and Satellite Office (Zamboanga City) and Sulu Archipelago Area Museum and Satellite Office (Jolo), to conduct physical assessment of collections, to inspect and update condition of facilities, to assess and plan an applicable pest management strategy in National Museum Zamboanga City and National Museum Jolo, Sulu(Engr. Jainab Aimee Tahil-Altillero, Ar. Anna Clarissa C. Carlos, Marie Curie B. Taule)
8. Field work in National Museum Tagbilaran, Bohol, to conduct lectures, “Museum Collections Care” and “How to interact with museum visitors with special needs.” Physical assessment of the collections at NM Bohol and incidental inspection of the facilities, September 24-28, 2018;(Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar, Liezel N. Mendoza)
9. Field work in Subic, Zambales, documentation and condition assessment of artworks for donation to the National Museum, October 13, 2018; (Roberto A. Balarbar)
10. Field work in La Inmaculada Concepcion Church Guiuan, Eastern Samar, supervised on-going rehabilitation and restoration works for main altar and retablo, November 6-21, 2018 (Roberto A. Balarbar)
11. Field work in Kuching Sarawak, Malaysia, to participate as speaker at the 8th ASEMUS General Conference, November 13-16, 2018 (Engr. Jainab Aimee Tahil-Altillero)
12. Field work in Laoag, Ilocos Norte, National Committee on Monuments and Sites: Meeting and Ocular Inspection to Heritage Site, November 26, 2018 (Engr. Jainab Aimee Tahil-Altillero)
13. Field work in La Inmaculada Concepcion Church Guiuan, Eastern Samar, to inspect and monitor the on-going restoration works on the main altar of the church and assess problem on the drainage system, December 7-15, 2018 (Ar. Anna Clarissa C. Carlos)
IV. Collections management

Gate pass condition assessment: 6,422 combined incoming and outgoing collections were assessed

V. Technical assistance

1. Orientation to one Senior High School OJT – Liezel N. Mendoza
2. Provided assistance to Philam Life Objects - Roberto A. Balarbar
3. Assistance in the movement of Carlos “Botong” Francisco Paintings – Roberto A. Balarbar
4. Supervision of OJT students - Liezel N. Mendoza
7. Emergency Preparedness Committee Drill/Lecture – All RCCMD personnel
8. PSB one Deliberation – Engr. Jainab Aimee Tahil-Altillero
10. Meeting about Davao museum - Engr. Jainab Aimee Tahil-Altillero
11. PSB Deliberation NM Central- Engr. Jainab Aimee Tahil-Altillero
12. PSB Deliberation NM Butuan - Engr. Jainab Aimee Tahil-Altillero
13. PSB Deliberation NM Vigan - Engr. Jainab Aimee Tahil-Altillero
14. Inspection/weighing of sperm whale bones – Ar. Anna Clarissa C. Carlos and Marie Curie B. Taule
15. Inspection of Lolong - Ar. Anna Clarissa C. Carlos
16. Meeting with Ms. Marivene Santos and Ms. Maileen Rondal regarding Senior Citizen Committee - Liezel N. Mendoza
17. Meeting and discussion with PMT cluster - Engr. Jainab Aimee Tahil-Altillero
18. MMALAVE technical assistance measurement of sperm whale - Engr. Jainab Aimee Tahil-Altillero and Marie Curie B. Taule
20. Meeting with Mr. Dionisio Pangilinan of RAOD regarding Kabayan matters- Engr. Jainab Aimee Tahil-Altillero
21. Assistance of transfer of Quran to Ethnology Laboratory - Engr. Jainab Aimee Tahil-Altillero and Roberto A. Balarbar
23. BAC Pre-Bidding Procurement at NMNH - Engr. Jainab Aimee Tahil-Altillero
24. Prepared consolidant for consolidation of Marinduque spermwhale- Roberto A. Balarbar and Ar. Anna Clarissa C. Carlos
25. Assessment of the damage and extent of damage to ethnology collections on exhibit - Ar. Anna Clarissa C. Carlos
26. Prepared condition report of Gig de Pio painting donated to NM - Ar. Anna Clarissa C. Carlos
27. Conducted basic conservation documentation and testing techniques on textiles - Ar. Anna Clarissa C. Carlos
28. Mentoring arts volunteer, Mr. Andesito Orencio from Pinto Museum on condition assessment – Roberto A. Balarbar
29. MMALAVE conservation group - Engr. Jainab Aimee Tahil-Altillero
30. Collection valuation and authenticity - Roberto A. Balarbar
31. Prepared condition reports of items brought to France c/o Acting Asst. Dir. Angel P. Bautista - Roberto A. Balarbar
32. Supervised RCCMD coordinator for conservation - Roberto A. Balarbar
33. Monitoring of RH and temperature reading at Gallery II – Kathy D. Lim, Marie Curie B. Taule, Liezel N. Mendoza, Ar. Anna Clarissa C. Carlos
34. Coordination on the Conservation/Preservation of the Marinduque spermwhale - Ar. Anna Clarissa C. Carlos
35. Supervised installation of innovelite ‘Iride Lights’ at the Spolarium Hall - Roberto A. Balarbar
36. Re-calibrated thermo hygrometers with Siccion Trading and Fine Arts Division - Roberto A. Balarbar
37. Assessment of columns owned by Reyes family at Marbella condominium with Director Jeremy Barns - Roberto A. Balarbar
38. Interviewed Australian intern Ms. Claire Grech on acrylic painting conservation - Ar. Anna Clarissa C. Carlos
39. Earthquake drill – All RCCMD personnel
40. Bohol exhibition project with Acting Asst. Director Angel P. Bautista - Engr. Jainab Aimee Tahil-Altillero
41. Inspected exhibited materials on Gallery II of NM of Natural History - Ar. Anna Clarissa C. Carlos
42. Inspected the Berlin wall - Ar. Anna Clarissa C. Carlos
43. Personnel Selection Board (PSB) for Zoology Division - Engr. Jainab Aimee Tahil-Altillero
44. Telephone coordination of filming of artworks by Juan Luna and Felix Resurrecion Hidalgo by ANC - Roberto A. Balarbar
45. Authentication meeting – Kathy D. Lim
46. Supply meeting: fumehood and microscope - Roberto A. Balarbar
47. Meeting with Guy Custodio for the Guiuan Project - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar, Ar. Anna Clarissa C. Carlos, Marie Curie B. Taule
48. Preserved Lolong and Marinduque spermwhale; Recalibrated hygrometer at JICCIION marketing - Roberto A. Balarbar
49. Checked condition of Juan Luna paintings loaned to Singapore - Roberto A. Balarbar
50. Assessment of Philippine Heart Center’s Manansala paintings with CPRD - Roberto A. Balarbar
51. NPDC-Lapulapu statue - Roberto A. Balarbar, Ar. Anna Clarissa C. Carlos
52. Consolidated broken coconut grater from Ethnology Division - Roberto A. Balarbar, Ar. Anna Clarissa C. Carlos
53. Preventive measures for Entomology collections from Zoology Division - Ar. Anna Clarissa C. Carlos
54. Laser cleaning principles and specifications – All RCCMD personnel
55. Attended meetings on Lolong and Marinduque spermwhale with Acting Asst. Director Bautista on April 12, 2018 - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar, Ar. Anna Clarissa C. Carlos
56. Assessed and drafted a condition report for Manansala painting ‘Inang Bayan’ at the Philippine Heart Center - Roberto A. Balarbar
57. Condition report on Dendrobium Heterocarpum painting (on-going) - Roberto A. Balarbar
58. Coordinated with Ethnology Division, supervised and preserved Koran - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar
59. Provided technical assistance in the Delivery of Halberd swords from Chicago by Director Jeremy Barns - Roberto A. Balarbar
60. Disposal of used alcohol (Zoology Division) - Ar. Anna Clarissa C. Carlos
61. Installation and workshop on FTIR – All RCCMD personnel
62. Provided lecture on Guiuan and Bohol projects, interdisciplinary for Australian master students of University of Melbourne - Engr. Jainab Aimee Tahil-Altillero, Ar. Anna Clarissa C. Carlos
63. Inspected NMNH showcases (40 pieces) - Roberto A. Balarbar
64. Provided a lecture on the Importance and Characteristics of Silica gel - Roberto A. Balarbar
65. Assessed retablo and other church fixtures at San Sebastian Church - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar
66. Preventive measure on the use of mylar sheet for exhibition (Zooogy Division) - Ar. Anna Clarissa C. Carlos
67. Provided conservation assistance (interview) for Australian master students Re information on conservation of retable and icons - Roberto A. Balarbar
68. Guidelines of Conservation for Tropical Regions - Roberto A. Balarbar, Ar. Anna Clarissa C. Carlos
69. NM Iloilo regional museum Re: Preventive measures on their collection (email thru Dr. Labrador and Ms. Honey) - Roberto A. Balarbar, Ar. Anna Clarissa C. Carlos
70. Recommended conservation facilities to Intramuros Administration - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar
71. Assessment of condition of two ethnographic textile or gate pass purposes – Marie Curie B. Taule
72. Assessment of Carlos Botong Francisco’s and Fernando Amorsolo’s artworks (3 pcs) - Roberto A. Balarbar
73. Provided lecture on the Care and Maintenance of Collection on Exhibit for Docents - Roberto A. Balarbar
75. Lecture on Museum Collection Care for Museum Workers and docents, NM Bohol - Roberto A. Balarbar
76. Lecture on Painting Conservation for Philippine Heart Center - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar, Liezel N. Mendoza
77. Recommended requirements of equipment and chemical requirements for Intramuros Administration - Roberto A. Balarbar
78. Assisted in the installation of Barrioquintos exhibition for FAD - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar
79. Assessment of artworks and archival materials owned by Ms. Dora Afable - Roberto A. Balarbar
80. Recommended proper lighting fixtures for museum collection intended for video filming (MSD) - Roberto A. Balarbar
81. Monitored galleries and collection at the 2nd floor of the NMFA for preventive conservation – All RCCMD personnel
82. Supervised Guiuan Heritage Collection Protection program (retablos and altar) Re: Rehabilitation and Restoration - Roberto A. Balarbar
83. Disseminated preventive conservation for frontliners (CMVOD) - Roberto A. Balarbar
84. Recommended FMD mold eradication strategies - Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar
85. Inspected quarantine and holding area for NMFA, NMA & NMNH - Roberto A. Balarbar
86. Assessed collection for Department of Budget and Management - Roberto A. Balarbar
87. Provided assistance to the RT. Paras Haute Couture exhibition (FAD) - Roberto A. Balarbar
88. Lighting requirements for events/exhibition - Roberto A. Balarbar
89. Inspected Galleries in 2nd and 3rd floor (NMFA) – All RCCMD personnel
90. Treatment of frasses and termite infestation at Iloilo Museum - Engr. Jainab Aimee Tahil-Altillero, Ar. Anna Clarissa C. Carlos

VI. Personnel development

A. International workshops/seminars/conferences

1. 8th ASEMUS General Conference in Kuching, Malaysia, November 13-16, 2018; Engr. Jainab Aimee Tahil-Altillero

B. Local workshops/conferences
1. Basic Testing Techniques on Textiles (for Ethnology division) storage room, January 30, 2018 at NM Anthropology – Roberto A. Balarbar, Ar. Anna Clarissa C. Carlos

2. An Introduction to Basic Sampling and Sample Preparation of a Teaching Object on February 12, 2018, NM Fine Arts – Ar. Anna Clarissa C. Carlos, Marie Curie B. Taule

3. Rules on Administrative Cases in the Civil Service on February 12-13, 2018, NM Fine Arts Auditorium - Ar. Anna Clarissa C. Carlos, Kathy D. Lim


5. Seminar Workshop on Fourier Transform Infrared Spectroscopy at Osmena Hall, 2F NM Fine Arts, July 23, 2018 – All RCCMD personnel

6. Fire Prevention Seminar and Hands-on Training on June 28, 2018 – All RCCMD personnel

7. Demonstration of J. Bros Showcases and Stagecraft International at the Education Room, NM Natural History, July 25, 2018 - Roberto A. Balarbar, Marie Curie B. Taule, Liezel N. Mendoza, Kathy D. Lim

8. Maintaining Collections at La Inmaculada Concepcion Church, Guiuan, Samar on July 10, 2018 – Engr. Jainab Aimee Tahil-Altillero, Ar. Anna Clarissa C. Carlos


12. LinisSining: Lecture Series on Proper Care of Art Collections at the Executive Room, Philippine Heart Center, East Avenue, Quezon City on October 12, 2018 – Engr. Jainab Aimee Tahil-Altillero, Roberto A. Balarbar, Liezel N. Mendoza
I. Highlights for 2018

3. Taxidermy of 1 Philippine Eagle “Tinuy-an”.
4. Acquisition of the donated Phil. Eagle “Sakura”.
5. Recovery of Great White Shark jaws of Dipaculao
7. Maintenance and cataloguing of 2,142 shell specimens from Dayrit Collection. Identified 240 species.
8. Acquisition of the Conus gloriamaris donated by Serlito and Jessie Cervatos.
9. Accomplished the “Vic Dan Donation of Shells”. Total of 87 specimens were inventoried, identified, catalogued, and exhibited in Gallery 1.
10. Properly maintained and restored Lolong skeleton and replicas for exhibit.
11. Restoration of Taxidermied Tamaraw in NM collection.
12. Restored Dugong skeleton for exhibit.
13. Acquisition of 34 pcs Salt water crocodile eggs, 3 Palawan pangolin heads, 1 head of: Phil. Eagle owl, Blue-backed parrot, Northern Luzon Cloud rat, Palawan Bear cat, Osprey, Peregrine Falcon, Rufous Bellied Eagle, Tarictic Hornbill, Crested Serpent Eagle and Phil. Deer.

II. Research projects/projects

1. (1) Survey and Monitoring of Marine Mammals of Babuyan Islands; (2) Monitoring of marine mammals in the Babuyan Island area; (3) NM in collaboration with mammal.org; (4) February 2017 and April 2017; (5) Babuyan Island and vicinities; (6) Jo Marie Acebes, Ph.D.

2. (1) Autonomous Reef Monitoring Structure (ARMS); (2) Monitoring and determination of cryptic species in ARMS; (3) NM-UPMSI-BMB-DENR; (4) Mabini, Batangas; Palaui, Cagayan; Masinloc, Zambales; Tubattaha Reefs, Cagayancillo, Palawan; (5) Marivene Manuel-Santos, Joseph B. Foronda, Evelyn U. Mendoza.

III. Fieldwork

1. Site: Dipaculao, Aurora
   Project Title: Retrieval of Great white shark Jaws
   Purpose: Retrieve jaws of the great white shark stranded in Dipaculao, Aurora
   Date of Travel: 30 January- 02 February 2018.
   Personnel Involved: Jo Marie V. Acebes, PhD., Clien Yvan Ongkiatco

2. Site: Dumaguete Province
   Project Title: Retrieval of Megamouth shark Jaws
   Purpose: Retrieve jaws of the megamouth shark stranded in Dumaguete Province
   Date of Travel: June 2018
   Personnel Involved: Jo Marie V. Acebes, PhD., Clien Yvan Ongkiatco

3. Site: Sta. Ana, Cagayan
   Project Title: Retrieval of Longman’s beaked whale carcass
   Purpose: Retrieve the bones from the carcass stranded in Sta. Ana, Cagayan
   Date of Research: 19-24 September 2018
   Personnel Involved: Jo Marie V. Acebes, PhD., Normandy M. Barbecho
4. Site: Bohol Area Museum  
Project Title: BAMSO Assistance  
**Purpose:** Transferred zoological collection from old Bohol Museum to the new BAMSO.  
**Date of Travel:** 16 to 20 August 2018.  
**Personnel Involved:** Zenaida D. Salazar, Evelyn Mendoza

IV. Collections / cultural properties / visitor management

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<tr>
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3. SPECIMENS PROCESSED

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Restored/processed specimens for exhibition:
- Lolong
- 69 specimens for exhibition
- 105 birds specimens mounted
- Restoration of Sperm whale bones
- 803 mounted and cleaned terrestrial and marine specimens

V. Professional publications and presentations

A. Peer-reviewed articles/chapters PUBLISHED

B. Peer-reviewed articles/chapters IN PRESS

- S. M. Tsang, S. Wiantoro, **M.J. Veluz**, N. Sugita, N.B. Simmons, & D.J. Lohman. Dispersal across the Indo-Australian Archipelago spurs diversification of Pteropus flying foxes, the world’s largest bats (Mammalia: Chiroptera).
- 3 Entomology research paper co-authorship. **Perry Archival Buenavente**

C. Draft manuscripts for peer-reviewed publications

- “Morphology and morphometric development analysis of *Scylla serrata* (Forskal, 1775) in the collection of National Museum, Philippines”. **Santos, MM**.
- “*Geosesarma pandanusti* new phytholthic crab species from a climbing pandan, *Freycinetia*. **Santos, MM**, Tan, C. et. al.
- “Migratory movements of humpback whales (Megaptera novaangliae) in the western North Pacific between northern Philippines and Ogasawara, Japan.” **Acebes JMV**
- “First confirmed sightings of blue whales (Balaenoptera musculus) in the Philippines since the 19th century.” **Acebes JMV**
- A Research on Philippine Eagle. **Rolly Urriza**
- A Research Paper about Phil. Cobra. **Rolly Urriza**
- 1 Entomology manuscript in progress. **Perry Archival Buenavente**

**Acebes, Jo Marie** | First confirmed sightings of blue whales (*Balaenoptera musculus*) in the Philippines since the 19th century | 2018

**Acebes, Jo Marie** | “To go or not to go: movements of humpback whales between breeding grounds in Okinawa, Japan and the Philippines” | 2018

D. Professional presentations

Please include the following: (1) Author/s); (2) presentation title; (3) professional meeting/conference title; (4) venue; (5) inclusive dates.


- Domingo, Anna Melissa SP. (2) Biodiversity Conservation Society of the Philippines 27th Annual Conference (3) Preserving for Perpetuity: Giving Life to Museum Specimens Through the Art of Taxidermy (4) Pampanga State University (5) 16-19 October 2018.

- Veluz, Maria Josefa S. (2,3) Collecting Birds and Mammals while in Capivity(4) Pampanga State University (5) 16-19 October 2018.

- Santos, Marivene;Acebes, Jo Marie; Diesmos, Arvin; Buenavente, Perry Archival; Veluz, Maria Josefa (2,3) Teacher’s Training Workshop (4) National Museum of Natural History, Philippines (5) 22 October 2018.

- Santos, Marivene M., MSc. (2,3) Management of Natural History Collections (4) Ateneo De Manila University, Quezon City (5) 29-31 October 2018.

VI. Technical assistance

A. Summary

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<td>(Perry Archival Buenavente)</td>
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<tr>
<td>(Normandy Barbecho)</td>
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<tr>
<td>Herpetology</td>
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<td>(Arvin C. Diesmos, PHD)</td>
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<tr>
<td>Ornithology</td>
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<td>(Rolly C. Urriza)</td>
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<td>(Maria Josefa S. Veluz)</td>
<td>-</td>
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**B. Lectures**

- Total of 23 lectures conducted

**C. On-The-Job Trainings**

- 4 Students of TUP
- 3 Students of Manuel A. Roxas High School
- 4 Students of CDSGA
- 5 Students of Mariano Marcos Memorial High School
- 3 Students of CEU Manila

**TOTAL: 19 students**

**VII. Personnel Development**

**1. Marivene M. Santos:**

- National Workshop on Philippine Aquatic Red List Committee. Dumaguete City. 30 July to 04 August 2018.
- Biodiversity Philippines Project on Aquatic/Freshwater Organisms. Ateneo de Manila University. 29 October to 02 November 2018.
- Biodiversity Teaching in Philippine-Cambodian-German Network (DAAD: Biophil). Ateneo de Manila University. 29 October to 02 November 2018.
- Training on Molecular / DNA Barcoding of Invertebrates. Museum fur Naturkunde Universitat de Humboldt, Berlin, Germany. 5-12 November 2018.

**2. Jo Marie Acebes:**

- Identification of Important Marine Mammal Areas (IMMAs) in North East Indian Ocean and South East Asian Seas region. Kota Kinabalu, Malaysia.
- ASEAN CITES workshop: Implementing the shark and ray Appendix II listings on CITES. Taguig City.
- 5th IMCCS in Kuching Malaysia. 24-29 June 2018.
- Workshop organized by National Geographic Society. Malaysia. 30 June 2018.
- Conference in Bako National Park and Semenggoh Wildlife Center. Malaysia. 01-02 July 2018.
- Regional Consultation Workshop for the preparation of sixth Philippine National Report (6NR) to Conservation on Biological Diversity (CBD) and localization of the Philippine Biological Biodiversity Strategy and Action Plan (PBSAP) at regional level. Davao City. 23-27 July 2018.
- National Workshop on Philippine Aquatic Red List Committee. Dumaguete City. 30 July to 04 August 2018.
- 3rd Regular meeting of the National Committee on Marine Sciences. Lawton Ave, Fort Andres Bonifacio, Taguig City. 29 August 2018.
- Speaker at Conservation on land and Sea: Whales, dolphins and crocodiles in the Philippines. 01 October 2018. NMNH Building.
- Participation in 3rd Shark Summit. Tagbilaran, Bohol. 14-17 November 2018.
- Participation in Philippine Aquatic Red List Committee National Assessment Writeshop. Ortigas, Mandaluyong City. 11-13 December 2018.

3. Maria Josefa S. Veluz:
   - Seminar on rules on Administrative Cases in the Civil Service (Feb. 12-13, 2018, NMA).
   - Raising Millenial Children in the Digital Age (mar. 22, 2018, NM Auditorium)
   - Women Leadership Program (June 27, 2018, NM Auditorium).
   - Writing Workshop at Department of Development Journalism Seminar Series, UPLB, Los Banos, Laguna, 10 September 2018.
   - Participation in Biodiversity Conservation Society of the Philippines 27th Annual Conference in Pampanga State University. 16-19 October 2018.

4. Arvin C. Diesmos:
   - International Bornean Frog Race. (28 April 2018)
   - International Day of Biodiversity (22 May 2018)
   - National Research Council of the Philippines (09 May 2018).
   - Participation in the Activity of Scientific Career System. Koronadal City, South Cotabato.

5. Rolly C. Urriza:
   - Ecosystem Research and Development Bureau (ERDB) and Mt. Makiling Forest Reserve. University of the Philippines, Los Baňos, Laguna. 02 October to 05 October 2018.

6. Normandy Barbecho:
   - Participation in Biodiversity Conservation Society of the Philippines 27th Annual Conference in Pampanga State University. 16-19 October 2018.

7. Anna Melissa SP. Domingo:
   - Multimedia act Conference, SMX MOA, February 3 & 4, 2018
   - Early Human Occupation, NMMH, May 10,2018
   - Biodiversity Day/ Turnover of Lolong Replica to BMB-DENR, May 22, 2018
   - Colonizing the Philippines 700,000 years ago. NMNH, June 29,2018.
   - “A plastic Ocean”, screening, Pasig City, June 05, 2018.
   - Participation in Biodiversity Conservation Society of the Philippines 27th Annual Conference in Pampanga State University. 16-19 October 2018.

8. Larie N. Dianco:
   - Fire Prevention and Hands-on Seminar, NMFA, June 28,2018
   - Gender Analysis and GAD Planning and Budgeting. NMNH Bldg. 17 October 2018.
   - Capability Training Workshop on Gender Analysis and GAD Planning and Budgeting. NMNH Bldg. 18 October 2018.
• Seminar Workshop on 5S Good Housekeeping. NMFA Bldg. 05-07 November 2018.
• Lean Management Training. NMFA Bldg. 04-05 December 2018.

9. Jasmin Meren:
• Women Leadership Training, NMFA, June 27, 2018.
• Participation in Biodiversity Conservation Society of the Philippines 27th Annual Conference in Pampanga State University. 16-19 October 2018.
• Biodiversity Teaching in Philippine-Cambodian-German Network (DAAD: Bio-phil). Ateneo de Manila University. 29 October to 02 November 2018.

10. Joseph Foronda:
• Participation in Autonomous Reef Monitoring Structures (ARMS) for Reef Cryptobiodiversity and Ocean Acidification Project in Siargao Islands. 05-09 November 2018.
• Participation in Autonomous Reef Monitoring Structures (ARMS) for Reef Cryptobiodiversity and Ocean Acidification in Palaui, Cagayan. 28 November to 02 December 2018.

11. Clien Yvan Ongkiatco:
• Gender Sensitivity Orientation, NMFA, June 26, 2018.

12. Larie N. Dianco, Evelyn U. Mendoza, Normandy Barbecho, Perry Buenavente:
• Fire Prevention and Hands-on Seminar, NMFA, June 28, 2018

13. Zoology Division:
• “New Evolutionary and Geological Perspective on the Mammals of Luzon” by Dr. Larry Heaney
SUPPORT TO OPERATIONS

OFFICE OF THE DIRECTOR

The Office of the Director managed, supported, provided assistance and approval to the objectives of the administrative, curatorial and educational divisions; in attaining and fulfilling the agency’s mandates and goals with the expected result of achieving the agency’s physical targets / output by organizing as well as endorsing programs, activities and plans.

Likewise, collaboration with different agencies whether private or government, local and international were done to expand our collections and knowledge. As well as, artifacts, paintings, other museum objects that were collected and/or loaned that are shared with the public through exhibits.

Support and coordination is evident through approved proposals and documents, papers ranging from permits, travel authorities and various requests from government and private agencies, schools and universities, private individuals related to cultural and / or matters relating to the museum were all given proper attention and assistance totaling to approximately 17,000 documents for the whole year.

To mention some International linkages, the Office of the Director coordinated with international museums and cultural organizations such as the Southeast Asian Ministerial Educational Organization (SEAMEO) Project of Archaeology and the Fine Arts (SPAfA), wherein Director Jeremy Barns is an official of the Governing Board. Other International agencies include, the International Centre for the Study of the Preservation and Restoration of Cultural Properties (ICCROM), Embassies here and abroad and Museums and Natural History Museums worldwide. Majority of the accomplishments were also done in partnership, support and patronage of the government, NGOs’, patrons and stakeholders together with the public who constantly show interest in the programs and development of our country’s cultural heritage through our National Museum.

The following were the representations made and highlights of accomplishments of the Office of Director and its Sections for 2018:

REPRESENTATIONS / TRAVELS

JEREMY BARNES
Director IV

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<th>Destination</th>
<th>Purpose</th>
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<tbody>
<tr>
<td>January 24-25, 2018</td>
<td>Dumaguete City</td>
<td>Attend groundbreaking ceremony of the National Museum Dumaguete</td>
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<tr>
<td>April 10-11, 2018</td>
<td>Iloilo City</td>
<td>Attend the turnover ceremony of National Museum Iloilo</td>
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<tr>
<td>May 22 - 28, 2018</td>
<td>Madrid, Spain</td>
<td>Head the delegation of the HiBLA Exhibition and Demo-workshop</td>
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<tr>
<td>June 8 – 15, 2018</td>
<td>Washington D.C., USA</td>
<td>Head the delegation of the HiBLA Exhibition and Demo-workshop</td>
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<td>August 19-25, 2018</td>
<td>Korea</td>
<td>Participate in the Korea Foundation 2018 Director’s Fellowship Program</td>
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<tr>
<td>August 26-30, 2018</td>
<td>Petchaburi, Thailand</td>
<td>Attend the 33rd SEAMEO-SPAfA Governing Board Meeting</td>
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ANA MARIA THERESA P. LABRADOR, Ph.D
Assistant Director

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<th>Purpose</th>
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<td>January 29-30</td>
<td>Tagbilaran, Bohol</td>
<td>Conduct interview of applicants and deliberation of all vacant positions for the Bohol Area Museum and Satellite Office</td>
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<td>January 30-February 3</td>
<td>Singapore</td>
<td>To attend and participate to the conference “Cultural Industries and Intellectual Property in Southeast Asia”</td>
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<td>February 4-8</td>
<td>Siem Reap, Cambodia</td>
<td>To attend and participate to the workshop on “Sustainability and Tourism Management at Archaeological Sites”</td>
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<td>February 9-11</td>
<td>Bangkok, Thailand</td>
<td>To attend a Consultative Meeting on Museum Cooperation In and a Discussion on Animism in Southeast Asia</td>
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<tr>
<td>February 21-22</td>
<td>NM Butuan</td>
<td>To attend and open the exhibition of Bert Monterona at the Eastern-Northern Mindanao</td>
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<tr>
<td>February 23-25</td>
<td>Cebu City</td>
<td>To attend and participate in the Strategic Planning Workshop by the Sugbu Chinese Heritage Museum Foundation, Inc.</td>
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<td>February 27-March 1</td>
<td>Iloilo City</td>
<td>Conduct interview of applicants and deliberation of all vacant positions for the Western Visayas Regional Museum and Satellite Office.</td>
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<td>March 6-7</td>
<td>Cebu City</td>
<td>To attend an Executive Session regarding the MOA between the Cebu City Government and the National Museum</td>
</tr>
<tr>
<td>March 19-30</td>
<td>Lisbon, Portugal</td>
<td>For the implementation and conduct of the Hibla ng Lahing Filipino Travelling Exhibition, Lecture Series, Weaving and Embroidery Demonstrations and Workshops</td>
</tr>
<tr>
<td>April 3-9</td>
<td>New York</td>
<td>To conduct ocular visit of the Philippine Center for the Hibla ng Lahing Filipino Travelling Exhibition, Lecture Series, Weaving and Embroidery Demonstrations and Workshops</td>
</tr>
<tr>
<td>April 10-11</td>
<td>Iloilo City</td>
<td>Turnover ceremony of the National Museum Iloilo</td>
</tr>
<tr>
<td>April 25</td>
<td>Tagbilaran, Bohol</td>
<td>Site inspection and documentation of Abueva Exhibit</td>
</tr>
<tr>
<td>May 1</td>
<td>Tagbilaran, Bohol</td>
<td>Site inspection and documentation for Abueva Exhibit</td>
</tr>
<tr>
<td>May 6-7</td>
<td>Iloilo City</td>
<td>To conduct an orientation and a consultation program at the Four Day Training-Workshop for Guides and Docents (Batch 5-Iloilo City-Western Visayas Regional Museum and Satellite Office)</td>
</tr>
<tr>
<td>May 22-29</td>
<td>Madrid, Spain</td>
<td>For the implementation and conduct of the Hibla ng lahing Filipino Travelling Exhibition, Lecture Series, Weaving and Embroidery Demonstrations and Workshops</td>
</tr>
<tr>
<td>Date</td>
<td>Destination</td>
<td>Purpose</td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------</td>
<td>---------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>June 6-18</td>
<td>Washington, D.C.</td>
<td>For the implementation and conduct of the Hibla ng Lahing Filipino Travelling Exhibition, Lecture Series, Weaving and Embroidery Demonstrations and Workshops</td>
</tr>
<tr>
<td>June 26-27</td>
<td>Cebu City and Tagbilaran, Bohol</td>
<td>To attend the monthly SCHMFI Board Meeting in Cebu and to prepare for Abueva Exhibition in Tagbilaran, Bohol</td>
</tr>
<tr>
<td>July 15-17</td>
<td>Tagbilaran, Bohol</td>
<td>To plan and install exhibitions for NM Bohol</td>
</tr>
<tr>
<td>July 18-30</td>
<td>New York</td>
<td>For the implementation and conduct of the Hibla ng Lahing Filipino Travelling Exhibition</td>
</tr>
<tr>
<td>July 31-August 4</td>
<td>Bangkok, Thailand</td>
<td>To serve as panelist/moderator on “Museum Media and Social Engagement and Development” in ASEAN Museum Forum 2018 “Museum Media: Connecting Museums, Converging People” to be held at Princess Maha Chakri Sirindhorn Anthropology Centre Bangkok, Thailand</td>
</tr>
<tr>
<td>August 7-8</td>
<td>Cebu City</td>
<td>To attend the monthly SCHMFI Board Meeting</td>
</tr>
<tr>
<td>August 13-14</td>
<td>Tagbilaran, Bohol</td>
<td>To manage the preparation of Guides and Docents Training Workshop in NM Bohol</td>
</tr>
</tbody>
</table>
| August 24-29 | Nonthaburi and Petchaburi, Thailand | To participate in the following official engagements:  
  a. First NSM and IAP SEP Forum on “Promoting Science Literacy through National Museum of ASEAN Countries”  
  b. 33rd Southeast Asian Ministers of Education Organization Regional Centre for Archaeology and Fine Arts (SEAMEO SPAFA) Governing Board Meeting |
<p>| August 30-September 1 | Cebu City                  | To attend the SCHMFI Strategic Planning                                                          |
| September 4 | Cabanatuan, Nueva Ecija     | To assess artworks of National Artists Carlos “Botong” Francisco and Fernando Amorsolo           |
| September 8-14 | Turin, Italy               | To participate in the International Institute for Conservation (IIC) 26th Biennial Congress (Preventive Conservation: The State of the Art) as one of its paper readers |
| September 15-24 | Hawaii, USA                | For the implementation and conduct of the Hibla ng Lahing Filipino Travelling Exhibition         |
| September 24-25 | Tagbilaran, Bohol          | To conduct an orientation and a consultation program at the Running a Museum: Museum Guides and Docents Training at the National Museum Bohol Area Museum and Satellite Office |</p>
<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 13</td>
<td>Subic, Zambales and vicinities</td>
<td>Documentation and condition assessment of artworks for donation to the National Museum</td>
</tr>
<tr>
<td>November 2-10</td>
<td>Frankfurt, Germany</td>
<td>Supervision in setting up the Hibla ng lahing Filipino Travelling Exhibition, conduct of Lectures, and facilitation of corollary lecture-series, weaving and Embroidery Demonstrations and Workshops</td>
</tr>
<tr>
<td>November 11-16</td>
<td>Mexico</td>
<td>To participate at the UNESCO-Puebla International Meeting “Museums without Borders in the circum-Pacific Region”</td>
</tr>
<tr>
<td>December 4-5</td>
<td>Iloilo City</td>
<td>Fitting of Habol Panay Exhibition in NM Iloilo</td>
</tr>
</tbody>
</table>

**ANGEL P. BAUTISTA**  
*Acting Assistant Director*

<table>
<thead>
<tr>
<th>Date of Travel</th>
<th>Destination</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 16-26</td>
<td>Paris, France</td>
<td>To attend the scientific meeting with paleontologist in France to strengthen collaboration, to discuss the recent finds and to study the specimens of <em>Homo Erectus</em> in France and the Netherlands</td>
</tr>
<tr>
<td>July 9</td>
<td>Angeles, Pampanga</td>
<td>Site inspection and documentation/Thru RA 10066</td>
</tr>
<tr>
<td>July 20-23</td>
<td>Bohol</td>
<td>Law Enforcement RA 10066, 8492 and 4846 as amended by P.D. 374</td>
</tr>
<tr>
<td>July 24-25</td>
<td>Puerto Princesa, Palawan</td>
<td>To deliver lecture on Ivory and By-products Identification</td>
</tr>
<tr>
<td>August 27</td>
<td>Bohol</td>
<td>Implementation of P.D. 374/RA 8492 and RA 10066</td>
</tr>
<tr>
<td>September 1-2</td>
<td>Bohol</td>
<td>Implementation of P.D. 374/RA 8492 and RA 10066</td>
</tr>
<tr>
<td>September 25-26</td>
<td>Bohol</td>
<td>Law Enforcement and Implementation of P.D. 374/RA 8492 and RA 10066</td>
</tr>
<tr>
<td>October 4-6</td>
<td>Daet, Camarines Norte</td>
<td>Law Enforcement/Thru RA 10066/RA 4846</td>
</tr>
<tr>
<td>October 11-12</td>
<td>Bohol</td>
<td>Implementation of P.D. 374/RA 8492 and RA 10066</td>
</tr>
<tr>
<td>October 14-20</td>
<td>Hanoi, Vietnam</td>
<td>To attend the INTERPOL 10th International Symposium on the Theft of Illicit Traffic in Works of Art, Cultural Property and Antiquities</td>
</tr>
<tr>
<td>November 27 to December 7</td>
<td>Iloilo City</td>
<td>To attend the Inauguration of Habol Panay: The Woven Artistry of Western Visayas</td>
</tr>
</tbody>
</table>

As support to the Office of the Director, the following sections accomplished the following:

**Communications and External Affairs Section**
The Communications and External Affairs Section managed the coordination with concerned stakeholders in government and industry for museum related activities, as well as the social media accounts (Facebook, Twitter, and Instagram) and the official email, answered phone inquiries through calls and texts, and assisted in providing content for the agency’s website. The section also drafted memoranda, communication letters and correspondences for the Assistant Director Ana Labrador.

**NM Board of Trustees Secretariat**

The NM BOT secretariat recorded, prepared and distributed minutes of Board of Trustees meetings. It also maintained full contact list of board member appointment dates, term of appointments and board member resume. The secretariat likewise kept an up-to-date board planning calendar and drafts correspondences, memoranda, contracts and other official papers pertaining to the Board of Trustees.

**Legal Section**

The Legal Section is the principal unit that prepares / drafts, reviews, revises, when necessary, contracts and other legal documents entered into by the Museum, including the issuance of recommendation / resolution relative to the implementation of contracts. Also among its core functions is the preparation and filing of appeals, replies, or motions for reconsideration of COA AOMs and Notices of Suspension and Disallowances, CSC disapproval of appointments, BIR Assessment; review and submission of recommendation of action on properly-referred or endorsed personnel (HR) matters and controversies, and other legal or quasi-legal matters of the different divisions; preparation and submission of position papers and/ responses to queries and complaints upon request of other agencies; and the review and evaluation of agency rules and policies.

In fulfillment of the foregoing duties and responsibilities, the Legal Section produced the following output for calendar Year 2018: 81 contracts duly-prepared, reviewed and fully executed; 18 appeals, protests, motions for reconsideration duly filed with the COA, CSC, and BIR; 12 resolutions on personnel matters/cases duly-approved by the Head of Agency; 11 position papers and responses to queries and requests for position of other agencies; and 7 review of rules and policies and resolutions of issues in contract implementation.

**Planning and Management Information Systems Section**

The Planning and Management Information Systems Section conducted review of the monthly and annual reports of all divisions and its personnel as it also collates and assess reports for submission of the agency’s physical accomplishment to the Department of Budget and Management, NEDA Socio Economic Report. For the physical targets the number of visitors and clients for 2018 totaled to 2,254 million;

While viewers / clients rated our National Museum with an average of 98.93%;

A total of 12 reports were submitted to the different government oversight agencies including the NCCA and the Department of Education where NM is an attached agency for budgetary purposes.

**ICT Section**

Attached to the Office of the Director as section the ICT accomplished the following undertakings:

- **Completed ICT Project – “Supply, Delivery and Installation of Materials for the National Museum Internet Connection Sharing”,** which rehabilitated the existing ICT infrastructure of the National Museum by centralizing all the internet usage to one common ISP thru the server room, providing central control and management of all the workers of the Museum. The wireless link is the main interconnection of the three-
remote building of National Museum Complex with all internet traffic passing thru the server on the National Museum of Fine Arts Building.

- **Procurement of 93 desktops and 70 laptops with installed Microsoft Office 2019 and Windows 10 operating system.** All the computers were distributed to different divisions in the central office and regional museums and satellite offices.
- **Implemented the eNGAS and eBudget System together with the Financial Services Division** and in close coordination with the Commission on Audit (COA) Main Office.
- **Submitted the Information System and Strategic Plan (ISSP) 2018-2020** to Department and Information and Communications Technology (DICT) and Medium Term Information and Communications Technology Harmonization Initiative (MITHI).

Security Section

The NM Security Section under the Office of the Director is responsible for the management, planning, organizing and monitoring of all activities to ensure the safety and security of both central and regional NM premises, including NM personnel, visitors, collections and specimen. It is noteworthy to inform that all security and safety issues were properly and timely addressed and documented and reported to the management.

Below is the accomplishment of the Security Section for the year 2018 to wit:

- Inspection of the **sixty (60) facilities**, installations and equipment within area of jurisdiction.
- Responsible in the implementation of **forty (40) instructions**, enforcement of Rules and Regulation related to laws and ordinances within area of jurisdiction.
- Safeguarded the facilities, installation and equipment within operational area and effect the arrest of persons who actually commit vandalism, destructions or stealing of properties
- Investigated **forty (40) Security and Safety Related Incident**
- Coordinated with concern division regarding forty (40) NM approved events

Having all the support and patronage, the National Museum comes in with a promise to provide to its patrons and the general public, a museum comparable to global standards as it strives harder to improve its services, confines and the facilities in order to deliver the mandate and goals to promote, protect and preserve the natural and cultural heritage of the nation.
### A. As per DOCUMENTS PROCESSED:

<table>
<thead>
<tr>
<th>Task</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Received / Incoming of Disbursement Vouchers, Purchases Order, Job Order, Liquidation Reports, Payroll and other documents.</td>
<td>4,629</td>
</tr>
<tr>
<td>2. Pre-audited DVs, POs, JOs, LRs , Payrolls and other documents for payment.</td>
<td>4,508</td>
</tr>
<tr>
<td>3. Reviewed proposed Cash Advances for Miscellaneous and Travel for clearance.</td>
<td>225</td>
</tr>
<tr>
<td>4. Pre-audited documents received for liquidations of Cash Advances (Travel, Miscellaneous)</td>
<td>192</td>
</tr>
<tr>
<td>5. Reviewed, processed and signed DVs, POs, JOs, LRs, Payrolls and other documents.</td>
<td>6,958</td>
</tr>
<tr>
<td>6. Outgoing of documents (for approval, for compliance, for submission to COA etc.)</td>
<td>4,163</td>
</tr>
<tr>
<td>7. Prepared payment for NM mandatory obligations.</td>
<td></td>
</tr>
<tr>
<td>a. Communications</td>
<td>12</td>
</tr>
<tr>
<td>9. Indexed Cash Advances (IT and Miscellaneous)</td>
<td>225</td>
</tr>
<tr>
<td>10. Indexed Payments to Creditors and Employees</td>
<td>333</td>
</tr>
<tr>
<td>11. Indexed Salaries and Deductions of NM Employees Indexed Creditable Tax Withheld of Creditors &amp; Contract of Services</td>
<td>24</td>
</tr>
<tr>
<td>12. Filed Paid Disbursement Vouchers (Original And Xerox Copies)</td>
<td></td>
</tr>
</tbody>
</table>

### B. As per SERVICES RENDERED:

<table>
<thead>
<tr>
<th>Task</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Prepared Order of Payments for collections and refund of Cash Advance balances (IT, Misc.)</td>
<td>877</td>
</tr>
<tr>
<td>2. Prepared BIR Forms 2306, Form 2307 and Form 2316</td>
<td>363</td>
</tr>
<tr>
<td>3. Prepared Certification for Philhealth, Pagibig, &amp; GSIS</td>
<td>35</td>
</tr>
<tr>
<td>4. Prepared Notice of Obligation Request and Status (NORSA)</td>
<td>138</td>
</tr>
<tr>
<td>5. Adjustment (NBURSA)</td>
<td>6</td>
</tr>
</tbody>
</table>

### C. As per FINANCIAL REPORTS / STATEMENTS PREPARED:

<table>
<thead>
<tr>
<th>Task</th>
<th>Submitted last March</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Prepared Financial Statements FY 2017</td>
<td>15, 2018</td>
</tr>
<tr>
<td>2. Prepared Financial Statements FY 2018</td>
<td>31, 2019</td>
</tr>
<tr>
<td>3. Prepared General Ledgers</td>
<td></td>
</tr>
<tr>
<td>4. Updated Subsidiary Ledgers</td>
<td></td>
</tr>
<tr>
<td>5. Prepared Bank Reconciliations (LBP Current Accounts) Prepared / Submitted Accounting’s Reply to COA observation / suspension as needed</td>
<td></td>
</tr>
<tr>
<td>a. FAR No. 1 (Statement of Appro., Allotments, Obligations, Disbursement and Balances) CY</td>
<td>4</td>
</tr>
<tr>
<td>b. FAR No. 1 (Statement of Appro., Allotments, Obligations, Disbursement and Balances) CA</td>
<td>1</td>
</tr>
</tbody>
</table>
FAR No. 1.A (Summary of Appro., Allotments, Obligations, Disbursements and Balances) CY 4
FAR No. 1.A (Summary of Appro., Allotments, Obligations, Disbursements and Balances) CA 1
FAR No. 3 (Aging of Due and Demandable Obligations) 1
FAR No. 4 (Monthly Report of Disbursements) 12
FAR No. 5 (Quarterly Report of Revenue and Other Receipts) 4
Prepared Summary Performance Monitoring Report / Flash Report 12
Prepared Progress Report of Cash Advances to LGU's, Miscellaneous and Travels 24
Prepared Monthly Remittances
  a. Real Estate Loans (NHMFC and HDMF) 24
  b. GSIS Loans, Life and Retirement Premium, Preneed and other Optional Insurance Premium 24
  c. PAGIBIG Contributions and Multi Purpose Loans 12
  d. Philhealth-Medicare Premium 12
  e. Axa-Life Insurance Premium 12
  f. BIR Tax Withheld (General Fund and Projects) 12
Prepared and submitted Annual Tax Withheld to BIR
  a. Personnel 362
  b. Creditors 36

D. As per OTHER RELATED ACTIVITIES REQUIRED:
  1. Personnel Development of Accounting Section Personnel
     a. Forum on Cash Planning Report of Integration of NGAs Accounts to the TSA

BUDGET SECTION - FINANCIAL SERVICES DIVISION (FSD)

ANNUAL ACCOMPLISHMENT REPORT FY 2018

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Documents prepared and process within a month</td>
<td></td>
</tr>
<tr>
<td>Received and reviewed documents for funding purposes</td>
<td>1,935</td>
</tr>
<tr>
<td>Processed, initialed, signed, then, maintained and controlled allotments, obligation incurred by functions/projects/activities per Obligation Request Slips (ORS) and Budget Utilization Request Slips (BURS) issued</td>
<td>2,252</td>
</tr>
<tr>
<td>Signed/Approved Realignment Advice Form (RAF) and Reallocation for Use of PS Appropriation (RAPSA)</td>
<td>32</td>
</tr>
<tr>
<td>Signed/Verified Notice of Obligation Request and Status Adjustment (NORSA)</td>
<td>115</td>
</tr>
<tr>
<td>Databased obligations incurred (per object of expenditures)</td>
<td>3,529</td>
</tr>
<tr>
<td>Journalized payments to creditors and Museum employees</td>
<td>1,409</td>
</tr>
<tr>
<td>Budget Proposals</td>
<td></td>
</tr>
<tr>
<td>Signed and submitted BP Form 201 A,B,D - Actual Obligation and Current Year Appropriation</td>
<td>6</td>
</tr>
<tr>
<td>Prepared and submitted the Agency's Budget Proposals (BP) as per Budget Call (originally submitted)</td>
<td>10</td>
</tr>
<tr>
<td>- Encoded BP Forms to the Online Submission of Budget Proposal (OSBP) Tier 1 &amp; 2</td>
<td></td>
</tr>
<tr>
<td>- Prepared and Submitted the OSBPS generated BP-Forms (Tier 1 &amp; 2)</td>
<td></td>
</tr>
<tr>
<td>PARTICULARS</td>
<td>Total</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>Prepared and submitted Agency’s Budget Proposals (BP) per National Expenditure Program (NEP)/as recommended by the President</td>
<td>12</td>
</tr>
<tr>
<td>Prepared and submitted Additional Request - Budget Proposal (BP)</td>
<td>6</td>
</tr>
<tr>
<td>Prepared and submitted Briefing Materials (BM) to DBM, Senate, Department of Education (DepEd), and the House of Representatives</td>
<td>60</td>
</tr>
<tr>
<td>Attended budget hearings/deliberations/briefings</td>
<td></td>
</tr>
<tr>
<td>House of Representatives</td>
<td>3</td>
</tr>
<tr>
<td>Senate of the Philippines</td>
<td>3</td>
</tr>
<tr>
<td>Department of Budget and Management</td>
<td>1</td>
</tr>
<tr>
<td>Prepared and submitted Cue Cards as per request from the Office of Senator Legarda</td>
<td>4</td>
</tr>
<tr>
<td><strong>Administrative documents prepared and processed</strong></td>
<td></td>
</tr>
<tr>
<td>Initialed/coded Purchase Request</td>
<td>586</td>
</tr>
<tr>
<td>Drafted/finalized/issued/coded/filed copies of Certification of Availability of Funds (CAF)</td>
<td>79</td>
</tr>
<tr>
<td>Prepared/drafted/finalized correspondence/policies and guidelines for signature of the Agency Head</td>
<td></td>
</tr>
<tr>
<td>- Memo and Office Order request to render Overtime</td>
<td>1</td>
</tr>
<tr>
<td>- Memo request for re-hiring of COS in the Budget Section</td>
<td>2</td>
</tr>
<tr>
<td>- Memo regarding Implementation of the 3rd tranche compensation adjustment</td>
<td>1</td>
</tr>
<tr>
<td>- Letter requests to DBM</td>
<td>11</td>
</tr>
<tr>
<td>- Office Order regarding Budget Forms on the FY2019 Budget Preparation</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding Personnel Services Requirements for FY2018</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding adjustment of Government Share of Philhealth</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding Laws, Rules, Regulations and other Issuances Relative to the Prudent use of Government Funds</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding submission of PPMP</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding National Budget Circular 573 on the Release of Funds for FY2018</td>
<td>1</td>
</tr>
<tr>
<td>- Memo to Arch. Nelson Aquino regarding Deficiency in the Documentation submitted to DBM</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding FY2019 Budget Proposals</td>
<td>2</td>
</tr>
<tr>
<td>- Memo regarding 1st quarter Financial Report for FY2018</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding Closing of Books</td>
<td>1</td>
</tr>
<tr>
<td>- Memo regarding Consideration of Utility Payments</td>
<td>7</td>
</tr>
<tr>
<td>- Memo to GASD regarding Inventory of Equipment per type</td>
<td>1</td>
</tr>
<tr>
<td>Prepared Annual Accomplishment Report for FY2017</td>
<td>1</td>
</tr>
<tr>
<td>Reviewed and submitted computer generated Records of Attendance</td>
<td>12</td>
</tr>
<tr>
<td>Prepared and Signed Requisition and Issue Slip</td>
<td>3</td>
</tr>
<tr>
<td>Prepared Disbursement Voucher and ORS for Internet Connection</td>
<td>7</td>
</tr>
<tr>
<td>Submitted SALN</td>
<td>3</td>
</tr>
<tr>
<td>Submitted Updated PDS</td>
<td>3</td>
</tr>
<tr>
<td><strong>Financial Statement</strong></td>
<td></td>
</tr>
<tr>
<td>Prepared and submitted Statement of Comparison of Budget and Actual Amount for FY 2017 (SCBAA)</td>
<td>1</td>
</tr>
<tr>
<td><strong>Financial Status</strong></td>
<td></td>
</tr>
<tr>
<td>Prepared and submitted financial reports to Department of Budget &amp; Management (DBM), Department of Education (DepEd), Senate, House of Representatives, and other agencies/ departments:</td>
<td></td>
</tr>
<tr>
<td>a. Summary Performance Monitoring Report/Flash Report (DBM and DepEd)</td>
<td>11</td>
</tr>
<tr>
<td>b. Budget and Financial Accountability Reports (BFARs):</td>
<td></td>
</tr>
<tr>
<td>i. FAR No. 1 --Statement of Appropriations, Allotments, Obligations, Disbursements and Balances</td>
<td>6</td>
</tr>
<tr>
<td>PARTICULARS</td>
<td>Total</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>ii. FAR No. 1-A -- Summary of Appropriations, Allotments, Obligations, Disbursements and Balances by Object of Expenditures</td>
<td>7</td>
</tr>
<tr>
<td>iii. FAR No. 2 -- Statement of Approved Budget, Utilizations and Balances</td>
<td>4</td>
</tr>
<tr>
<td>iv. FAR No. 2-A -- Statement of Approved Budget, Utilizations, Disbursements and Balances by Object of Expenditures</td>
<td>4</td>
</tr>
<tr>
<td>v. FAR No. 1-B -- List of Allotments and Sub-Allotments</td>
<td>5</td>
</tr>
<tr>
<td>vi. FAR No. 3 -- Aging of Due and Demandable Obligations (once a year)</td>
<td>1</td>
</tr>
<tr>
<td>c. Budget Execution Documents (BED):</td>
<td></td>
</tr>
<tr>
<td>i. BED No. 1 -- Financial Plan</td>
<td>2</td>
</tr>
<tr>
<td>ii. BED No. 3 -- Monthly Disbursements Program (MRD)</td>
<td>8</td>
</tr>
<tr>
<td>Maintained Registry of Appropriations and Allotment (RAPAL) Current</td>
<td>9</td>
</tr>
<tr>
<td>Monitored Monthly SAOB</td>
<td>12</td>
</tr>
<tr>
<td>Updated Database with no error</td>
<td></td>
</tr>
<tr>
<td>Maintained and updated Database of Allotment and Obligations</td>
<td>10</td>
</tr>
<tr>
<td>Technical Assistance</td>
<td></td>
</tr>
<tr>
<td>Coordinated with other government entities and all NM Divisions in the preparation of development plans and projects of the agency and have given technical advice to all divisions/sections on financial matters</td>
<td>30</td>
</tr>
<tr>
<td>Provided technical assistance to NM BAC Committee</td>
<td>54</td>
</tr>
<tr>
<td>Provided technical assistance to NM GAD Committee</td>
<td>20</td>
</tr>
<tr>
<td>Addressed Issues and Concerns</td>
<td></td>
</tr>
<tr>
<td>Prepared and drafted Management's Actions/Comments on COA Audit Observation Memoranda</td>
<td>2</td>
</tr>
<tr>
<td>PPMP</td>
<td></td>
</tr>
<tr>
<td>Evaluated each end-user's submitted Project Procurement Management Plan (PPMP) prior to the approval of the Head of the Procuring Entity (HOPE)Evaluated and signed APP</td>
<td>165</td>
</tr>
<tr>
<td>Does Other related activities as maybe required</td>
<td></td>
</tr>
<tr>
<td>Inspected Gate Pass for Specimens and Collections</td>
<td>3</td>
</tr>
</tbody>
</table>

Financial Services Division- Cash Section

ANNUAL ACCOMPLISHMENT REPORT FY 2018

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Financial Documents prepared/processed/encoded/reviewed and signed.</td>
<td>6680</td>
</tr>
<tr>
<td>&gt; Cash Receipts Record (served as cash book for collections)</td>
<td>481</td>
</tr>
<tr>
<td>&gt; Order of Payment and issued Official Receipt..</td>
<td>5381</td>
</tr>
<tr>
<td>&gt; List of Deposited Collections</td>
<td>299</td>
</tr>
<tr>
<td>&gt; Deposit Slip for different types of collections.</td>
<td>519</td>
</tr>
<tr>
<td>2. Administrative documents prepared/processed/encoded/reviewed and signed</td>
<td>6610</td>
</tr>
<tr>
<td>&gt; MDS/Regular checks</td>
<td>563</td>
</tr>
<tr>
<td>&gt; Advice-Checks Issued Cancelled</td>
<td>1048</td>
</tr>
<tr>
<td>&gt; LDDAP-ADA</td>
<td>868</td>
</tr>
<tr>
<td>&gt; Financial Information Data Entry System (FinDes)</td>
<td>176</td>
</tr>
<tr>
<td>&gt; Summary LDDAP-ADA Issued</td>
<td>249</td>
</tr>
<tr>
<td>&gt; Payroll Register/Database Payroll for salary and other benefits</td>
<td>810</td>
</tr>
<tr>
<td>&gt; Letter Authority to Debit/Credit Salary/Benefit</td>
<td>155</td>
</tr>
<tr>
<td>PARTICULARS</td>
<td>TOTAL</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>&gt; Acknowledgement Receipt for checks payment</td>
<td>48</td>
</tr>
<tr>
<td>&gt; Disbursement Voucher (Paid thru LDDAP-ADA &amp; Check)</td>
<td>2,592</td>
</tr>
<tr>
<td>&gt; Disbursement Voucher (for certification not included in General Payroll)</td>
<td>101</td>
</tr>
</tbody>
</table>

3. Financial Reports prepared/encoded/printed/reviewed and signed           | 1312    |
| > Cash Receipts Register                                                  | 421     |
| > Report of Collections and Deposits                                      | 418     |
| > Summary Report of Collections and Deposit                               | 36      |
| > Report of Checks Issued and cancelled                                   | 86      |
| > Report of Advice Debit Account Issued                                   | 163     |
| > Check/Advice to Debit Account Disbursement Record                       | 164     |
| > Report of Accountability for Accountable Forms (Checks and Official Receipt) | 24      |

4. Documents/Record Maintained for reference and easy to locate data information | 6 911   |
| > Cash Receipts Record and Register                                       |         |
| > Report of collections and Deposits                                       |         |
| > Summary Report of Collections and Deposit                                |         |
| > Report of Accountability for Accountable Forms (Checks and Official Receipt) |         |
| > Acknowledgement Receipt for checks payment                              |         |

5. Address Issues and Concerns LBP/BTR (Banking transactions and submission of documents) | 1,986   |
| > Banking transactions - deposit collections daily                        |         |
| > Submit bank necessary documents for salary/other benefits               |         |
| > Submit LDDAP-ADA and advice of checks issued and cancelled              |         |
| > Received bank statements                                                |         |
| > Monthly Summary of Collections and Deposit (BTR)                        |         |

6. Incoming/outgoing of financial and non-financial documents pertains to the Cash Section for signature of the Directors. | 4,264   |

7. Reproductions of Official documents for distribution to other section of the division. | 2,274   |

8. Provide technical assistance to committee/phone-in clients; BAC alternate member. |

9. Liaison work: Paid and remit all remittance of NM Personnel to the different institutions such as: HDMF, GSIS, Philhealth, BIR, NHMFC. |

10. Perform cashiering function at the National Museum Planetarium |

FINANCIAL STATEMENT FY 2018

NATIONAL MUSEUM
STATEMENT OF FINANCIAL POSITION
ALL FUNDS
AS OF DECEMBER 31, 2018

<table>
<thead>
<tr>
<th>NOTE</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Restated)</td>
<td></td>
</tr>
</tbody>
</table>

**ASSETS**

**Current Assets**
- Cash and Cash Equivalents  6       P 101,700,583.71  P 568,881,164.95
- Investments              7       423,403,000.00     0.00
- Receivables             8       27,958,881.77       21,047,015.67
- Inventories              9       19,615,672.14       4,337,982.88
- Other Current Assets     12.1    66,932,807.61       115,096,285.49
- **Total Current Assets**       P 639,610,945.23   P 709,362,448.99

**Non-Current Assets**
- Property, Plant, and Equipment 10       P 5,197,753,447.33  P 4,409,261,497.90
- Intangible Assets          11       1,531,960.52        0.00
- **Total Non-Current Assets**                       P 5,199,285,407.85  P 4,409,261,497.90

- **Total Assets**                          P 5,838,896,353.08   P 5,118,623,946.89

**LIABILITIES**

**Current Liabilities**
- Financial Liabilities    13       P 156,784,552.09     P 149,533,608.23
- Inter-Agency Payables     14       17,081,601.55       22,207,893.47
- Trust Liabilities         15       474,262,805.32       431,233,272.78
- Deferred Credits/Unearned Income 112,350,000.00       101,000,000.00
- Other Payables            16       45,532,257.60        72,880,372.39
- **Total Liabilities**                                P 806,011,216.56   P 776,655,146.87

- Non-Current Liabilities 0.00                        0.00

- **Total Liabilities**                                P 806,011,216.56   P 776,655,146.87

- **Total Assets Less Total Liabilities**             P 5,032,885,136.52   P 4,341,968,800.02

**NET ASSETS/EQUITY**

- Accumulated Surplus (Deficit) 17       P 5,032,885,136.52   P 4,341,968,800.02
- **Total Net Assets/Equity**                       P 5,032,885,136.52   P 4,341,968,800.02

Prepared By: Maribeth T. Becina  
Accountant II

Certified Correct: Alvin Carl O. Fortes  
Accountant IV
## NATIONAL MUSEUM
### STATEMENT OF FINANCIAL PERFORMANCE
#### ALL FUNDS
##### FOR THE YEAR ENDED DECEMBER 31, 2018

<table>
<thead>
<tr>
<th>NOTE</th>
<th>2018</th>
<th>2017 (Restated)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service and Business Income</td>
<td>17 P 4,383,770.56</td>
<td>17 P 4,031,894.45</td>
</tr>
<tr>
<td>Other Non-Operating Income</td>
<td>17</td>
<td>1,027,431.69</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>P 5,411,202.25</td>
<td>P 4,087,693.79</td>
</tr>
<tr>
<td><strong>Less: Current Operating Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>18 P 153,666,395.80</td>
<td>18 P 125,175,986.30</td>
</tr>
<tr>
<td>Maintenance and Other Operating Expenses</td>
<td>19</td>
<td>142,300,718.40</td>
</tr>
<tr>
<td>Financial Expenses</td>
<td></td>
<td>1,600.00</td>
</tr>
<tr>
<td>Direct Costs</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Non-Cash Expenses</td>
<td>20</td>
<td>31,076,823.18</td>
</tr>
<tr>
<td><strong>Total Current Expenses</strong></td>
<td>P 327,045,537.38</td>
<td>P 357,534,318.29</td>
</tr>
<tr>
<td><strong>Surplus/(Deficit) from Current Operations</strong></td>
<td>P (321,634,335.13)</td>
<td>P (353,446,624.50)</td>
</tr>
<tr>
<td>Net Financial Assistance/Subsidy</td>
<td>21 P 1,013,197,719.61</td>
<td>21 P 941,185,541.14</td>
</tr>
<tr>
<td>Sale of Assets</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Gains</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Losses</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Surplus/(Deficit) for the period</strong></td>
<td>P 691,563,384.48</td>
<td>P 587,790,758.14</td>
</tr>
</tbody>
</table>

Prepared By:  
Maribeth T. Becina  
Accountant II  

Certified Correct:  
Alvin Carl C. Fortes  
Accountant IV
## NATIONAL MUSEUM

### STATEMENT OF CASH FLOWS

#### ALL FUNDS

##### FOR THE YEAR ENDED DECEMBER 31, 2018

<table>
<thead>
<tr>
<th>NOTE</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Cash Flows From Operating Activities

#### Cash Inflows

| Receipt of Notice of Cash Allocation | 22.1.1 | P 1,053,760,880.65 | P 2,504,273,676.24 |
| Collection of Income/Revenues | 22.1.2 | 5,272,064.66 | 4,085,271.79 |
| Collection of Receivables | 22.1.3 | 21,880.00 | 1,557,598.63 |
| Receipt of Inter-Agency Fund Transfers | 22.1.4 | 0.00 | 6,300,000.00 |
| Trust Receipts | 22.1.5 | 12,229,500.00 | 2,083,860.33 |
| Other Receipts | 22.1.6 | 1,928,502.17 | 1,702,061.48 |
| Adjustments | 22.1.7 | 549,033,096.19 | 0.00 |
| **Total Cash Inflows** | | **P 1,622,245,903.67** | **P 2,520,002,519.67** |

#### Cash Outflows

| Remittance to National Treasury | 22.2.1 | P 56,235,570.60 | P 3,581,882.41 |
| Payment of Expenses | 22.2.2 | 192,795,331.75 | 296,957,939.52 |
| Grant of Cash Advances | 22.2.3 | 18,384,765.62 | 5,546,443.90 |
| Prepayments | 22.2.4 | 3,482,323.68 | 102,124,595.86 |
| Refund of Deposits | 22.2.5 | 27,249,087.81 | 0.00 |
| Remittance of Personnel Benefit Contributions and Mandatory Deductions | 22.2.6 | 48,458,012.28 | 11,003,811.00 |
| Release of Inter-Agency Fund Transfers | 22.2.7 | 7,444,102.11 | 0.00 |
| Other Disbursements | 22.2.8 | 1,271,358,844.24 | 1,999,659,050.40 |
| Reversal of Unutilized NCA | 22.2.9 | 40,559,156.82 | 296,601,795.16 |
| **Total Cash Outflows** | | **P 1,665,966,994.91** | **P 2,535,475,518.25** |

#### Net Cash Provided by (Used in) Operating Activities

| Operating Activities | P (43,721,091.24) | P (15,472,998.58) |

### Cash Flows from Investing

#### Cash Outflows

| Payment for Investments in Securities | 23.1 | P 423,403,000.00 | 0.00 |
| **Total Cash Outflows** | | **P 423,403,000.00** | **0.00** |
NATIONAL MUSEUM  
STATEMENT OF CASH FLOWS  
ALL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2018

<table>
<thead>
<tr>
<th>NOTE</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Cash Provided by (Used in) Investing Activities</td>
<td>P (423,403,000.00)</td>
<td>P 0.00</td>
</tr>
<tr>
<td>Increase (Decrease) in Cash and Cash Equivalents</td>
<td>P (467,124,091.24)</td>
<td>P (15,472,998.58)</td>
</tr>
<tr>
<td>Cash and Cash Equivalents, January 1</td>
<td>P 568,824,674.95</td>
<td>P 584,297,673.53</td>
</tr>
<tr>
<td>Cash and Cash Equivalents, December 31</td>
<td>P 101,700,583.71</td>
<td>P 568,824,674.95</td>
</tr>
</tbody>
</table>

Prepared By:  
Maribeth T. Becina  
Accountant II

Certified Correct:  
Alvin Carl C. Fortes  
Accountant IV
# NATIONAL MUSEUM
## STATEMENT OF CHANGES IN NET ASSETS/EQUITY
### ALL FUNDS
#### FOR THE YEAR ENDED DECEMBER 31, 2018

<table>
<thead>
<tr>
<th>NOTES</th>
<th>Accumulated Surplus/ (Deficit) 2018</th>
<th>Accumulated Surplus/ (Deficit) 2017 Restated</th>
<th>Accumulated Surplus/ (Deficit) 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at January 1</td>
<td>P 4,341,968,800.02</td>
<td>P 3,764,271,776.98</td>
<td>P 3,764,271,776.98</td>
</tr>
<tr>
<td>Add/(Deduct):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Changes in accounting policy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prior period Adjustments/ Unrecorded Income and Expenses</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other adjustments</td>
<td>24.1</td>
<td>0.00</td>
<td>699,581.93</td>
</tr>
<tr>
<td>Restated balance</td>
<td></td>
<td>4,341,968,800.02</td>
<td>3,764,971,358.91</td>
</tr>
<tr>
<td>Add/(Deduct):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Changes in Net Assets/Equity for the Calendar Year</td>
<td>24.2</td>
<td>P 691,583,384.48</td>
<td>P 587,790,758.14</td>
</tr>
<tr>
<td>Adjustment of net revenue recognized directly in net assets/equity</td>
<td></td>
<td>(624,629.25)</td>
<td>(3,581,882.41)</td>
</tr>
<tr>
<td>Others</td>
<td>24.3</td>
<td>(22,418.73)</td>
<td>(7,211,434.62)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>690,916,336.50</td>
<td>576,997,441.11</td>
</tr>
<tr>
<td>Balance at December 31</td>
<td>P 5,032,885,136.52</td>
<td>P 4,341,968,800.02</td>
<td>P 4,351,097,353.88</td>
</tr>
</tbody>
</table>

Prepared By:  
Maribel T. Becina  
Accountant II

Certified Correct:  
Alvin Carl C. Fortes  
Accountant IV
NATIONAL MUSEUM
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNT
ALL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Notes</th>
<th>Budgeted Amount</th>
<th>Actual Amounts on Comparable Basis</th>
<th>Difference Final Budget and Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Original</td>
<td>Final</td>
<td></td>
</tr>
<tr>
<td>RECEIPTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services and Business Income</td>
<td>17</td>
<td>0.00</td>
<td>0.00</td>
<td>4,147,410.00</td>
</tr>
<tr>
<td>Gains</td>
<td>22</td>
<td></td>
<td>29,182.07</td>
<td></td>
</tr>
<tr>
<td>Total Receipts</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>4,176,592.07</td>
</tr>
<tr>
<td>PAYMENTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>18</td>
<td>121,393,000.00</td>
<td>163,544,214.00</td>
<td>152,548,649.97</td>
</tr>
<tr>
<td>Maintenance and Other Operating Expenses</td>
<td>19</td>
<td>184,738,000.00</td>
<td>184,738,000.00</td>
<td>137,356,328.38</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td></td>
<td>224,716,000.00</td>
<td>224,716,000.00</td>
<td>23,396,423.90</td>
</tr>
<tr>
<td>Financial Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Payments</td>
<td></td>
<td>530,847,000.00</td>
<td>572,998,214.00</td>
<td>313,301,402.25</td>
</tr>
<tr>
<td>NET RECEIPTS/PAYMENT</td>
<td></td>
<td>(530,847,000.00)</td>
<td>(572,998,214.00)</td>
<td>(309,124,810.18)</td>
</tr>
</tbody>
</table>

Certified Correct:

Clariza L. Juday
Administrative Officer V
Budget Section

Certified Correct:

Alvin Carl C. Fortes
Accountant IV
Accounting Section