

NATIONAL MUSEUM Annual Procurement Plan for FY 2015

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PnP)		Remarks (brief description of)
				Pre-Proc Conference	Adm/Post of IABE	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	
	Maintenance and Other Operating Expenses																	
	Supplies & Materials																	
	ICT Office Supplies																	6,296,000.00
	other ICT office Supplies and Materials																	2,833,000.00
																		1,289,348.00
	various ICT Office Supplies from PS																	100,000.00
	various Ink Cartridges																	943,987.00
	Art - Misc																	200,540.00
	Operating System (OS) for computers																	118,800.00
	Office Software for computers																	4,500.00
	Universal Serial Bus (USB) Hub																	9,780.00
	Monitor Computer																	20,000.00
	Mouse Computer																	7,740.00
	Keyboard Computer																	8,100.00
	DVD/RW Optical Drive																	8,000.00
	Copying Tool																	747.00
	DATA UTP Cable																	23,120.00
	Card Extension																	8,100.00
	USB Card Extension																	1,600.00
	Adapter Electrical																	453.00
	Wire Telephone																	1,800.00
	Adapter wireless																	1,900.00
	Motherboard for Core i2-10 17																	8,000.00
	Processor LG4 1130																	10,000.00
	Internal Hard Disk Drive SATA 1TB																	8,000.00
	Memory Card 4GB 1333/1800 DDR3																	3,000.00
	Memory Card 4GB 1333/1800 DDR3 SODIMM																	3,000.00
	Video Card 1GB 128-bit DDR3																	8,800.00
	Video Card 1GB 128-bit DDR3																	9,800.00
	Optical Drive Drive DVD/RW SATA 24x																	3,200.00
	Power Supply Unit 600 watts																	3,000.00
	Router																	8,000.00
	Switch 24-248 8-port																	2,000.00
	AVR 4 socket metal case																	1,200.00
	RV - 45 Connectors																	9,875.00
	CMOS Battery CR-2032		Negotiated															300.00
	Cable Tie 4.8 x 200 mm (3")		Procurement															140.00
	Test Tie 20 m		Small Value															100.00
	HDMI to VGA Converter		Procurement															1,700.00
	HDMI to VGA Converter mini																	200.00
	DVI Cable 1.8 m																	300.00
	HDMI Cable 1.8 m																	388.00
	Flash Drive 2GB																	35,480.00
	SD Card																	67,800.00
	SD Card Reader																	2,500.00
	Adapter																	1,000.00
	Lens for DSLR																	18,000.00
																		1,883,982.00
	Sub Total																	
	Office Supplies Expenses																	1,040,000.00
	other office supplies and materials																	84,523.00
	various Office Supplies from PS																	485,000.00
	Toners for various Copiers																	272,000.00
	Dialy and Densisty Machine																	3,627.00
	Whitboard																	27,000.00
	Bin																	1,750.00
	Calculator																	1,000.00
	Pen Technical																	4,800.00
	Pen Mechanical																	1,600.00
	Pencil Lead																	224.00
	Cutting Board																	380.00
	Money Detector																	
	Tape Cash Register																	2,304.00
	Tape Cash Register (Thermal)																	
	Tape Double - sided																	180.00
	Roller Cash Register																	
	Roller Electric Typewriter																	10,000.00
	Correction Tape Electric Typewriter																	7,500.00

	Shaper Long Thread									4,300.00	
	Board, Specialty									4,225.00	
	PVC Cover									120.00	
	Paper, Mill - Copy (Letter size)									200.00	
	Ring Bind 1 1/2 inch									50.00	
	Staple, Rubber									1,200.00	
	Telephone services									1,000.00	
	Mix Electric Fan									2,400.00	
	Paper, Japanese									14,000.00	
	Paper, Brown									1,300.00	
	Laminating Film									3,250.00	
	Paper Edge Rounder									100.00	
	Paper Guillotine, Heavy Duty									1,500.00	
	Sign Pen, waterproof									15,250.00	
	Field Notebook, waterproof									38,000.00	
	Projector 260-100									27.00	
	Watercolor									4,294.00	
	Watercolor Brush, basic white									385.00	
	Sketchbook for watercolor A3									300.00	
	Folder clear A3									225.00	
	Eraser, kneaded large									120.00	
	Paper, Photo A4									2,850.00	
	Paper, Blotting									1,450.00	
	Paper, Colored A4									70.00	
	Paper, Bond A4									1,400.00	
	Sign Pen, Fine V10									4,480.00	
	Sign Pen, Fine V10									8,300.00	
	Sign Pen, Fine V10									100.00	
	Pacing Element, 3-8									76.00	
	Pacing Element, 7-10									120.00	
	Pacing Element, 1-2									110.00	
	Pacing Element, 4-10									100.00	
	Pacing Element, 5-8									16,000.00	
	Book Cover									850.00	
	Paper, Monitor									895,417.00	
853,477.	Paper, Blue									210,000.00	
	Animal Zoological Supplies									240,000.00	
	Medical, Dental & Laboratory Supplies Expense									1,788.00	
	other medical and dental supplies									13,575.00	
	Face Mask									11,800.00	
	Gloves, Latex Surgical									1,800.00	
	Gloves, Rubber									2,400.00	
	Gloves, Cotton									2,000.00	
	Gloves, Laundry									112,469.00	
	Wipe, Plastic in various sizes (for specimens)									4,000.00	
	Trays, Plastic									26,300.00	
	Beaker, in various sizes	Alternative								44,900.00	
	Tubes, Wash, cryogenic, in various sizes	Method -	To be processed as the need arises				QOP			800.00	
	Cotton Balls, 300s	Shipping								4,300.00	
	Cotton Balls									3,250.00	
	Disinfecting Wk									1,800.00	
	Fog, Air Kit										
	Chemical and Filtering Supplies Expense									279,000.00	
	various Laboratory Chemicals									86,740.00	
	other chemical									3,433.00	
	Carbide Bismar									24,600.00	
	Alcohol, denatured									12,110.00	
	Ethanol									29,000.00	
	Naproxen Balls									8,000.00	
	Silica Gel									500.00	
	Toluene									3,400.00	
	Formalin									1,200.00	
	Iodine									4,700.00	
	Others									191,257.00	
	Sub Total									320,000.00	
	Accountable Firm Expense									206,820.00	
	other accountable firm									1,200.00	
	Official Receipt, Accountable Firm No. 21 - C									4,000.00	
	ISP Commercial Check, MCD Check									4,500.00	
	Subsidiary Ledger									2,470.00	
	Index of Payment									20,170.00	
	Sub Total									20,170.00	

Aluminum										11,400.00	
Marble Tiles										1,000.00	
Plinths in various sizes										70,000.00	
Grinding Wheel in various sizes										263.00	
Flux Rings										4,000.00	
Wood Glue										1,800.00	
Lumber in various sizes										89,888.00	
Flux Straps										200.00	
Colony Powder										2,000.00	
Sanding Paper #100										2,500.00	
Paint white										1,400.00	
Setting Color Res epoxy										240.00	
Nails in various sizes										875.00	
Wood Mastic in various sizes										25,200.00	
Eye and Nose Lock										2,900.00	
Plaster Heavy duty										2,700.00	
Decorated Tiles in various sizes										12,000.00	
First Step										800.00	
Concrete Ties										100,000.00	
Precast Mats										25,500.00	
Epoxy Resin										22,700.00	
Southern Stainless Plate										26,250.00	
Angle Bar										188,960.00	
Metal Shelving										622,080.00	
Metal Brackets										8,720.00	
Wall Clock										300.00	
Legal Services										8,520.00.00	
Library Services										860,000.00	
Library Services										480,000.00	
Legal Consultant with license to practice and specialist in cultural heritage and the arts (or least LL.M)										480,000.00	
Consultancy Services (LFP/Customized Information System										100,000.00	
Professional Services										480,000.00	
Art Historian with PhD qualification										480,000.00	
Physical Anthropologist with PhD qualification to develop program and laboratory on human remains										480,000.00	
Conservators and specialists in art and object conservators to develop AM laboratory and programs (full time)										840,000.00	
Media Specialist with specialization on museum or heritage institution public promotion										420,000.00	
Development Officer for fund raising and donor relations										420,000.00	
Exhibition Design Specialist with Master's Degree in design or fine arts and at least 5 years' experience in exhibition design										420,000.00	
Information Technology Specialist with qualification in Web development and online programs										420,000.00	
Program Specialists on Museology and Heritage Development (full time)										1,440,000.00	
Curatorial Assistants in the field of art, anthropology, archeology, and natural history (full time)										1,760,000.00	
Education Development Specialists (full time)										800,000.00	
Services										64,884,000.00	
Food Services		Nil				With approved 2 - year contract	To renew the services of the existing service provider: Yearly basis			15,342,000.00	
Utility Services		Applicable				With approved 2 - year contract	To renew the services of the existing service provider: Yearly basis			41,251,000.00	
General Services							To be procured as the need arises			8,900,000.00	
Preventive Maintenance of 250 units of Air Conditioning Equipments for MAG and Planetarium and Three (3) Chiller Machine and Thirty Nine (39) Fan Coils of Air Conditioning Equipments for MFP									DOP		
Preventive Maintenance of Elevators and Escalators											
Termites Control											
Other contracted/Job services (watering, brass markers, etc.)											
Maintenance										19,700,000.00	

Buildings									10,500,000.00	
other materials for repair of building									16,095,022.00	
Acrylic Trimming Color									400.00	
Aluminum panel frame 21"									18,900.00	
Aluminum perimeter frame 21"									11,400.00	
Aluminum snap on base and cover 21"									18,880.00	
Aluminum tubular 1 3/4 x 3 x 21"									41,600.00	
Aluminum Works, coin handle									8,250.00	
Aluminum Works, corner stake 2" x 21"									7,000.00	
Aluminum Works, four-bang hinges 14"									11,000.00	
Aluminum Works, moldings 21"									3,000.00	
Aluminum Works, slotted door casing (brown)									10,800.00	
Brush, in various sizes									2,175.00	
Busb, in various bases									88,625.00	
Calcimine Powder			Negotiated						1,000.00	
Calciumium			Procurement -						800.00	
Cement			Small Value		To be procured as the need arises.				10,000.00	
Ceramic Tile			Procurement						3,200.00	
Circuit Breakers									3,900.00	
Lumber, in various sizes									2,350.00	
Common Nail, in various sizes									2,040.00	
Coating, 1/2 PVC									18.00	
Door spring									300.00	
Downrods									2,300.00	
Drill Bits									800.00	
Tap Electrical									700.00	
Wire Electrical									8,000.00	
Outlet Electrical									1,000.00	
Paint, Enamel									2,760.00	
Paint									3,000.00	
Fluorescent Tube, in various wattages									23,800.00	
G.I. in various sizes									245.00	
Gate Valve, 1/2"									295.00	
Glass Cleaner									30,000.00	
Glass Holder									6,000.00	
Gravel									1,000.00	
Gutter, standard									760.00	
Screw, jimson									225.00	
Hexagon Bolt									80.00	
Nose									8,000.00	
Insulator									8,000.00	
Landscape Special									1,800.00	
Paint, latex									11,000.00	
Track light, LED									4,900.00	
Lugs, wooden posts									1,500.00	
Lumber, in various sizes									27,300.00	
Plug, Male									35.00	
Roller, Paint									1,000.00	
Thinner, Paint									4,900.00	
Plywood, in various sizes									224,000.00	
Plug, Female									40.00	
Raps									1,200.00	
Scissors, pruning									2,500.00	
Shave									2,000.00	
Sheds									10,000.00	
Paint, Enamel, Semi-Gloss									8,000.00	
Side Roof G.I. Sheet									1,250.00	
Starter, 30" x - 40" w									8,250.00	
Steel Bar, 1/2" x 3/8"									30,000.00	
Steel Mixing									8,000.00	
Wood Glue									8,000.00	
Switch Box									80.00	
Tracing Color									1,000.00	
Roof Sealant									5,100.00	
Welding Rod									12,000.00	
Sub Total									714,878.00	
Office Equipment									200,000.00	
Air - Conditioning Units									700,000.00	
Typewriters									80,000.00	
Copy Machine									18,000.00	
various parts and accessories for Copier			Negotiated							
Roller, Paper Feed Cassette			Procurement						1,800.00	

Public Relations		Small Value	As per approved schedule of bidding process			GOP	1,880.00	
Public Reading Feed		Procurement					2,051.00	
Button Cover							820.00	
Disc							2,885.00	
Developer							1,680.00	
Clearer Stick							2,537.00	
Other office equipment							22,985.00	
Information & Communication Tech. Equip.							200,000.00	
Laptop Computer							50,000.00	
Desktop Computer								
various parts and accessories							72,500.00	
Processor, core i5							15,000.00	
Motherboard							75,000.00	
1TB SATA Hard Disk Drive							8,500.00	
4GB DDR3 Memory Card							7,500.00	
1GB Video Card							9,000.00	
2x100mm Super Multi SATA							9,000.00	
ATI casing with Power Supply							9,000.00	
Monitor, Computer							900.00	
Central Processing Unit (CPU)							45,000.00	
Power								
AC Adapter								
Other information and communication equipment							21,500.00	
Communication Equipment							70,000.00	
Printing Equipment							120,000.00	
Technical and Scientific Equipment							200,000.00	
Other Machinery & Equipment							290,000.00	
Motor Vehicle							800,000.00	
Overhauling of MM Vehicles							48,000.00	
Repair of MM Vehicle Air Conditioning System								
Minor Repair of MM Vehicles							180,000.00	
various spare parts and accessories								
Other Motor Vehicle Repair and Maintenance							572,000.00	
Furniture and Fixtures							20,000.00	
Other Property & Equipment repair & maintenance							800,000.00	
Traveling Expenses							10,288,000.00	
Training and Scholarship Expenses								
for Gender Sensitivity Training (GAD)						GOP - current	584,000.00	Including continuing appointment
Supervisory Training						GOP - CA		
Risk and File Training								
Seminars / Trainings on								
PHC (Philhealth)								
OSD								
CSO Update								
NCMP								
Team Building for MM Employees								
Utility Expenses							80,000,000.00	
Water							2,900,000.00	
Electricity							56,900,000.00	
Communication Expenses							1,842,000.00	
Postage Delivered							212,000.00	
Telephone - Mobile		Not					282,000.00	
Telephone - Landline		Applicable					910,000.00	
Internet Subscription Expenses							438,000.00	
Subsidiary and Miscellaneous Expenses							110,000.00	
Taxes Insurance Premiums and other fees							9,890,000.00	
Taxes, Duties and Licenses							75,000.00	
Fidelity Bond Premiums							740,000.00	
Insurance Expenses		Negotiated					9,793,000.00	
Insurance of MM Properties (Buildings) and Contents		Procurement -	As per approved schedule of bidding process				8,884,000.00	
Registration of MM Vehicles		Agency-to-Agency					40,500.00	
Other Maintenance and Operating Expenses								
Advertising Expenses							190,000.00	
Newspaper Publications								
Printing and Publication Expenses							801,000.00	Including P 301,000.00 contract
Travel							78,000.00	
Employee Handbook							80,000.00	
Process Pins							191,000.00	

Producers' Materials									15,000.00	
Reprints and Books									540,000.00	
Posters									5,000.00	
Leaflets									10,000.00	
Covered Sign 2m									5,000.00	
Representation Expenses		NP-Small Value		As per approved schedule of bidding process					180,000.00	
Other Maintenance and Operating Expenses		Procurement							13,000,000.00	
Materials									10,000.00	
Other MOOE									540,000.00	
Specialized Labor Legals for taxable services and local collection									12,900,000.00	
Capital Outlay										
Management & Development of the National Collections & Related Knowledge Resources										
DCTV									75,000,000.00	
Planetarium Projector									5,100,000.00	
Portable DMR Analyzer									20,000,000.00	
Digital Recording Recorder with full HD video and Stereo sound recorder									5,000,000.00	
Water Detector Field Camera (weather proof)									250,000.00	
High Definition Camera with macro lens attached to a laptop computer		Public Bidding		As per approved schedule of procurement/bidding process					800,000.00	
High Definition underwater camera and video equipped with macro lens									1,000,000.00	
Transportation Equipment Outlay Vehicle, Four (4) units									5,000,000.00	
Furniture, Fixtures and Books Outlay Auditorium Seats									2,000,000.00	
Other Property, Plant and Equipment Outlay Various Natural Science Specimens		NP-Small Value Procurement							14,000,000.00	
Locally-Funded Projects										
Bataan Archaeological Park Improvement Project									20,000,000.00	To secure the acquired archaeological sites of the National Museum and improve the site condition and accessibility of the important cultural treasures.
Renov of Lunan Point Pilasters									10,000,000.00	
Continuation of the Improvements of the National Arts Gallery BAC Building									18,000,000.00	Continues development and improvement of Museum facilities will make visits to the museum more attractive, accessible and satisfying.
Renovation of National Museum of Natural History (NMNH) Project Phase II (Old DCT)									800,000,000.00	The building interiors will be renovated to comply with the safety requirement of the building code and the Accessibility Law.
Upgrading of BAC Building Electrical Distribution System		Public Bidding		As per approved schedule of procurement/bidding process					20,000,000.00	The aim is to comply with the safety requirements of the Philippine Electrical Code.
Improvements of Facilities of the Museum of the Filipino People Building									20,000,000.00	Continues development and improvement of Museum facilities will make visits to the museum more attractive, accessible and satisfying. These factors will help attract more visitors and compete with other similar museums in their target audience.
Restoration and Conversion of Old Bahay Provincial Capitol to MR Tagbilaran and Associated Improvement of Tagbilaran Plaza									100,000,000.00	To strengthen the structural stability for safety concerns and preserve the building to its original concept with regards to the outstanding architectural features of the building.
Bahay/Gaoran Heritage Site Restoration & Reconstruction									500,000,000.00	To restore/reconstruct the damaged conditions and weaknesses declared as NCT and ECP that were affected by calamities that affected the Visayan Region especially Bohol and Cebu in Oct. 2013.
Improvement and development of the National Museum - Sarangani Branch (Phase II)		Negotiated Procurement							7,000,000.00	
Restoring of Sulu Provincial Jail to MR-Sulu (Sulawesi)									60,000,000.00	

Recruiting and Conversion of Jan Municipal Hall to SM-Basic Office	Public Bidding	As per approved schedule of procurement/bidding process									31,000,000.00
Recruiting and renovation of National Museum - Basic											8,000,000.00
Installation of Network Infrastructure for SAG, WFP, Palantiran (Ticketing printer, wrist band printer, and POS operating system)											100,000.00
Grand Total											195,423,000.00
											1,573,923,000.00

Prepared By:

for Imelda P. Jara
BAC Secretariat

Funds Available:

Priscila A. Ong
PRISCILA A. ONG
Acting Budget Officer

Recommending Approval:

Arnel P. Bautista
ARNEL P. BAUTISTA
BAC Chairman, Acting Director III

Approved By:

Jeremy R. Barnes
JEREMY R. BARNES, CESO III
Director II